



TOWN OF MONROE

TOWN COUNCIL

AGENDA

Session # 2022-22

Regular Meeting - Tuesday, October 11, 2022 – 7:00 P.M.

HYBRID PUBLIC MEETING

TOWN HALL COUNCIL CHAMBERS & UTILIZING ELECTRONIC EQUIPMENT

**THIS MEETING MAY BE ACCESSED BY THE PUBLIC EITHER IN-PERSON OR
ELECTRONICALLY IN REAL-TIME AS SET FORTH HEREIN BELOW**

NOTICE: THIS MEETING WILL BE CONDUCTED IN PART VIA ELECTRONIC EQUIPMENT PURSUANT TO CONNECTICUT LAW

All participants may attend in-person or remotely as follows:

- Via computer, tablet or smartphone at this link:

<https://us06web.zoom.us/j/88202294414?pwd=Y0NzbTdXWjVpeThHTHJYTXI5WDVvUT09>

- Via phone at: 1-929-205-6099, Meeting ID: 882 0229 4414, Passcode: 254501

Please note:

- This meeting will be recorded and made available on the Town's website pursuant to state law.
- If you are attending remotely, please remember to mute your microphone unless you are speaking.
- Anyone participating remotely should state their name and title, if applicable, at the outset of each occasion that such a person is speaking.
- All votes taken during which any member of this body is participating remotely shall be taken by roll call, unless the vote is unanimous.
- The chat feature will not be utilized nor considered during this meeting.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. CONSENT CALENDAR

- A. Approval of the minutes and voting record of the Town Council Regular Meeting held on September 27, 2022 (Session 2022-21).
- B. Acceptance of Tax Collector's Request for Refunds in the amount of \$5,428.36.
- C. Acceptance of donations received for the following programs:
 - **EMS:** \$100.00
 - **Food Pantry:** \$2,690.03
 - **Project Warmth:** \$410.00

- **Senior Center:** \$77.00

D. RESOLUTION #22-129: RESOLVED, that Kenneth M. Kellogg, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Audit Engagement Letter and any associated documents by and between PKF O'Connor Davies for the Town of Monroe Audit for the fiscal year ending June 30, 2022.

IV. COMMUNICATIONS

- A.** Memo from the Tax Collector to the Town Council Chair dated October 5, 2022 regarding Request for Refunds.
- B.** Memo from the First Selectman to the Town Council Chair dated October 7, 2022 regarding donations for various departments and programs.
- C.** Letter of Opinion from the Town Attorney to the First Selectman dated October 6, 2022 regarding PKF O'Connor Davies Audit Engagement Letter.
- D.** Memo from the First Selectman to the Town Council Chair dated October 6, 2022 regarding PKF O'Connor Davies Audit Engagement Letter.
- E.** Letter from Democratic Town Committee to the Town Council Chair dated October 5, 2022 regarding nomination to the Board of Education.
- F.** Letter of Opinion from the Town Attorney to the First Selectman dated October 6, 2022 regarding VHB Pavement Management Contract.
- G.** Memo from the First Selectman to the Town Council Chair dated October 6, 2022 regarding VHB Pavement Management Contract.
- H.** Letter of Opinion from the Town Attorney to the First Selectman dated October 6, 2022 regarding Danbury Music Centre Contract for Use of Marian Anderson Recital Hall.
- I.** Memo from the First Selectman to the Town Council Chair dated October 6, 2022 regarding Danbury Music Centre Contract for Use of Marian Anderson Recital Hall.
- J.** Letter of Opinion from the Town Attorney to the First Selectman dated October 6, 2022 regarding Memorandum of Understanding Sharing Agreement for Police Radio Systems.
- K.** Memo from the First Selectman to the Town Council Chair dated October 7, 2022 regarding Memorandum of Understanding Sharing Agreement for Police Radio Systems.

V. PUBLIC PARTICIPATION

VI. APPOINTMENTS

- A. Resolution #22-130:** To consider and act upon a resolution regarding appointment of **Chrissy Fensore Martinez (D)** of 79 Old Castle Drive to the Board of Education for a term ending November 27, 2023.

VII. ACTION ITEMS

- A.** Town Council Committee on Finance, Education, Health & Public Safety Matters
- B.** Town Council Committee on Planning & Zoning, Public Works and Park & Recreation Matters
- C.** Town Council Committee on Legislative & Administrative Matters
- D.** Strategic Planning Committee
- E.** EMS Building Committee
- F.** Open Space Preservation and Acquisition Committee
- G.** First Selectman's Update

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A.** Acceptance of the following donations that individually exceed \$1,500.00:
- i. \$3,766.90 from John Von Camp for Food Pantry
 - ii. \$2,000.00 from Monroe First Foundation for Senior Center
- B. Resolution #22-131:** To consider and act upon a resolution regarding VHB Pavement Management Contract.
- C. Resolution #22-132:** To consider and act upon a resolution regarding Danbury Music Centre Contract for Use of Marian Anderson Recital Hall.
- D. Resolution #22-133:** To consider and act upon a resolution regarding Memorandum of Understanding Sharing Agreement for Police Radio Systems.

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

GUIDELINES FOR PUBLIC PARTICIPATION IN REMOTE ELECTRONIC MEETINGS

Anyone who desires to address the Council must adhere to the following rules of participation:

- At the start of Public Participation, the Chair or Moderator shall ask all persons desiring to participate to identify yourself by name, one at a time.
- The Chair or Moderator shall create a list of identified participants and shall, in their sole discretion, recognize each by name one at a time.
- Upon recognition, each participant shall state their full legal name and address for the record.
- All participants shall speak clearly in a civil, non-argumentative and respectful manner.
- Comments shall be limited to three (3) minutes.
- Comments shall be directed to the Council as a whole & not to any single member, individual or entity.
- The Chair may alter these rules from time to time, in his sole discretion.

Failure to comply with the rules or any other conduct which is disruptive to the proceedings shall result in removal from the meeting.

Second Public Participation: Anyone who desires to address the Council during Second Public Participation must adhere to the rules of Public Participation as aforesaid except that comments shall be strictly limited to unresolved matters of Unfinished Business or New Business on that day's agenda.