



**TOWN OF MONROE**  
**EMERGENCY MEDICAL SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
2023-03-29 ~ 7:00 PM ~ EMS Headquarters

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<b>PRESENT:</b>	Chairman	John Brenna
	Vice-Chairman	Paul Resnick
	Commissioner	Pete Oliva
	Administrator	Lisa Pane
<b>ABSENT:</b>	Commissioner	Michelle Widdows
	EMS Chief	Don Smith
	C-Med	Dan Hunsberger

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**I. Chairman Brenna called the meeting to order at 7:08**

**II. February 22, 2022 MEETING MINUTES APPROVAL**

- A. Motion to approve the minutes of February 22, 2023  
Motion made by Vice -Chairman P. Resnick to approve with corrected typographical and grammar.
- B. Motioned Seconded by Chairman J. Brenna - Minutes approved with corrections 2-0 with P. Oliva abstaining. All in favor.

**III. CHAIRMAN COMMENTS**

- A. Southwest Region Council update: March 2, 2023 Meeting minutes
  - 1. CEMSAB/OEMS Update - Judy Reynolds
    - Hartford Hospital is purchasing American Ambulance
    - They are working on staffing and trying to fill an open Investigator position.
  - 2. There is a severe stomach virus going around with high resistance to treatment.
  - 3. SWRCC is monitoring current legislative activity with the consolidation of 3 or 4 bills affecting PSA's. Pending Senate Bill 136 was highlighted that would align Physician and ambulance Medicaid reimbursement rates with Medicare reimbursement rates.
  - 4. C-MED - Call volume is up 7% over 2022 - 8572 incidents vs. 7994 as of 2/2023. There are ongoing improvements in telecom and software refinements.
  - 5. Training - 900 people have been TECC Trained. It was emphasized each Service check their 2017 Trauma Packs for Expiration dates.
  - 6. Heart Safe Status – it was emphasized the need for completing in the EMS plan. There are (6) expired towns in region 1.
  - 7. EMS Awards - nominations are open until 9/2/23 to be presented at EMS Pro in October.

B. Commissioner Brenna presented a framed portrait gift to MVEMS of Marge Brenna who was an active member of MVEMS for over 30 years and very instrumental in training programs for EMS providers and the public community.

C. There was discussion regarding the draft proposal to Amend the Volunteer Tax Abatement Ordinance.

1. While there are many positives to the Ordinance that include increasing retention and being comparable with other towns, two concerns were raised. One was a concern that the Town Council would be able to determine what an “active “member was rather than the Organization or Commission. The other concern was that Retired Veteran Members would not be eligible for abatement if they move out of state after years of town volunteer service. If possible, it was suggested a direct payment be made to the retiree in lieu processing out of state abatements containing inconsistencies in property tax structures and application in other states.

D. Building Committee Meeting 3/28/23

1. There is a list of items that need to be completed. The bay floors are due to be resurfaced in the Spring while a list of repair work items from the “Punch List” provided by Deputy Chief Craig Rosenberg are actively being addressed and worked.

#### **IV. BUDGET AND FINANCE REVIEW**

A. Budget and QMC Billing Reports

1. QMC Reports including gross billings, KPIs, monthly and YTD receipt.
2. QMC was asked to provide both gross and actual billing totals based on payor mix.

#### **V. EMS CHIEF**

- A. Performance Report - The Chief’s report was reviewed which included statistics of 153 calls for February, with 25 second calls and 15 mutual aid requests.
- B. There are many community activities upcoming that we will be involved with including the Jockey Hollow Health Fair and the Bicentennial Celebration.
- C. The EMR class has 8 students.
- D. Open House Plans to be coordinated with the town are targeted for May.

#### **VI. CMED**

- A. A total of 8,572 calls were handled during February, up 7% from 2022.

#### **VII. UNFINISHED BUSINESS**

A. Building Renovation update

1. Building is nearing completion that includes finishing a “Punch List” of items. Ref: 3/28/23 Building Committee Meeting Minutes.
2. Outstanding items to be completed include external site work, and the interior epoxy floor and small inside mechanical issues.

#### **IX. PUBLIC PARTICIPATION: None**

#### **X. – ADJOURNMENT**

There being no further business, Chairman Brenna motioned to adjourn the meeting at 8:52 pm. Seconded by Commissioner Oliva. All in favor.

Submitted by Lisa Pane, EMS Administrator