

TOWN OF MONROE, CONNECTICUT
Stevenson Fire Major Refurb Engine 302
2023-15

TOWN OF MONROE

REQUEST FOR PROPOSALS



RFP #: 2023-15
TITLE: Stevenson Fire Major Refurb Engine 302
DEPARTMENT: STEVENSON VOLUNTEER FIRE COMPANY
RELEASE TIME: JANUARY 22, 2024
RESPONSE DEADLINE: 10AM, FEBRUARY 7TH, 2024

PROCEDURAL INQUIRIES:

OFFICE OF THE FIRST SELECTMAN
7 FAN HILL ROAD
MONROE, CT 06468
(203) 452-2800
FS_OFFICE@MONROECT.GOV

TOWN OF MONROE, CONNECTICUT
Stevenson Fire Major Refurb Engine 302
2023-15

LEGAL NOTICE

INVITATION TO BID

TOWN OF MONROE, CONNECTICUT

REQUEST FOR PROPOSALS

RE:

Stevenson Fire Major Refurb Engine 302

January 22, 2024

The Town of Monroe (“Town”) invites sealed proposals from qualified bidders for the following project/service:

Stevenson Fire Major Refurb Engine 302

through and until

10AM, February 7, 2024 (“Response Deadline”)

The documents comprising the Request for Proposals may be obtained:

- (1) in person at Monroe Town Hall, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468, between 9:00 AM – 4:00 PM, Monday through Thursday or between 9:00 AM – 1:00 PM on Friday; and/or
- (2) electronically on the Town’s website, www.monroect.gov at “News and Announcements”.

REQUEST FOR PROPOSALS
FOR
Stevenson Fire Major Refurb Engine 302
2023-15

Proposal Closing Date/Time: 10 AM February 7, 2024

Proposal Opening Place: Monroe Town Hall, Conference Room 204, 7 Fan Hill Road, Monroe, CT 06468.

NOTICE: Pursuant to C.G.S. 1-210 (b)(24), the Town reserves the right to exempt responses to this RFP, and all records in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the First Selectman determines and certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file.

The Town of Monroe ("Town") is accepting proposals from qualified bidders ("BIDDER") for the following project/service ("Work"):

Stevenson Fire Major Refurb Engine 302

The purpose of this project is to refurbish and reconfigure Stevenson Engine 302 into an Engine Rescue.

This RFP calls for the fabrication and installation of a new apparatus body to be installed on our current 2009 Sutphen custom chassis. The current apparatus body will be removed.

The following components will remain and be re-used in the building of the new apparatus:

- Sutphen Cab and Chassis
- Current fire pump
- Current front axle and front suspension

Submission of one (1) original and one (1) hard copy of sealed proposals must be received at the Monroe Town Hall, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468 not later than the Response Deadline noted above, time being of the essence. The Town will not accept oral, telephone, telegraphic, facsimile or e-mail submissions. The Town will not accept proposals received after the date and time noted above. Postmarks prior to the opening date and time do not satisfy this condition. Bidders are solely responsible for ensuring timely delivery. Proposals are considered valid, and may not be withdrawn, cancelled or modified, for sixty (60) calendar days after the opening date.

The documents comprising the Request for Proposals may be obtained:

- (1) in person at Monroe Town Hall, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468, between 9:00 AM – 4:00 PM, Monday through Thursday, or between 9:00 AM – 1:00 PM on Friday; and/or
- (2) electronically on the Town's website, www.monroect.gov at "News and Announcements".

Bidders shall be responsible for checking the Town's website to determine if the Town has issued any addenda to this RFP and, if so, to complete its Proposal in accordance with the RFP as modified by the addenda.

The Town hereby reserves the right to amend or terminate this Request for Proposals, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, award the contract to the lowest responsible Bidder that meets the criteria set forth in the Request for Proposal, and to waive any

informalities, omissions, excess verbiage, or technical defects in the bidding, if, in the opinion of the Town, it would be in their best interest to do so.

This Request for Proposals ("RFP") includes:

- Standard Instructions to Bidders
- Required Contract Terms
- Specifications
- Insurance Requirements
- Proposal Form
- Bidder's Legal Status Disclosure Form
- Bidder's Non-Collusion Affidavit Form
- Bidder's Statement of References Form
- RFP Addenda, if any
- The Contract in the form attached
- Contract Addenda, if any

STANDARD INSTRUCTIONS TO BIDDERS

1. INTRODUCTION

The Town is accepting proposals from qualified Bidders for the Work as hereinbefore defined.

This RFP is not a contract offer, and **no contract will exist unless and until a Notice to Award Letter is issued by the Town and a written contract (the "Contract") is signed by the Town and the successful Bidder.**

Interested parties should submit a proposal in accordance with the requirements and directions contained in this RFP. **Bidders are prohibited from contacting any Town employee, officer or official concerning this RFP, except as set forth in Section 6, below. A Bidder's failure to comply with this requirement may result in disqualification.**

Except as otherwise provided in the Contract, if there are any conflicts between the provisions of these Standard Instructions to Bidders and any other documents comprising this RFP, these Standard Instructions to Bidders shall prevail.

2. RIGHT TO AMEND OR TERMINATE THE RFP OR CONTRACT

The Town may, before or after proposal opening and in its sole discretion, clarify, modify, amend or terminate this RFP if the Town determines it is in the Town's best interest. Any such action shall occur by a posting on the Town's website, www.monroect.gov at "News and Announcements". **Bidders shall be responsible for checking the Town's website to determine if the Town has issued any addenda to this RFP and, if so, to complete its Proposal in accordance with the RFP as modified by the addenda.**

If this RFP provides for a multi-year Contract, the Town also reserves the right to terminate the Contract in subsequent years in the event that the Town declines to appropriate sufficient funds. The Town shall have no obligation or liability to the successful Bidder for any unfunded year or years.

3. KEY DATES

Pre-Proposal Conference or Site Visit:	N/A
Interviews:	To be determined; see Section 21
Preliminary Notice of Award:	Within 60 days of Proposal Opening
Contract Execution:	Within 10 days of Preliminary Notice of Award

The Interviews, Preliminary Notice of Award and Contract Execution dates are anticipated, not certain, dates.

4. **OBTAINING THE RFP**

The documents comprising the Request for Proposals may be obtained: (a) in person at Monroe Town Hall, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468, between 9:00 AM – 4:00 PM, Monday through Thursday, or between 9:00 AM – 1:00 PM on Friday; and/or, (b) electronically on the Town’s website, www.monroect.gov at “News and Announcements”.

5. **PROPOSAL SUBMISSION INSTRUCTIONS**

Proposals must be received in the Monroe Town Hall, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468 prior to Response Deadline, time being of the essence. The Town will not accept oral, telephone, telegraphic, facsimile or e-mail submissions. The Town will not accept proposals received after the date and time noted above. Postmarks prior to the opening date and time do not satisfy this condition. Bidders are solely responsible for ensuring timely delivery. No submissions may be accepted or withdrawn after the Response Deadline.

One (1) original and one (1) hard copy of sealed proposals of all proposal documents must be submitted in sealed, opaque envelopes clearly labeled with the Bidder’s name, the Bidder’s address, the words **"PROPOSAL DOCUMENTS,"** and the **RFP Title, RFP Number and Release Date and Time**. The Town may decline to accept proposals submitted in unmarked envelopes that the Town opens in its normal course of business. The Town may, but shall not be required to, return such proposal documents, and inform the Bidder that the proposal documents may be resubmitted in a sealed envelope properly marked as described above.

Proposal prices must be submitted on the Proposal Form included in this RFP. All blank spaces for proposal prices must be completed in ink or be typewritten; proposal prices must be stated in both words and figures. The person signing the Proposal Form must initial any errors, alterations, or corrections on that form. Ditto marks or words such as “SAME” shall not be used in the Proposal Form.

Proposals may be withdrawn personally or in writing provided that the Town receives the withdrawal prior to the date and time the proposals are scheduled to be opened. Proposals are considered valid, and may not be withdrawn, cancelled, or modified, for sixty (60) calendar days after the opening date, in order to give the Town sufficient time to review the proposals, investigate the Bidders’ qualifications, secure any required municipal approvals, and execute a binding contract with the successful Bidder.

An authorized person representing the legal entity of the Bidder must sign the Proposal Form and all other forms included in this RFP.

6. **QUESTIONS AND AMENDMENTS**

Questions concerning the process and procedures applicable to this RFP are to be submitted **only in writing** (including by e-mail) and directed **only to:**

Department: Office of the First Selectman

E-mail: FS_Office@monroect.gov

Questions concerning this RFP's Specifications are to be submitted **only in writing** (including by e-mail) and directed **only to**:

Name: Geoffrey Giordano
Department: Stevenson Volunteer Fire Company
E-mail: ggiordan@stevensonfire.com

Bidders are prohibited from contacting any other Town employee, officer or official concerning this RFP. A Bidder's failure to comply with this requirement may result in disqualification.

The appropriate Town representative listed above must receive any questions from Bidders no later than ten (10) business days before the Response Deadline. That representative will confirm receipt of a Bidder's questions by e-mail.

The Town will answer all relevant written questions by issuing one or more addenda, which shall be a part of this RFP and the resulting Contract, containing all questions received as provided for above and decisions regarding same.

At least five (5) calendar days prior to Proposal Closing Time, the Town will post any addenda on the Town's website, www.Monroect.gov, (under "News & Announcements") Public Bids & RFPs. **Each Bidder is responsible for checking the website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.**

No oral statement of the Town, including oral statements by the Town representatives listed above, shall be effective to waive, change or otherwise modify any of the provisions of this RFP, and no Bidder shall rely on any alleged oral statement.

7. ADDITIONAL INFORMATION

The Town reserves the right, either (proposals cannot be reviewed prior to bid opening) or after the opening of proposals, to communicate with any Bidder to clarify its proposal or to submit additional information that the Town in its sole discretion deems desirable.

8. COSTS FOR PREPARING PROPOSAL

Each Bidder's costs incurred in developing its proposal are its sole responsibility, and the Town shall have no liability for such costs.

9. OWNERSHIP OF PROPOSALS

All proposals submitted become the Town's property and shall not be returned to Bidders.

10. FREEDOM OF INFORMATION ACT

All information submitted in a proposal or in response to a request for additional information is subject to disclosure under the Connecticut Freedom of Information Act as amended and judicially interpreted. A Bidder's responses may contain financial, trade secret or other data that it claims should not be public (the "Confidential Information"). A Bidder must identify specifically the pages and portions of its proposal or additional information that contain the claimed Confidential Information by visibly marking all such pages and portions. Provided that the Bidder cooperates with the Town as described in this section, the Town shall, to the extent permitted by law, protect from unauthorized disclosure such Confidential Information.

If the Town receives a request for a Bidder's Confidential Information, it will promptly notify the Bidder in writing of such request and provide the Bidder with a copy of any written disclosure request. The Bidder may provide written consent to the disclosure or may object to the disclosure by notifying the Town in writing to withhold disclosure of the information, identifying in the notice the basis for its objection, including the statutory exemption(s) from disclosure. The Bidder shall be responsible for defending any complaint brought in connection with the nondisclosure, including but not only appearing before the Freedom of Information Commission, and providing witnesses and documents as appropriate.

11. REQUIRED DISCLOSURES

Each Bidder must, in its Proposal Form, make the disclosures set forth in that form. A Bidder's acceptability based on those disclosures lies solely in the Town's discretion.

12. REFERENCES

Each Bidder must complete and submit the Bidder's Statement of References Form included in this RFP.

13. LEGAL STATUS

If a Bidder is a corporation, limited liability company, or other business entity that is required to register with the Connecticut Secretary of the State's Office, it must be registered and in good standing with that office. The Town may, in its sole discretion, request acceptable evidence of any Bidder's legal status. Each Bidder must complete the Bidder's Legal Status Disclosure Form included in this RFP.

14. PROPOSAL SECURITY/BOND

This item is not applicable to this RFP

15. PRESUMPTION OF BIDDER'S FULL KNOWLEDGE

Each Bidder is responsible for having read and understood each document in this RFP and any addenda issued by the Town. A Bidder's failure to have reviewed all information that is part of or applicable to this RFP, including but not limited to any addenda posted on the Town's website,

shall in no way relieve it from any aspect of its proposal or the obligations related thereto.

Each Bidder is deemed to be familiar with and is required to comply with all federal, state and local laws, regulations, ordinances, codes and orders that in any manner relate to this RFP or the provision or goods or performance of the work described herein.

By submitting a proposal, each Bidder represents that it has thoroughly examined and become familiar with the scope of work outlined/the goods described in this RFP, and it is capable of performing the work/delivering/installing the goods to achieve the Town's objectives. If applicable, each Bidder shall visit the site, examine the areas, and thoroughly familiarize itself with all conditions of the property before preparing its proposal.

16. TAX EXEMPTIONS

The Town is exempt from the payment of federal excise taxes and Connecticut sales and use taxes per Federal Tax Exempt #06-6002038 and pursuant to Conn. Gen. Stat. Chapter 219, § 12-412(1), as may be hereafter amended.

17. INSURANCE

The successful Bidder shall, at its own expense and cost, obtain and keep in force at least the insurance listed in the Insurance Requirements that are a part of this RFP. The Town reserves the right to request from the successful Bidder a complete, certified copy of each required insurance policy.

18. PERFORMANCE SECURITY/BOND

This item is not applicable to this RFP

19. AWARD CRITERIA; PRELIMINARY SELECTION; CONTRACT EXECUTION

The Town reserves the right to correct, after Bidder verification, any mistake in a proposal that is a clerical or scrivener's error. If an error exists in an extension of prices, the unit price shall prevail. In the event of a discrepancy between the price quoted in words and in figures, the words shall control.

The Town hereby reserves the right to amend or terminate this Request for Proposals, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, award the contract to the lowest responsible Bidder that meets the criteria set forth in the Request for Proposal, and to waive any informalities, omissions, excess verbiage, or technical defects in the bidding, if, in the opinion of the Town, it would be in their best interest to do so. The Town also reserves the right, if applicable, to award the purchase of individual items under this RFP to any combination of separate proposals or Bidders.

The proposals will be evaluated by a Review Committee ("Committee") which will select the proposal that meets the criteria set forth in the RFP and is in the best interests of the Town, including without limitation, the cost of the proposal, the Bidder's understanding of the RFP

requirements, approach and timeline; the Bidder's locale of its offices and personnel and staffing, and the Bidder's personnel and staffing, resources, experience, references, capabilities, past performance, and other relevant criteria. The Town may reject any Bidder if, in the sole judgment of the Town, the Bidder's past performance gives rise to a substantial risk that the Bidder may not provide satisfactory performance. The Town reserves the right to pursue or reject any and all proposals, in whole or in part, to give preference to local businesses, and to pursue any proposal deemed to be in the best interests of the Town. The Town is not under any obligation to award to the lowest priced response. The Town shall reserve rights to amend or to terminate the RFP at its sole discretion, and at any time.

If interviews are deemed necessary, a short list of Bidders will be developed and specific information required for the interviews will be provided to Bidders at the time of notification. Generally, interviews are 30-45 minutes long; initial presentations are typically limited to 15 minutes and final 15-30 minutes are reserved for questions and subsequent discussion. The key person to be assigned to this project must be present at this interview.

The Town shall not award the proposal to any business that, or person who, is in arrears or in default to the Town with regard to any tax, debt, contract, security or any other obligation.

The Town will issue a Preliminary Notice of Award. The preliminary notice of award may be subject to further negotiations with the Bidder. **The making of a preliminary award to a Bidder does not provide the Bidder with any rights and does not impose upon the Town any obligations. The Town is free to withdraw a preliminary award at any time and for any reason. A Bidder has rights, and the Town has obligations, only if and when a Contract is executed by the Town and the Bidder.**

If the Bidder does not provide all required documents and execute the Contract within ten (10) business days of the date of the Preliminary Notice of Award, unless extended by the Town, the Town may call any proposal security provided by the Bidder and may enter into discussions with another Bidder.

The Interviews, Preliminary Notice of Award and Contract Execution dates as provided in Section 3, Key Dates, are anticipated, not certain, dates.

20. BIDDER REPRESENTATIONS

In presenting a proposal pursuant to this RFP, the Bidder represents that: it understands the requirements of this RFP and the Work for which the proposal is submitted; the proposal is based upon the services, materials, equipment and systems required by this RFP without exception or qualification, except as expressly stated in the proposal; it is familiar with local conditions under which the services are to be performed and has correlated the Bidder's personal observations with the requirements of this RFP; it has not colluded with any other person in regard to any proposal submitted; neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from proposing or performing work in any

jurisdiction; and, the proposal is made in full conformance with this RFP.

21. COMPLIANCE WITH IMMIGRATION LAWS

By submitting a proposal, each Bidder confirms that it has complied, and during the term of the Contract will comply, with the Immigration Reform and Control Act (“IRCA”) and that each person it provides under the Contract will at all times be authorized for employment in the United States of America. Each Bidder confirms that it has a properly completed Employment Eligibility Verification, Form I-9, for each person who will be assigned under the Contract and that it will require each subcontractor, if any, to confirm that it has a properly completed Form I-9 for each person who will be assigned under the Contract. The successful Bidder shall defend, indemnify, and hold harmless the Town, its employees, officers, officials, agents, volunteers and independent contractors, including any of the foregoing sued as individuals (collectively, the “Town Indemnified Parties”), against any and all proceedings, suits, actions, claims, damages, injuries, awards, judgments, losses or expenses, including fines, penalties, punitive damages, attorney’s fees and costs, brought or assessed against, or incurred by, the Town Indemnified Parties related to or arising from the obligations under IRCA imposed upon the successful Bidder or its subcontractor. The successful Bidder shall also be required to pay any and all attorney’s fees and costs incurred by the Town Indemnified Parties in enforcing any of the successful Bidder’s obligations under this provision, whether or not a lawsuit or other proceeding is commenced. The successful Bidder’s obligations under this section shall survive the termination or expiration of the Contract.

22. REQUIRED BID LANGUAGE FOR STATE-FUNDED PROJECTS.

This project will not utilize any State of Connecticut funding and therefore this section does not apply.

23. NON-COLLUSION AFFIDAVIT

Each Bidder shall submit a completed Bidder’s Non-Collusion Affidavit Form that is part of this RFP.

END OF STANDARD INSTRUCTIONS TO BIDDERS

REQUIRED CONTRACT TERMS

The following provisions will be mandatory terms of the Town's Contract with the successful Bidder. If a Bidder is unwilling or unable to meet, or seeks to clarify or modify, any of these Contract Terms, the Bidder must disclose that inability, unwillingness, clarification and/or modification in its Proposal Form (see Section 11 of the Standard Instructions to Bidders):

1. DEFENSE, HOLD HARMLESS AND INDEMNIFICATION

The successful Bidder agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Town, its employees, officers, officials, agents, volunteers and independent contractors, including any of the foregoing sued as individuals (collectively, the "Town Indemnified Parties"), from and against all proceedings, suits, actions, claims, damages, injuries, awards, judgments, losses or expenses, including attorney's fees, arising out of or relating, directly or indirectly, to the successful Bidder's malfeasance, misconduct, negligence or failure to meet its obligations under the RFP or the Contract. The successful Bidder's obligations under this section shall not be limited in any way by any limitation on the amount or type of the successful Bidder's insurance.

In any and all claims against the Town Indemnified Parties made or brought by any employee of the successful Bidder, or anyone directly or indirectly employed or contracted with by the successful Bidder, or anyone for whose acts or omissions the successful Bidder is or may be liable, the successful Bidder's obligations under this section shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by the successful Bidder under workers' compensation acts, disability benefit acts, or other employee benefits acts.

The successful Bidder shall also be required to pay any and all attorney's fees incurred by the Town Indemnified Parties in enforcing any of the successful Bidder's obligations under this section. The successful Bidder's obligations under this section shall survive the termination or expiration of the Contract.

As a municipal agency of the State of Connecticut, the Town will NOT defend, indemnify, or hold harmless the successful Bidder.

2. NO ASSIGNMENT; SUBCONTRACTING

The successful Bidder may not subcontract, transfer or assign any of its obligations under the Contract except as follows:

Prior to entering into any subcontract agreement(s) for the work described in the Contract, the successful Bidder shall provide the Town with written notice of the identity (full legal name, street address, mailing address (if different from street address), and telephone number) of each proposed subcontractor. The Town shall have the right to object to any proposed subcontractor by providing the successful Bidder with written notice thereof within seven (7) business days of receipt of all required information about the proposed subcontractor. If the Town objects to a proposed subcontractor, the successful Bidder shall not use that subcontractor for any portion of

the work described in the Contract.

All permitted subcontracting shall be subject to the same terms and conditions as are applicable to the successful Bidder. **The successful Bidder shall remain fully and solely liable and responsible to the Town for performance of the work described in the Contract.** The successful Bidder also agrees to promptly pay each of its subcontractors within thirty (30) days of receipt of payment from the Town or otherwise in accordance with law. The successful Bidder shall assure compliance with all requirements of the Contract. The successful Bidder shall also be fully and solely responsible to the Town for the acts and omissions of its subcontractors and of persons employed, whether directly or indirectly, by its subcontractor(s).

3. W-9 FORM

The successful Bidder must provide the Town with a completed W-9 form before Contract execution.

4. PROVISIONS CONCERNING PAYMENTS & FUNDING

Except as otherwise noted in the Specifications or Contract, all payments are to be made thirty (30) days after the appropriate Town employee receives and approves the invoice, unless otherwise specified in the Specifications. This Contract shall remain in full force and effect only as long as the expenditures provided for herein have been appropriated by the Town in the annual budget and/or bond funding approval and receipt for each fiscal year of this Contract, and is subject to termination based on lack of funding.

5. TOWN INSPECTION OF WORK

The Town may inspect the successful Bidder's work at all reasonable times. This right of inspection is solely for the Town's benefit and does not transfer to the Town the responsibility for discovering patent or latent defects. The successful Bidder has the sole and exclusive responsibility for performing in accordance with the Contract.

6. REJECTED WORK OR MATERIALS

The successful Bidder, at its sole cost and expense, shall remove from the Town's property rejected items, commodities and/or work within forty-eight (48) hours of the Town's notice of rejection. Immediate removal may be required when safety or health issues are present.

7. MAINTENANCE AND AVAILABILITY OF RECORDS

The successful Bidder shall maintain all records related to the work described in the RFP for a period of five (5) years after final payment under the Contract or until all pending Town, state and federal audits are completed, whichever is later. Such records shall be available for examination and audit by Town, state and federal representatives during that time.

8. ADVERTISING

The successful Bidder shall not name the Town in its advertising, news releases, or promotional efforts without the Town's prior written approval.

If it chooses, the successful Bidder may list the Town in a Statement of References or similar document required as part of its response to a public procurement. The Town's permission to the successful Bidder to do so is not a statement about the quality of the successful Bidder's work or the Town's endorsement of the successful Bidder.

9. PREVAILING WAGES

This item is not applicable to this RFP

10. PREFERENCES

This item is not applicable to this RFP

11. WORKERS COMPENSATION

This item is not applicable to this RFP

12. SAFETY

This item is not applicable to this RFP

13. NONDISCRIMINATION AND AFFIRMATIVE ACTION

In the performance of the Contract, the successful Bidder will not discriminate or permit discrimination in any manner prohibited by the laws of the United States or of the State of Connecticut against any person or group of persons on the grounds of race, color, religious creed, age (except minimum age), marital status or civil union status, national origin, ancestry, sex, sexual orientation, gender identity, mental retardation, mental disability or physical disability, including but not limited to blindness, unless the successful Bidder shows that such disability prevents performance of the work involved.

In the performance of the Contract, the successful Bidder will take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age (except minimum age), marital status or civil union status, national origin, ancestry, sex, sexual orientation, gender identity, mental retardation, mental disability or physical disability, including but not limited to blindness, unless the successful Bidder shows that such disability prevents performance of the work involved.

The successful Bidder shall comply with all provisions of federal and state discrimination laws including without limitation, the Civil Rights Act of 1964 and the Equal Employment Opportunity Act of 1972.

Any violation of these provisions shall be considered a material violation of the Contract and shall be grounds for the Town's cancellation, termination or suspension, in whole or in part, of the Contract and may result in ineligibility for further Town contracts.

14. STATE GRANT/LOAN AGREEMENT

This item is not applicable to this RFP

15. SUCCESSFUL BIDDER PERSONNEL MUST BE AUTHORIZED TO WORK

The Successful Bidder confirms that it has complied with the obligations under the Immigration Reform and Control Act (IRCA) and that the employees, independent contractors and other personnel it provides under this Contract are authorized for employment in the United States. The successful Bidder further confirms that it has properly completed I-9s for all employees assigned to the Town's place of business. The successful Bidder agrees to hold harmless and indemnify the Town in the event that any of the employees or other personnel provided by the successful Bidder are found not to be authorized to work under the law or in the event that there is a determination that the obligations set forth under IRCA, including, but not limited to, the failure to correctly prepare and maintain I-9s, have not been complied with by the successful Bidder. The successful Bidder agrees to indemnify, defend and hold the Town harmless against any claims brought against the successful Bidder or the Town as a result of these obligations, including but not limited to, settlement fees, judgments and attorneys' fees and costs.

16. CESSATION OF BUSINESS/BANKRUPTCY/RECEIVERSHIP

If the successful Bidder ceases to exist, dissolves as a business entity, ceases to operate, files a petition or proceeding under any bankruptcy or insolvency laws or has such a petition or proceeding filed against it, the Town has the right to terminate the Contract effective immediately. In that event, the Town reserves the right, in its sole discretion as it deems appropriate and without prior notice to the successful Bidder, to make arrangements with another person or business entity to provide the services described in the Contract and to exercise any or all of its rights at Law, in equity, and/or under the Contract.

17. NON-EMPLOYMENT RELATIONSHIP

The Town and the successful Bidder are independent parties. Nothing contained in the Contract shall create, or be construed or deemed as creating, the relationships of principal and agent, partnership, joint venture, employer and employee, and/or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms and conditions of the Contract. The successful Bidder understands and agrees that it is not entitled to employee benefits, including but not limited to workers compensation and employment insurance coverage, and disability. The successful Bidder shall be solely responsible for any applicable taxes.

18. VALIDITY

The invalidity of one or more of the phrases, sentences or clauses contained in the Contract shall not affect the remaining portions so long as the material purposes of the Contract can be determined and effectuated.

19. COMPLIANCE WITH LAWS; PERMITS

The successful Bidder shall comply with all applicable laws, regulations, ordinances, codes and orders of all governmental bodies, including the United States, the State of Connecticut and the Town, related to its proposal and the performance of the Contract. The successful Bidder shall also, at its own expense, obtain all permits and approvals from all such governmental bodies required for performance of the Contract, and shall immediately notify the Town in writing of the loss or suspension of any such approval or permit.

20. CONNECTICUT LAW AND COURTS

The Contract shall be governed by and construed in accordance with the internal laws (as opposed to the conflicts of law provisions) of the State of Connecticut, and the parties irrevocably submit in any suit, action or proceeding arising out of the Contract to the jurisdiction of the United States District Court for the District of Connecticut or of any court of the State of Connecticut, as applicable.

21. MISC. REPRESENTATIONS

The successful Bidder hereby agrees that the only person or persons interested as principal or principals in the Proposal are named therein; that the Contract has been secured without any connection with any person or persons other than those named; that the Contract was secured without collusion or fraud; and that neither any officer nor employee of the Town, nor any member of the immediate family of any such person, has or shall have a financial interest in the performance of the work or business to which it relates, or in any portion of the profits thereof, except as permitted by the Town Code of Ethics. The successful Bidder further represents that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from proposing or performing work in any jurisdiction.

END OF REQUIRED CONTRACT TERMS

SPECIFICATIONS

Stevenson Fire Major Refurb Engine 302 2023-15

INTRODUCTION

The purpose of this project is to refurbish and reconfigure Stevenson Engine 302 into an Engine Rescue.

This RFP calls for the fabrication and installation of a new apparatus body to be installed on our current 2009 Sutphen custom chassis. The current apparatus body will be removed.

The following components will remain and be re-used in the building of the new apparatus:

- Sutphen Cab and Chassis
- Current fire pump
- Current front axle and front suspension

GENERAL SCOPE OF WORK

CHASSIS UPGRADES / MODIFICATIONS:

REAR AXLE:

Remove the current air ride suspension from the apparatus. Provide and install a new conventional suspension on the rear of the apparatus chassis.

CERTIFY REAR AXLE:

Provide a re-certification of the rear axle and suspension to be 31,000 lbs.

REAR TIRES:

Provide and install four (4) new 315 rear tires. The brand and model will be decided at time of purchase of the tires.

FRONT TIRES:

Provide and install two (2) new front tires. The brand and model will be decided at the time of purchase of the tires.

CURRENT CAB OUTLET:

The current cab outlet will be re-wired to run off the shoreline power only.

FRONT BUMPER COMPARTMENT:

Fabricate a new front bumper compartment that along with the current trash line, will house a customer supplied Hurst combi tool with a TL-9 in the new compartment.
The front bumper hose discharge fitting will remain.

BODY CONSTRUCTION:

The current apparatus body will be removed from the current chassis permanently.

BODY DESIGN:

This body will be designed to meet all current N.F.P.A. 1901 requirements. In the design of the apparatus, consideration will be given to provide access for service and repairs.

BODY SUBFRAME:

All framing material will be stainless steel. 3" X 2" X ¼" wall tubing will be used for the main support rails and cross members. The sub-frame will be fastened to the chassis rails with frame bolts. All material for attachment brackets, running boards and rear step will be stainless steel.

REAR STEP, TOW HOOKS AND TOW HOOKS:

The rear step support assembly will also contain the rear tow hooks and will consist of 6" X 1" thick steel flat bars that will be bolted to the chassis rails and extend down pass the rear step level. 2½" diameter holes will be located thru flat bars to allow towing (not lifting) of the apparatus. 3" X 3/8" steel tubing will be welded to the flat bars to form rigid support for the step bumper.

BODY FABRICATION AND ASSEMBLY:

The fabrication of the pumper body will be entirely 12-gauge type #304 stainless steel. The compartments will be fabricated as separate modules and welded to the stainless-steel tubing cross members.

All mounted side compartments are of a sweep-out design.

No "stud-welding" will be used in the assembly of any of the parts of this body.

Compartments will be formed from one (1) piece of material with the ends being welded on. This is to reduce welding to a minimum. All welding performed will be "TIG" or "MIG" process.

Each compartment door opening will be flanged around its entire perimeter for strength. All seams in the compartments will be welded continuously.

REAR WHEEL WELL FABRICATION:

The construction of the body rear wheel well assembly will be integral with exterior side compartments.

Removable enclosures will be fabricated around the chassis spring hangers in the compartments located fore and aft of the rear wheels. Provisions will be made for access to grease fitting, the spring hanger pins, and bushings. In addition, there will be adequate clearance for snow "roller-chains" (not the On-Spot type).

There will be three (3) S.C.B.A. compartments in the wheel housings, one (1) on the left and two (2) on the right. Each will hold 2, 45 min 5.5 Scott brand SCBA cylinders. All three will have fabricated stainless-steel doors with restraint straps and have door switches connected to the door ajar warning system.

WHEEL WELL EXTERIOR PANEL:

The wheel opening will be made from 12 gauge stainless steel and will be equipped with a round radius polished stainless steel fenderette bolted in place. The fenderette will have beaded silicon or welting between fenders and wheel well panel.

WHEEL WELL FENDER LINER:

The inner fender above the tires will be an integral stainless-steel liner bolted in place.

RUB RAIL CONSTRUCTION:

The protection of the apparatus body full length along the side of the vehicle is of critical importance. The rub rail assembly will be of polished 1" X 1" X 16 gauge stainless steel tubing. Rails are spaced out from the body with nylon washers and fastened to the body with stainless steel bolts and nuts. Rails are polished to a mirror finish.

This assembly will blend into the front and rear corners of the body and the rolled radius of the wheel well assembly.

HOSE BODY:

The 12 gauge Type # 304 stainless steel body side panels will be of one piece construction from front to rear of the apparatus, with a double channel break on the upper section.

The hose bed floor will be 3" X 1" aluminum channels with proper spacing for good air ventilation. The floors will be made in two pieces for easy removal.

Two (2) hose body dividers will be supplied each fabricated of ¼" thick 5152 aluminum plate. All dividers will be infinitely adjustable by means of "Unistrut" channel welded in the hose body floor, front and rear.

Hose bed capacity:

- 1,200' of 5" supply hose
- 250' of 3" cloth double jacket
- 250' of 2½" cloth double jacket

The hose bed cover will have a solid hinged aluminum diamond plate cover. It will have a stainless-steel continuous hinge. There will be a handle for the purpose of lifting the cover. The cover will be secured so not to open when the apparatus is in motion. The cover will have a gas piston in the front to assist in the raising of the cover. The rear flap will be a solid vinyl cover attached to the hinged cover. It will be held at the bottom with seat belt type buckles. The flap will have alternating 6" reflective chevrons on it.

REAR STEP:

The rear step will be approximately 8" D and 99" W. The corners will have chamfered edge.

WINCH RECEIVERS:

Four (4) 2" X 2" winch receiver ports will be provided; one on the front, one on the rear, and two on each side of the apparatus rear of the rear axle and integrated into the sub frame structure. There will be two (2) 12 volt electrical connections installed to provide winch power. One will be in the front of the apparatus; one will be in the rear of the apparatus. The two side ports will plug into the rear for power. Each connection will be labeled.

HIGH ANGLE POINTS:

The body will have four (4) high angle attach points on the corners of the apparatus body.

ALUMINUM TREADPLATE OVERLAY:

The aluminum tread plate will be 1/8" polished NFPA type.

The vertical surfaces of the front compartments and rear compartments will be covered with polished aluminum tread plate and held in place with stainless steel screws and nuts.

The walkways over the high side compartments will be polished aluminum tread plate both sides. The tread plate will be bent-up on hose body sides and down over compartments to act as a drip rail, fastened with stainless steel bolts and nuts. Where the tread plate meets the body sides, beaded silicon caulking will be applied.

HANDRAILS:

Rails are 1-1/4" extruded aluminum tubing. These rails will be mounted in chrome plated stanchion brackets.

COMPARTMENT VENTS:

All compartments will have 4" x 4" louver vents.

The L-4 compartment will be separately vented from all the others to prevent cross contamination of fuel vapors.

FLOOR PROTECTION:

The exterior compartment floors, trays, and the coffin compartment floors will be equipped with removable plastic Turtle Tile and edging.

COMPARTMENT – DOORS (ROLL-UP STYLE):

All compartments, except for the rear step, will have roll-up style doors.

All compartment doors will be manufactured by the ROM and will be a natural satin color.

Replacement parts will be available in two (2) to three (3) working days.

The slats will be double wall box frame extrusion. The exterior surface will be flat, interior surface will be concave to prevent loose equipment from jamming the door.

Slats will be anodized to eliminate oxidation and include inner locking end shoes on every slat secured by Punch-Dimple process.

The slats will have interlocking joints with a folding locking flange.

Between each slat will be a PVC/Vinyl inner seal to prevent metal to metal contact.

Door tracks will be one-piece aluminum, which will include an attaching flange and finishing flange incorporated into its design, which facilitates installation and provides a finished look to installation without additional trim and caulking. Track will have replaceable side seal. The slide seal prohibits water and dust intrusion into the compartments.

Drip rail will have built in replacement wiper seal. Drip rail will be made of aluminum.

Roll-up doors will have a 4" diameter counterbalance to assist in lifting and eliminate risk of accidental closing.

Doors will be secured with a full width lift bar, to be operable by one hand, even with heavy gloves. Securing methods will be a positive latch device.

These doors will be provided on all compartments except the rear compartment.

ADDITIONAL COMPARTMENT FEATURES:

All compartments will have sweep out style floors.

All compartments will have two (2) LED light strips, one on each side of the door and one LED light strip mounted on the ceiling. Lights will be operated by the compartment door switch.

Compartment L1 & R1 will be newly constructed to enclose the pump panels on each side. The top of the right-side pump compartment will have rollers to assist in deployment of the booster hose located in the dunnage area of the apparatus.

Mounting of three (3) dealer supplied Res-Q-Jack struts will be enclosed in the right-side pump compartment.

Each side running board shall have a well to hold a 5" filler hose. The well shall have drain holes to allow any residual water to escape and will also have turtle tile.

A fabricated tray/box to hold dealer supplied Res-Q-Jack straps and chains shall be installed in the floor of R1 compartment.

LEFT FRONT COMPARTMENT "L1":

The pump panel compartment ahead of the rear wheel. A hose trough will be installed in the floor of the compartment in front of the pump panel. The trough will hold a 25' length of 5" hose.

LEFT FRONT COMPARTMENT "L2":

This compartment is located ahead of rear wheel behind the pump compartment. Size will be determined at pre-construction meeting.

This compartment will include:

- One (1) sliding vertical tool board in the compartment.

LEFT CENTER COMPARTMENT "L3":

This compartment is located over the rear wheel. Size will be determined at pre-construction meeting.

This compartment will include:

- One (1) fixed shelf in this compartment.

LEFT REAR COMPARTMENT "L4":

This compartment is located behind the rear wheel. Size will be determined at pre-construction meeting.

This compartment will include:

- Two (2) sliding trays on the lower section of the compartment.
- Two (2) fixed shelves in the upper section of the compartment.

RIGHT FRONT COMPARTMENT "R1":

The pump panel compartment ahead of the rear wheel.

- Three (3) dealer supplied Res-Q-Jack struts will be provided and mounted inside the R1 pump house compartment.
- A fabricated tray/box to hold dealer supplied Res-Q-Jack straps and chains shall be installed in the floor of this compartment.
- A 25' of 5" pony hose shall be stored in the tray in this compartment.

RIGHT FRONT COMPARTMENT "R2":

This compartment is located ahead of the rear wheel behind the pump compartment. Size will be determined at pre-construction meeting.

This compartment will include:

- Two (2) sliding trays on the lower section of the compartment.
- Two (2) fixed shelves in the upper section of the compartment.

RIGHT CENTER COMPARTMENT "R3":

This compartment is located over the rear wheel. Size will be determined at pre-construction meeting.

This compartment will include:

- One (1) fixed shelf in this compartment.

RIGHT REAR COMPARTMENT "R4":

This compartment is located behind the rear wheel. Size will be determined at pre-construction meeting.

This compartment will include:

- One (1) sliding trays on the lower section of the compartment.
- One (1) fixed shelf in the upper section of the compartment.
- One (1) half compartment vertical divider.

This compartment will house a customer supplied Little Giant folding ladder.

REAR STEP COMPARTMENT "RS":

There will be one (1) compartment ahead of the rear step.

This compartment will have two (2) box pan style compartment doors with “D” handle latch. The doors will be painted to match the body and will have alternating chevrons applied to them.

This compartment will include:

- One (1) sliding trays on the lower section of the compartment.

COFFIN CTYLE COMPARTMENTS:

There will be two (2) coffin style compartments above the body on the left and right side. They will be framed out of stainless steel. The front, sides and rear of the compartments outside shell will be stainless steel. The compartments will be a separate drop in module (to allow access to wiring) made out of stainless steel that drops into the shell. The compartments will have a aluminum diamond plate door with a stainless steel continuous hinge and a latching “D” handle with two gas pistons. The door will have a separate door switch connected to the door open warning system. The compartments will have LED compartment lighting. The compartments will have a vent.

REAR ACCESS LADDER:

One (1) Ziamatic model 3096, 12” wide Quic-Ladder will be supplied and installed in the right rear of the apparatus. The size and flip down step section will be determined during the construction of the body. The ladder will have a stow switch on it to activate the light in the cab if it is not in the stowed position.

LADDERS:

One (1) 24 foot, 2-section Duo-Safety pumper ladder and one (1) 14 foot Duo-Safety roof ladder and one (1) 10 foot Duo-Safety folding ladder will be supplied and mounted in the rear compartment in separate storage area. The base of the compartment will have a plastic material for the ladder beams to slide on in the compartment.

SUCTION HOSE:

Two (2) 10’ lengths of 6” suction hose will be supplied and stored in two compartments accessed from the rear of the apparatus.

MUD FLAPS:

Mud flaps will be furnished on the rear wheels.

STOKES BASKET:

One (1) customer supplied Stokes basket will be mounted in the rear compartment underneath the ladders. The base of the compartment will have a plastic material for the basket to slide on in the compartment.

MOUNTING ALLOWANCE:

An allowance of \$20,000 for mounting of tools and equipment shall be included in the price of the vendor's specifications.

REAR CAB OVERHEAD COMPARTMENT:

Fabricate and install an overhead compartment on the upper area of the rear wall above the forward-facing seats. The compartment will be accessed from the front and have front doors on the compartment.

BROW LIGHT:

A Whelen 72" Summit Pioneer brow light will be provided and installed. The current brow light will be removed in place of the new light.

LIGHT TOWER:

One (1) Wil-Burt Night-Scan 3.0 Powerlite 10 light tower will be supplied and install on the chassis roof. Four (4) Whelen Pioneer LED Spot/Flood 12v combo light heads will be provided and installed.

The light tower will be mounted in a protective enclosure on the cab roof of the supplied chassis. Enclosure shall be painted white to match the cab.

A handheld controller for the light tower will be installed at an agreed upon location at the pre-construction meeting.

PUMP:

The current fire pump will be re-used. A full pump service and pump test will be performed to ensure proper operation.

PIPING AND MANIFOLD:

All *NEW and ADDITIONAL* piping and pump body attached manifold will be stainless steel. The piping system will be re-designed to fit the new apparatus body.

FOAM SYSTEM REMOVAL:

The current in line foam system will be removed and not re-used. The foam cell will also be removed from the water tank and a new one will not be installed.

CURRENT PUMP PANEL LAYOUT:

The current pump panel layout will remain the same. All current suction inlets and discharge outlets will remain.

REAR DISCHARGES:

The two (2) rear of apparatus discharges will be re-plumbed and integrated into the design of the new apparatus body. These discharges will terminate in the rear of the apparatus at an area similar to their current location.

DRAINS:

All drains will be checked for proper operation.

PUMP MODULE:

The current separate pump house module will be re-used. A new fabrication to enclose the pump panels will be constructed. Material will be stainless steel tubing, angles and channels. Front and rear of the enclosure will be 1/8" polished treadplate, attached to the framing material with stainless steel bolts and nuts.

The pump module will not be attached to the cab or the body.

The front panel of the pump enclosure will be comprised of two access doors. These doors will be made from aluminum treadplate and will be hinged in the center. The hinges will be stainless steel piano hinges with two point stainless steel D-ring latches.

Both the left & right-side pump panels will be totally enclosed and have a ROM roll-up door to conceal each panel.

The booster reel will remain in its current location and will be enclosed in the new compartment. The hose will be deployable from the left or right-side dunnage area with rollers installed over the left and right-side pump panels.

PUMP OPERATORS' CONTROL PANEL:

The current pump panel will remain, and all controls, drains, and gauges will be checked for accuracy and proper operation.

LABELING:

The pump panel will be re-labeled to match the updated functions of the controls.

BOOSTER TANK: (UPF POLY-TANK II):

A new booster tank will be supplied and installed. It will have a capacity of 750 U.S. gallons of water.

CONSTRUCTION:

The UPF Poly-Tank II will be constructed of ½" thick PT2 polypropylene sheet stock. This material will be non-corrosive stress relieved thermo-plastic and U.V. stabilized for maximum protection.

The booster tank will be of a specific configuration and will be designed to be completely independent of the body and the compartments. All joints and seams will be nitrogen welded and tested for maximum strength and integrity.

The top of the tank is fitted with removable lifting eyes designed with a 3 to 1 safety factor to facilitate easy removability.

The transverse swash partitions will be manufactured of ¾" PT2 Polypropylene (natural in color) and extend from approximately 4" off the floor to just under the cover.

The longitudinal swash partitions will be constructed of 3/8" PT2 Polypropylene (natural in color) and extend from the floor of the tank through the cover to allow for positive welding and maximum integrity. All partitions will be equipped with vent and air holes to permit movement of air and water between the compartments. The partitions will be designed to provide maximum water flow. All swash partitions interlock with one another and are welded to each other as well as to the walls of the tank.

FILL TOWER AND COVER:

The tank will have a combination vent and manual fill tower. The fill tower will be constructed of ½" PT2 polypropylene and will be a minimum dimension of 8" x 8" outer perimeter. The tower will be located near the left front corner of the tank unless otherwise specified by the purchaser in Special Provisions. The tower will have a ¼" thick removable polypropylene screen and a PT2 polypropylene hinged type cover. Inside the fill tower, approximately 4" from the top will be fastened a combination vent overflow pipe.

The vent overflow will be a minimum of Schedule 40 polypropylene pipe with a minimum ID of 4" that is designed to run through the tank and will be piped behind the rear wheels.

The tank cover will be constructed of ½" thick PT2 polypropylene and UV stabilized to incorporate a multi three piece design which allows for individual removal and inspection if necessary. The tank cover will be recessed 3/8" from the top of the tank and will be welded to both sides and the longitudinal partitions for maximum integrity. Each one of the covers will have hold downs consisting of 2" polypropylene dowels spaced a maximum of 30" apart. These dowels will extend through the covers and become welded to the transverse partitions. This will assist in keeping the cover rigid under fast filling conditions. A minimum of two lifting dowels will be drilled and tapped ½" x 13" to accommodate the lifting eyes.

A Vision Mark etched label will be located on the booster tank cover to identify the booster tank.

SUMP:

There will be one (1) sump located in the booster tank. The sump will be constructed of ½" PT2 polypropylene. It will be located in the left front quarter of the tank. On all tanks that require a front suction, a 3" Schedule 40 polypropylene pipe will be installed that will incorporate a dip tube from the front of the tank to the sump location. The sump will have a minimum 3" NPT threaded outlet on the bottom for a drain plug. This will be used as a combination clean out and drain. All tanks will have an anti-swirl plate located approximately 2" above the sump.

OUTLETS:

There will be two (2) standard tank outlets: one (1) for the tank-to-pump suction line which will be a minimum of 4" NPT coupling; and one (1) for a tank fill line which will be a minimum of a 2" NPT coupling. All tank fill couplings will be backed with flow deflectors to break up the stream of water entering the tank.

MOUNTING:

The UPF Poly-Tank II will rest on the body cross members with an unsupported area not to exceed 760 square inches on tanks up to 40" in height. On tanks over 40" in height, an unsupported area of not more than 530 square inches will be maintained. All tanks will be isolated from the cross members with a minimum of ½" hard rubber strips, 2" X 3" wide with a minimum of 60D hardness. The tank will set in a cradle mount using 2" x 2" x .250 stainless steel angle iron picture frame which will extend around the perimeter of the tank and welded to the body cross members. The entire perimeter of the bottom of the tank will be supported. Support under the upper side walls is not required. The support frame or angles will keep the tank from shifting from the rear or side to side.

Although the tank is designed on the free-floating suspension principal, it will be required that the tank have hold down restraints half way between the front and the rear of the tank. The restraints will be mounted to the side walls of the hose bed and extend down so that they rest approximately ½" above the top of the tank. The foot of the restraint does not directly contact the top of the tank. The tank will be completely removable without disturbing or dismantling the apparatus structure.

BOOSTER REEL:

The current booster reel will remain in the dunnage area of the pump. Rollers will be installed on both the right and left side pump compartments to ease the deployment of the booster hose from the apparatus.

ELECTRICAL:

All the electrical equipment installed in the body will conform to the National Electrical Code. Wiring installed by the manufacturer will be run in heat resistant plastic convoluted loom split along its entire length and will be protected by a Class 1 Load Manager I system.

All wiring will be number and/or color-coded. Grommets will be used wherever wires or loom pass through holes in metal.

All necessary clearance, marker and back-up lights along with a lighted license plate bracket will be furnished and will meet Federal Standards. Rear cluster marker lights will be recess mounted in the rear step flange for protection.

All electrical and electronic components will be selected to minimize electrical loads, thereby not exceeding the vehicle's generating system capacity. The electrical system components and wiring will be readily accessible through panels for checking and maintenance.

GENERATOR:

The existing 120/240, 6,000-watt Onan generator hydraulic generator will remain and be re-used.

A circuit breaker panel will be installed in the Left Front Compartment "L2" and will contain a minimum of eight (8) breakers and a main breaker. All circuits will be identified on the inside cover of the box.

GENERATOR POWERED OUTLET:

One (1) duplex outlet powered off the on-board generator will be installed in the L2 compartment of the apparatus body.

CORD REELS:

Two (2) electric cord reels will be provided and installed in the new apparatus body. These reels will be mounted in the dunnage area of the apparatus body.

Each reel will be equipped with 200 feet of 10/3 Type SO yellow electrical cable with a single Hubble 20-AMP 240V female twist-lock plug wired for 110. The reels will be wired directly to the chassis battery system with heavy duty stranded copper cable, with guarded finger type rewind button at the electrical reel frame. An L-14-30R female plug will be installed on the end of the cord.

The wiring from the generator system will be through electrical weatherproof loom, with stranded copper wiring. The wiring will terminate in a sealed conduit box at the reel with mechanical type connectors for quick removal of wiring.

The cords will run to the following areas:

- Right side cord will be deployed through a roller compartment in the right-side pump panel.
- The left side cord will be deployed out of the L2 compartment.
- There will be rollers installed for the cords to enter the left front compartment "L2" and right front compartment "R2".

JUNCTION BOXES:

Two (2) Akron EJBX junction boxes will be supplied. The boxes will have a single Hubble 20-AMP 240V male twist lock plug wired for 110 on a 12" pigtail. One (1) box will have an L14-30P twist-lock receptacle, and one (1) 5-20R receptacle. The junction boxes will be mounted in an area close to the female cord plugs in the "L2" and "R2" compartments.

ELECTRICAL OUTLETS:

The following outlets will be installed in the apparatus body and will be powered off a separate body shoreline power system.

- Compartment R2 will have a double duplex outlet installed.
- Compartment R4 will have a quad duplex outlet installed.
- Compartment L4 will have a quad duplex outlet installed.

AUXILIARY ELECTRICAL INLET LOCATION (SHORELINE):

An auxiliary electrical inlet with auto eject will be installed on the cab next to the existing Electrical and Air Supply inlets. This will provide shoreline power for the apparatus body only. The cab will remain on the current shoreline power.

AUXILIARY ELECTRICAL INLET COLOR:

The auxiliary electrical inlet connection will include a yellow cover.

12 VOLT LIGHTING:

EXTERIOR LIGHTS:

Clearance, marker and license plate lights, will be L.E.D. type, red marker/clearance lights, along with reflectors will be mounted along the length of the body and at the rear of the body and will be wired in accordance with federal regulations.

A rear marker light will be furnished at each side, outermost practical mounting location at the top of the body.

A secondary turn signal/clearance light, amber LED, will be provided below each side of the body, in the area forward of the rear axle if required.

The following lights will be mounted in a model #M6FCV3 three light housing, mounted on each side on the rear of the compartments.

1. Two (2) Whelen model 600 series, LED rectangular, red stop/tail lights.
2. Two (2) Whelen model 600 series, LED, left & right rectangular amber directional signal lights.
3. Two (2) Whelen model 600 series, LED rectangular, automatically operated clear back-up lights.

Two (2) LED hose loading lights will be supplied and installed on brackets in the hose bed. Two (2) additional lights will be mounted on the rear of the hose bed and controlled from the pump panel as well as a switch on the rear of the apparatus.

Twelve (12) TecNiq 4" Round LED ground lights, four (4) each side and two (2) in the rear and two (2) in the front will be mounted down at a 45-degree angle and will activate when the parking brake is applied. An additional switch will be installed in the cab of the apparatus to activate the ground lights.

Two (2) Whelen Pioneer surface mount single panel 12-volt clear Super LED scene lights will be installed. These scene lights will be mounted on the rear of the body. They will all be controlled from the cab and pump panel.

Two (2) Whelen Pioneer Summit 48" 12-volt clear LED scene lights will be supplied and installed on each side of the body in brackets. They will be controlled by a switch in the cab and at the left and right pump panels.

TecNiq 4" Round LED step lights will be provided and located to properly illuminate all body steps, walkway areas and hose bed. These lights will activate when the parking brake is applied.

Listed below is a Whelen Engineering flashing LED lighting system that will be provided which consists of the following:

Zone "A" Upper, (cab roof): Current chassis lighting will remain except where noted in chassis section.

Zone "B" Upper & Zone "D" Upper: Four (4) Whelen 900 series, Red Linear Super LED lights will be supplied & installed, two (2) on each side of the body in chrome flanges.

Zone "C" Upper, (upper rear body): Two (2) Whelen 900 series Red Linear Super LED lights will be supplied and installed on the rear of the body.

Four (4) 600 series, two (2) Amber and two (2) Red will be supplied and installed midway up on the rear of the body in chrome flanges.

Zone A Lower, (front of cab): Current chassis lighting will remain.

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Zone B Lower, (right lower side of apparatus): One (1) Whelen 600 series Red Linear Super LED light will be installed over each of the rear wheels. Two (2) Whelen model #50R03ZRR, 500 series TIR6 surface mounted LED Lighthoods, color red will be supplied & installed. Light heads will be mounted as follows: one (1) in the middle of the apparatus in the rub rail area, and one (1) on the side of the body at the rear of the apparatus in the rub rail area. Each light head will be mounted in a chrome bezel with a gasket.

Zone C Lower, (lower rear body): Two (2) Whelen 600 series surface LED flashers, color red will

be supplied & installed. Each light head will be mounted in a Whelen quad chrome housing.

Zone D Lower, (left lower side of apparatus): One (1) Whelen 600 series Red Linear Super LED light will be installed over each of the rear wheels. Two (2) Whelen model #50R03ZRR, 500 series TIR6 surface mounted LED Lighthead, color red will be supplied & installed. Light heads will be mounted as follows: one (1) in the middle of the apparatus in the rub rail area, and one (1) on the side of the body at the rear of the apparatus in the rub rail area. Each light head will be mounted in a chrome bezel with a gasket.

TRAFFIC ADVISOR:

A Whelen model TAM85, 8 light LED traffic advisor will be installed on the rear of the truck with an individual control in the cab.

WARNING LIGHT CERTIFICATION:

The warning light systems specified will have a total amperage draw of 45 AMPS with all lights activated in either the "Clearing Right of Way" or the "Blocking Right of Way" mode.

This warning light system will be certified by the light system manufacturer, to meet all of the requirements as noted in chapter 13 of the 2009 edition of the NFPA 1901 fire Apparatus Standard.

APPARATUS BODY PAINTING:

PAINT, PREPARATION AND FINISH:

The PPG Delta, low VOC polyurethane finishing system will be utilized.

All exposed welds will be ground smooth for final finishing of areas to be painted. After final bodywork is completed, grinding (36 and 80 grit), and finish sanding will be used in preparation for priming.

Priming will be a two-stage process. First stage will be coating with a two-part component, self-etching, and corrosion resistant primer to chemically bond the surface of the metal for increased adhesion. Second stage will be multiple coats of catalyzed two-component polyurethane, primer surfacer, applied for leveling of small imperfections and topcoat sealing.

Three (3) color coats of PPG Delta low VOC polyurethane will be applied with two (2) to three (3) coats of clear polyurethane over the color coats. The clear coats are sanded and buffed to a mirror finish.

All removable items such as brackets, etc. will be painted separately to insure finish paint behind mounted items.

The inside and underside areas of the complete body assembly will be painted black with a polyurethane base paint prior to the installation of the body on the chassis.

All compartment un-welded seams exposed to high moisture environments will be sealed using permanent pliable caulking. One (1) quart of each exterior color of paint for touch-up purposes will be supplied with the completed apparatus.

The interior of the fire body compartments will have a "swirled" stainless steel finish.

The inside of the hose body panels and hose bed partitions will have a "DA" brushed finish.

The fire body will be painted all red to match existing cab color.

CAB PAINT:

The cab will be buffed and touched up. All current lettering and striping will remain on the cab.

PAINT FINISH WARRANTY:

The finish paint on the unit will be provided with a seven (7) year paint finish guarantee, which will cover the finish for the following items:

1. Peeling or delamination of the topcoat and/or other layers of paint.
2. Cracking or checking
3. Loss of gloss caused by defective PPG Fleet Finishes, which are covered by this guarantee.

A copy of this warranty shall be included with your proposal.

RUST PROOFING:

Rust proofing will be applied during the assembly process. The only area to be rust proofed is the entire underside of cab.

REAR CHEVRONS:

Retro reflective Chevrons will be applied to the rear of the apparatus covering at least 50 % of the rear facing vertical surface. Each stripe will be a single-color alternating between red and yellow. Each stripe will be 6 inches in width. Each stripe will slope downward at a 45-degree angle away from the center line of the apparatus.

TOOL LIST:

The following tools shall be quoted as options for pricing:

Quantity	Manufacturer	Model	Description	Color
1	Milwaukee	3697-27	M18 FUEL 7-Tool Combo Kit	
1	Milwaukee	48-59-1806	M18 Six Pack Sequential Charger	
1	Milwaukee	2829-20	M18 FUEL Compact Band Saw Kit	
1	Milwaukee	2136-20	M18 ROCKET Tower Light/Charger	
4	Milwaukee	48-11-1850	M18 REDLITHIUM XC5.0 Extended Capacity Battery Pack	
1	Milwaukee	2786-22HD	M18 FUEL 9" Cut-Off Saw w/ One-Key Kit	
1	Tractel	TU28K	griphoist Rescue Kit- 2 Ton- 4,000lbs.	
11	Mercedes Textiles	MegaFlo Breather	5" X 100' cloth LDH supply hose with 5" Gold Anodized I Reflect Storz couplings	Yellow
1	Mercedes Textiles	MegaFlo Breather	5" X 100' cloth LDH supply hose with 5" Gold Anodized I Reflect Storz couplings	Red
3	Mercedes Textiles	MegaFlo Breather	5" X 25' cloth LDH supply hose with 5" Gold Anodized I Reflect Storz couplings	Yellow
5	Mercedes Textiles	Kraken EXO	3" X 50' with 2½" NH gold anodized wayout couplings	White
5	Mercedes Textiles	Kraken EXO	2.5" X 50' with 2½" NH gold anodized wayout couplings	Orange
5	Mercedes Textiles	Kraken EXO	1¾" X 50' white, red, and blue with 1½" NH blue anodized wayout couplings	Red
5	Mercedes Textiles	Kraken EXO	1¾" X 50' white, red, and blue with 1½" NH blue anodized wayout couplings	Blue
2	Mercedes Textiles	Kraken EXO	1¾" X 50' white, red, and blue with 1½" NH blue anodized wayout couplings	Green
1	Argus	MI-TIC-S-3	Thermal Imaging Camera	
1	Res-Q-Jack	SPX-2KIT	Super X 2Point Standard Kit	

Trade in allowances:

Provide Trade in allowance for body of Engine 302

Provide Trade in allowance for Stevenson Rescue 320, a 2003 Spartan / Rescue 1.

PROPOSAL INFORMATION REQUIRED

Proposals shall contain the following information, without limitation:

- Cover / introductory letter
- Size, history and organizational structure of firm (Limit to 1 page)
- Resume of key personnel that would work on the study. (Limit to 1 page per resume)
- Approach to the Work:
- A narrative relating to your general approach to this Work.
- Describe additional tasks that could be valuable to the Work.
- Provide a description of similar projects performed by the firm that incorporated elements of the scope of Work.
- Provide client references for such projects.
- List of subcontractors that will be utilized for the Work, including resumes of subcontractor project personnel.
- Any Additional information or materials that you believe communicate the capabilities of your firm to perform the Work.
- Anticipated schedule and milestones.
- Fees for your services. The Town requires that a maximum fee for the service be provided in response to this RFP but will additionally consider alternative fee structures.
- If your firm has been a party to arbitration, mediation, or litigation involving (a) any matter with the Town of Monroe or (b) with any other party regarding a similar project, state the identity of the customer, the nature of the proceedings, when and where the proceedings occurred, and any official file number or other identifier. Also state a summary of the issues and the results of the proceedings.
- The Bidder must disclose in writing any exceptions to the RFP and their proposal shall have no exceptions to this requirement. The exceptions to the RFP shall include, but not be limited to:
 - Inability or unwillingness to meet any requirements of the RFP
 - Proposal Form (including fee proposal) in a separate sealed envelope
 - Bidder's Legal Status Disclosure
 - Bidder's Non-Collusion Affidavit Form
 - Bidder's Statement of References Form

PROJECT SPECIFIC PROPOSAL EVALUATION & CONSULTANT SELECTION CRITERIA

N/A

The Town of Monroe reserves the right to reject any or all responses submitted or may request additional information from any firm as necessary to properly evaluate the responses.

END OF SPECIFICATIONS

INSURANCE REQUIREMENTS

- a. Commercial General Liability: \$1,000,000
Combined single limits per occurrence for bodily injury, personal injury, property damage and products/completed operations.
1. The Town and its respective officers, agents, officials, employee volunteers, boards and commissions are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the contractor; products and completed operations of the contractor; premises owned, leased or used by the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Town.
 2. The contractor's insurance coverage shall be primary insurance as respects the Town of Monroe. Any insurance or self-insurance maintained by the Town shall be excess of the contractor's insurance and shall not contribute with it.
 3. Any failure to comply with reporting provisions of the policies shall not affect coverages provided to the Town of Monroe.
 4. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- b. Automobile Liability:
Each Accident: \$1,000,000
Hired/Non-owned Auto Liability \$1,000,000
- c. Errors and Omissions/Professional Liability Insurance [\$1,000,000 or N/A]
- If issued on a claims-made basis, the policy must remain in effect for the duration of the contract and two (2) years after project completion. An extension of three (3) additional years may be required at the discretion of the First Selectman or his/her designee.
 - For all professional contracts - liability policies may not be limited to the fees paid to the vendor.
- d. Worker's Compensation, as required by law.
- e. The "Town of Monroe" is to appear as an additional insured on the contractor's general liability and automobile liability Certificates of Insurance.
- f. All insurance is to be provided by a company authorized to issue such insurance in the State of Connecticut with a Best rating of no less than A- .
- g. The contractor shall furnish the Town with certificates of insurance effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Town before work commences. Renewal of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies, at any time.
- h. It is desired by the Town that no insurance be suspended, voided, canceled or modified in coverage or limits without thirty (30) days prior written notice be registered U.S. Mail to: Town of Monroe, Office of the First Selectman, 7 Fan Hill Road, Monroe, CT 06468. Endorsements to the contractor's policies may be used to comply with this requirement.

PROPOSAL FORM

BIDDER: _____

The undersigned, having familiarized themselves with the existing conditions at the project area and the specification for engineering services, hereby proposes to furnish the requested engineering services for the following cost:

<u><i>Type of Service</i></u>	<u><i>Bid Amount</i></u>
Labor and materials to refurbish Engine 302	\$
Engine 302 Body Trade in allowance	\$
Rescue 320 Trade in allowance	\$
Tool mounting allowance	\$
Tool List purchase	\$
Foam System Removal	\$
	\$
	\$
	\$
	\$
	\$
<i>TOTAL PROPOSAL:</i>	<i>\$</i>

_____ **TOTAL PROPOSAL** (written out in words)

ACKNOWLEDGEMENT

In submitting this Proposal Form, the undersigned Bidder acknowledges that the price(s) include all labor, materials, transportation, hauling, overhead, fees and insurances, bonds or letters of credit, profit, security, permits and licenses, and all other costs to cover the completed products and/or services called for in the RFP. Except as otherwise expressly stated in the RFP, no additional payment of any kind will be made for the products and/or services called for in the RFP.

REQUIRED DISCLOSURES

1. Exceptions to/Clarifications of/Modifications of the RFP

_____ This proposal does not take exception to or seek to clarify or modify any requirement of the RFP, including but not only any of the Required Contract Terms as set forth in this RFP. **The Bidder agrees to each and every requirement, term, provision and condition of this RFP.**

OR

_____ This proposal takes exception(s) to and/or seeks to clarify or modify certain of the RFP requirements, including the Required Contract Terms. **Attached is a sheet fully describing each such exception.**

2. State Debarment List

Is the Bidder on the State of Connecticut's Debarment List?

_____ Yes _____ No

3. Occupational Safety and Health Law Violations

Has the Bidder or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

_____ Yes _____ No

If "yes," attach a sheet fully describing each such matter.

4. Arbitration/Litigation

Has either the Bidder or any of its principals (regardless of place of employment) been involved for the most recent ten (10) years in any pending or resolved arbitration or litigation?

_____ Yes _____ No

If "yes," attach a sheet fully describing each such matter.

5. Criminal Proceedings

Has the Bidder or any of its principals (regardless of place of employment) ever been the subject of any criminal proceedings?

_____ Yes _____ No

If "yes," attach a sheet fully describing each such matter.

6. Ethics and Offenses in Public Projects or Contracts

Has either the Bidder or any of its principals (regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works projects or contracts?

_____ Yes _____ No

If "yes," attach a sheet fully describing each such relationship.

7. No Conflict of Interest

Is the Bidder aware of any personal or business relationship between a Town officer or employee and an officer, director, member, manager or partner of the Bidder that could be regarded as creating a conflict of interest?

_____ Yes _____ No

If "yes," attach a sheet fully describing each such matter.

8. The undersigned is an authorized representative of the Bidder, and hereby acknowledges that the proposal and accompanying documents shall be valid and binding upon the Bidder for a period of not less than one hundred fifty (150) days from the Response Deadline.

_____ Yes _____ No

NOTE: THIS DOCUMENT, IN ORDER TO BE CONSIDERED A VALID PROPOSAL, MUSTBE SIGNED BY A PRINCIPAL OFFICER OR OWNER OF THE BUSINESS ENTITY THATIS SUBMITTING THE PROPOSAL. SUCH SIGNATURE CONSTITUTES THE BIDDER’S REPRESENTATIONS THAT IT HAS READ, UNDERSTOOD AND FULLY ACCEPTED EACH AND EVERY PROVISION OF EACH DOCUMENT COMPROMISING THE RFP,UNLESS AN EXCEPTION IS DESCRIBED ABOVE.

BY _____
(PRINT NAME)

TITLE: _____

(SIGNATURE)

DATE: _____

END OF PROPOSAL FORM

BIDDER'S LEGAL STATUS DISCLOSURE

Please fully complete the applicable section below, attaching a separate sheet if you need additional space.

For purposes of this disclosure, "permanent place of business" means an office continuously maintained, occupied and used by the Bidder's regular employees regularly in attendance to carry on the Bidder's business in the Bidder's own name. An office maintained, occupied and used by a Bidder only for the duration of a contract will not be considered a permanent place of business. An office maintained, occupied and used by a person affiliated with a Bidder will not be considered a permanent place of business of the Bidder.

IF A SOLELY OWNED BUSINESS:

Bidder's Full Legal Name _____

Street Address _____

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business under sole proprietor or trade name _____

Does the Bidder have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

IF A CORPORATION:

Bidder's Full Legal Name _____

Street Address _____

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business _____

Names of Current Officers

President

Secretary

Chief Financial Officer

Does the Bidder have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

IF A LIMITED LIABILITY COMPANY:

Bidder's Full Legal Name _____

Street Address _____

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business _____

Names of Current Manager(s) and Member(s)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

Name & Title (if any) Residential Address (street only)

(Attach additional sheets as necessary)

Does the Bidder have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

IF A PARTNERSHIP:

Bidder's Full Legal Name _____

Street Address _____

Mailing Address (if different from Street Address) _____

Owner's Full Legal Name _____

Number of years engaged in business _____

Names of Current Partners

Name & Title (if any)

Residential Address (street only)

Name & Title (if any)

Residential Address (street only)

Name & Title (if any)

Residential Address (street only)

(Attach additional sheets as necessary)

Does the Bidder have a "permanent place of business" in Connecticut, as defined above?

_____ Yes _____ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

Bidder's Full Legal Name

(print) Name and Title of Bidder's Authorized Representative

(signature) Bidder's Representative, Duly Authorized

Date

END OF LEGAL STATUS DISCLOSURE FORM

BIDDER'S NON-COLLUSION AFFIDAVIT

The undersigned Bidder, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

- (1) the proposal is genuine; it is not a collusive or sham proposal;
- (2) the Bidder developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
- (3) the Bidder, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the Bidder and will not communicate the proposal to any such person prior to the official opening of the proposal; and
- (4) no elected or appointed official or other officer or employee of the Town of Monroe has a direct or indirect interest in the Bidder's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned Bidder further certifies that this affidavit is executed for the purpose of inducing the Town of Monroe to consider its proposal and make an award in accordance therewith.

Legal Name of Bidder

(signature)
Bidder's Representative, Duly Authorized

Name of Bidder's Authorized Representative

Title of Bidder's Authorized Representative

Date

Subscribed and sworn to before me this _____ day of _____, 202__.

Notary Public
My Commission Expires:

BIDDER'S STATEMENT OF REFERENCES

Provide at least three (3) references:

1. BUSINESS NAME _____
ADDRESS _____
CITY, STATE _____
TELEPHONE: _____
INDIVIDUAL CONTACT NAME AND POSITION _____

2. BUSINESS NAME _____
ADDRESS _____
CITY, STATE _____
TELEPHONE: _____
INDIVIDUAL CONTACT NAME AND POSITION _____

3. BUSINESS NAME _____
ADDRESS _____
CITY, STATE _____
TELEPHONE: _____
INDIVIDUAL CONTACT NAME AND POSITION _____

END OF STATEMENT OF REFERENCES

CONTRACT

This _____ Contract (the "Contract") is entered into the _____ day of _____, 20__ ("Effective Date") by and between the Town of Monroe, a political subdivision of the State of Connecticut, (the "Town") and _____, a _____, whose principal office is located at _____, _____ (the "Contractor").

WHEREAS, the Town has issued a Request for Proposals (the "RFP") for _____ (the "Work"); and

WHEREAS, Contractor submitted a Proposal to the Town, dated _____, 20__ (the "Proposal"); and

WHEREAS, the Town has selected Contractor and the Town and the Contractor desire to enter into a formal agreement for the performance of the Work;

THEREFORE, in consideration of the recitals set forth above and the mutual promises by the parties below, the parties agree as follows:

1. General. The Contractor agrees to perform the Work in accordance with the Contract Documents, as defined in Section 2 below.
2. Contract Documents. The Contract Documents include the following:
 - (i) The Contract;
 - (ii) The RFP, including the Standard Instructions to Bidders, Required Contract Terms, and Specifications;
 - (iii) Addenda issued prior to the execution of this Contract or modifications issued after the execution of this Contract; and
 - (iv) The Proposal submitted by the Contractor.

In the event of a conflict or inconsistency between or among the Contract, the RFP and/or the Proposal, this Contract shall have the highest priority, the RFP the second priority, and the Proposal the third priority.

3. Incorporation of Required Contract Terms. Without limiting the foregoing, **this Contract incorporates by reference all of the Required Contract Terms set forth in the RFP**, which shall be deemed as fully a part of this Contract as if they were set forth in their entirety in this Contract.

4. Term of Contract; Commencement of Work. Unless earlier terminated as provided in Section 6 below, the term of the Contract shall commence on the Effective Date of the Contract and be in effect until _____. However, the Contractor shall not start the Work prior to having received a notification to proceed from the Town.

5. Contract Payments. The Town will pay the Contractor for work completed in accordance

with Section 4 of the Required Contract Terms of the RFP and the Price Proposal contained in the Proposal Form of the RFP.

6. Failure to Perform by Contractor. If the Contractor fails to perform this Contract in accordance with its terms, the Town shall have the right, in addition to all other remedies it may have, to declare the Contract in default and enter into an agreement with another person to perform the Work. In that event, the Contractor shall pay the Town, as liquidated damages, the amount of any excess of the new price over the price in the Contract Documents, both pro-rated to the period of time covered by the unexpired term of the Contract at the time of default, plus any legal or other costs incurred by the Town in terminating the Contract and securing a new contractor.

7. Change Orders, Price Modifications, and Other Amendments. The Town shall have the right to require the Contractor to make alterations of, additions to and deductions from the Work. All such changes to the Scope of Work shall be made by a written change order written by the Town. The Contractor shall compute the effect of the change order upon the Contract price, subject to review and acceptance by the Town.

8. Notice. All notices, demands, or other documents required or desired to be given, made or sent to either party under this contract shall be made in writing, shall be deemed effective upon receipt and shall be delivered personally, mailed postage prepaid, certified mail, return receipt requested, as set forth below, which addresses may be changed by written notice given to the other party in the manner provided above.

TO THE TOWN:

Terrence P. Rooney
First Selectman
Town of Monroe
7 Fan Hill Road
Monroe, CT 06468

With Copy To:

Geoffrey Giordano
President
Stevenson Volunteer Fire Company
1260 Monroe Turnpike
Monroe, CT 06468

To Contractor:

<TBD>

9. Entire Contract. The Contract Documents represent the entire and integrated agreement between the Town and the Contractor and supersede all prior negotiations, representations or agreements, whether written or oral.

10. Amendments. The Contract may not be altered or amended except by a written agreement executed by both parties.

11. Execution. The Contract may be executed in one or more counterparts, each of which

shall be considered an original instrument, but all of which shall be considered one and the same agreement. The Contract shall become binding when one or more counterparts have been signed by each of the parties hereto and delivered (including delivery by facsimile or other electronic means) to each of the parties.

IN WITNESS WHEREOF, the Parties have executed this Contract as of the day and year first written above.

THE TOWN OF MONROE

[Witness]

By _____
Terrence P. Rooney
First Selectman

[COMPANY NAME]

[Witness]

By _____
Its _____