



TOWN OF MONROE

TOWN COUNCIL

AGENDA

Session # 2022-14

Regular Meeting - Monday, June 13, 2022 – 7:00 P.M.

HYBRID PUBLIC MEETING

TOWN HALL COUNCIL CHAMBERS & UTILIZING ELECTRONIC EQUIPMENT

THIS MEETING MAY BE ACCESSED BY THE PUBLIC EITHER IN-PERSON OR ELECTRONICALLY IN REAL-TIME AS SET FORTH HEREIN BELOW

NOTICE: THIS MEETING WILL BE CONDUCTED IN PART VIA ELECTRONIC EQUIPMENT PURSUANT TO CONNECTICUT LAW

All participants may attend in-person or remotely as follows:

- Via computer, tablet or smartphone at this link:
<https://us06web.zoom.us/j/81227967358?pwd=MW1mSU83VjZCVTU2TkRFRm41NVIQQT09>
- Via phone at: 1-929-205-6099, Meeting ID: 812 2796 7358 , Passcode: 953117

Please note:

- This meeting will be recorded and made available on the Town's website pursuant to state law.
- If you are attending remotely, please remember to mute your microphone unless you are speaking.
- Anyone participating remotely should state their name and title, if applicable, at the outset of each occasion that such a person is speaking.
- All votes taken during which any member of this body are participating remotely shall be taken by roll call, unless the vote is unanimous.
- The chat feature will not be utilized nor considered during this meeting.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. CONSENT CALENDAR

- A. Approval of the minutes and voting record of the Town Council Regular Meeting held on May 23, 2022 (Session 2022-13).
- B. Acceptance of donations received for the following programs:
 - **Food Pantry:** \$679.50
 - **Parks & Recreation:** In-Kind donation of 3 flats of flowers and tree
 - **Police Department:** \$1,300.00
 - **Senior Center:** \$585.50
 - **Social Services:** \$400.00
 - **Sprint for Monroe:** \$6,810.00
- C. **Resolution #22-71: RESOLVED**, that Kenneth M. Kellogg, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Performing

Artist Engagement Agreements, as well as any associated documents by and between the following parties, for the annual Summer Fun Days Camp:

1. David Parks - Mini Golf To Go
2. Nicole B. Heriot -Mikula- Bring The Hoopla
3. Stephen Corning - Always Showtime Entertainment

BE IT FURTHER RESOLVED, that the First Selectman is authorized to amend these agreements as may be necessary for, and limited to, the rescheduling of dates.

IV. COMMUNICATIONS

- A.** Memo from the Tax Collector to the Town Council Chair dated June 2, 2022 regarding Request for Refunds.
- B.** Memo from the First Selectman to the Town Council Chair date June 8, 2022 regarding donations for various departments and programs.
- C.** Letter of Opinion from the Town Attorney to the First Selectman dated June 9, 2022 regarding Summer Fun Days Camp Agreements.
- D.** Memo from the First Selectman to the Town Council Chair dated June 9, 2022 regarding Summer Fun Days Camp Agreements.
- E.** Letter from Monroe Republican Town Committee Vacancy Chair to Town Council Chair dated June 8, 2022 regarding appointments for Town Treasurer and Board of Finance.
- F.** Letter from Arnold Karp, Astro Land Holdings LLC to Town Planner Rick Schultz dated June 8, 2022 regarding Licensed Environmental Professional Oversight at 64 Cambridge Drive and 4 Independence Drive.
- G.** Letter of Opinion from the Town Attorney to the First Selectman dated June 8, 2022 regarding the Proposal from EnSafe Inc. for Licensed Environmental Professional Oversight of Wetlands Restoration and Quarry Backfill Operations.
- H.** Memo from the First Selectman to the Town Council Chair dated June 9, 2022 regarding the Proposal from EnSafe Inc. for Licensed Environmental Professional Oversight of Wetlands Restoration and Quarry Backfill Operations.
- I.** Letter of Opinion from the Town Attorney to the First Selectman dated June 2, 2022 regarding Agreement By and Between the Town of Monroe and Valley Emergency Medical Services, Inc.
- J.** Memo from the First Selectman to the Town Council Chair dated June 9, 2022 regarding Agreement By and Between the Town of Monroe and Valley Emergency Medical Services, Inc.
- K.** Letter of Opinion from the Town Attorney to the First Selectman dated June 2, 2022 regarding Birdcage Communications Site Lease Agreement.
- L.** Memo from the First Selectman to the Town Council Chair dated June 9, 2022 regarding Birdcage Communications Site Lease Agreement.
- M.** Memo from EMS Building Committee Member, John Ostaszewski to the First Selectman, Board of Finance and Town Council dated June 9, 2022 regarding the EMS Building Committee April 2022 Report.

V. PUBLIC PARTICIPATION

VI. APPOINTMENTS

- A. Resolution #22-72:** To consider and act upon the following resolution:
RESOLUTION #22-72: RESOLVED, that pursuant to the Town Charter, Chapter VII, §5, the Town Council hereby appoints **Frank Dutches (R)** of 15 Hearthstone Road as Town Treasurer with a term ending November 27, 2023.

B. Resolution #22-73: To consider and act upon the following resolution:

RESOLUTION #22-73: RESOLVED, that pursuant to the Town Charter, Chapter VII, §5, the Town Council hereby appoints **Katherine Stauffer (R)** of 202B Windgate Circle to the Board of Finance with a term ending November 27, 2023.

VII. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
- B. Town Council Committee on Planning & Zoning, Public Works and Park & Recreation Matters
- C. Town Council Committee on Legislative & Administrative Matters
- D. Strategic Planning Committee
- E. EMS Building Committee
- F. Open Space Preservation and Acquisition Committee
- G. First Selectman’s Update

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Acceptance of the following donations that individually exceed \$1,500.00:
 - i. \$4,000.00 from Monroe Lion Charities, Inc. for Food Pantry
 - ii. \$1,500.00 from Newtown Savings Bank for Sprint for Monroe
- B. **Resolution #22-68:** To consider and act upon a resolution regarding the Proposal from EnSafe Inc. for Licensed Environmental Professional Oversight of Wetlands Restoration and Quarry Backfill Operations.
- C. **Resolution #22-74:** To consider and act upon a resolution regarding Agreement By and Between the Town of Monroe and Valley Emergency Medical Services, Inc.
- D. **Resolution #22-75:** To consider and act upon a resolution regarding Birdcage Communications Site Lease Agreement.

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

GUIDELINES FOR PUBLIC PARTICIPATION IN REMOTE ELECTRONIC MEETINGS

Anyone who desires to address the Council must adhere to the following rules of participation:

- At the start of Public Participation, the Chair or Moderator shall ask all persons desiring to participate to identify yourself by name, one at a time.
- The Chair or Moderator shall create a list of identified participants and shall, in their sole discretion, recognize each by name one at a time.
- Upon recognition, each participant shall state their full legal name and address for the record.
- All participants shall speak clearly in a civil, non-argumentative and respectful manner.
- Comments shall be limited to three (3) minutes.
- Comments shall be directed to the Council as a whole and not to any single member, individual or entity.
- The Chair may alter these rules from time to time, in his sole discretion.

Failure to comply with the rules or any other conduct which is disruptive to the proceedings shall result in removal from the meeting.

Second Public Participation: Anyone who desires to address the Council during Second Public Participation must adhere to the rules of Public Participation as aforesaid except that comments shall be strictly limited to unresolved matters of Unfinished Business or New Business on that day’s agenda.