TOWN OF MONROE
TOWN COUNCIL
AGENDA

Session # 2026-01
Regular Meeting - Monday, January 12, 2026 – 7:00 P.M.

HYBRID PUBLIC MEETING
TOWN HALL COUNCIL CHAMBERS & UTILIZING ELECTRONIC EQUIPMENT

THIS MEETING MAY BE ACCESSED BY THE PUBLIC EITHER IN-PERSON OR ELECTRONICALLY IN REAL-TIME AS SET FORTH HEREIN BELOW

NOTICE: THIS MEETING WILL BE CONDUCTED IN PART VIA ELECTRONIC EQUIPMENT PURSUANT TO CONNECTICUT LAW

All participants may attend in-person or remotely as follows:

- Via computer, tablet or smartphone at this link:

  https://us06web.zoom.us/j/83402155094?pwd=yWTUbFrLka1jAVCYUVInVtKWqFL3ET.1

- Via phone at: 1-929-205-6099

  Meeting ID: **834 0215 5094**
  Passcode: **908913**

Please note:

- This meeting will be recorded and made available on the Town's website pursuant to state law.
- If you are attending remotely, please remember to mute your microphone unless you are speaking.
- Anyone participating remotely should state their name and title, if applicable, at the outset of each occasion that such a person is speaking.
- All votes taken during which any member of this body is participating remotely shall be taken by roll call, unless the vote is unanimous.
- The chat feature will not be utilized nor considered during this meeting.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. CONSENT CALENDAR

A. Approval of the minutes of the Town Council Regular Meeting held on December 15, 2025 (Session 2025-24).

B. Approval of the Tax Collector's Request for Refunds, dated January 7, 2026, totaling $26,460.43.

C. Acceptance of the donations received for the following programs:

- Community & Social Services: $380.00
- Edith Wheeler Memorial Library: $325.00 & in-kind donation of 15 books, 1 CD, 5 DVDs
- Emergency Medical Services: $16,215.00

- Farmers' Market $40.00
- Food Pantry: $7,017.00
- Project Warmth: $567.00

D. **Resolution #26-001: RESOLVED,** that Terrence P. Rooney, First Selectman of the Town of Monroe, is authorized to execute and deliver on behalf of the Town of Monroe, the Grant Contract #085-SF-26, and any associated documents, by and between the State of Connecticut, Connecticut State Library, for the FY 2026 Historic Documents Preservation Program.

IV. COMMUNICATIONS

A. Memo from the Tax Collector to the Town Council Chair dated January 7, 2026 regarding a Request for Refunds.
B. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding various donations.
C. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding the FY 2026 Historic Documents Preservation Program Targeted Grant.
D. Letter of Opinion from the Town Attorney to the First Selectman dated January 8, 2026 regarding the FY 2026 Historic Documents Preservation Program Targeted Grant.
E. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding the Police Department Administrative Assistant – Detective Division/Accreditation Job Description.
F. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding the Revisions to the Town of Monroe Pay Plan for the Positions in Classified Service.
G. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding the 2026 Parks and Recreation Seasonal Fee Schedule.
H. Memo from the First Selectman to the Town Council Chair dated January 8, 2026 regarding the EMS Ambulance Purchase Agreement.
I. Letter of Opinion from the Town Attorney to the First Selectman dated January 8, 2026 regarding the EMS Ambulance Purchase Agreement.

V. PUBLIC PARTICIPATION

VI. APPOINTMENTS

VII. ACTION ITEMS

A. Town Council Committee on Finance, Education, Health & Public Safety Matters
B. Town Council Committee on Planning & Zoning, Public Works and Park & Recreation Matters
C. Town Council Committee on Legislative & Administrative Matters
D. Strategic Planning Committee
E. Open Space Preservation and Acquisition Committee
F. First Selectman's Update

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Acceptance of the following donations that individually exceed $1,500.00:

Food Pantry:

- $2,000.00 from Nicholas Kapoor
- $5,000.00 from Robert Fahr

Project Warmth:

- $5,000.00 from Robert Fahr

B. Resolution #26-002: To consider and act upon a resolution regarding the Police Department Administrative Assistant – Detective Division/Accreditation Job Description.

C. Resolution #26-003: To consider and act upon a resolution regarding the Revisions to the Town of Monroe Pay Plan for the Positions in Classified Service.

D. Resolution #26-004: To consider and act upon a resolution regarding the 2026 Parks & Recreation Seasonal Fee Schedule.

E. Resolution #26-005: To consider and act upon a resolution regarding the EMS Ambulance Purchase Agreement.

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

GUIDELINES FOR PUBLIC PARTICIPATION

Anyone who desires to address the Council must adhere to the following rules of participation:

- At the start of Public Participation, the Chair or Moderator shall ask all persons desiring to participate to identify yourself by name, one at a time.
- The Chair or Moderator shall create a list of identified participants and shall, in their sole discretion, recognize each by name one at a time.
- Upon recognition, each participant shall state their full legal name and address for the record.
- All participants shall speak clearly in a civil, non-argumentative and respectful manner.
- Comments shall be limited to three (3) minutes.
- Comments shall be directed to the Council as a whole & not to any single member, individual or entity.
- The Chair may alter these rules from time to time, in his sole discretion.

Failure to comply with the rules or any other conduct which is disruptive to the proceedings shall result in removal from the meeting.

Second Public Participation: Anyone who desires to address the Council during Second Public Participation must adhere to the rules of Public Participation as aforesaid except that comments shall be strictly limited to unresolved matters of Unfinished Business or New Business on that day's agenda.