

Town of Monroe, Connecticut
EMS Building Committee
Minutes

Monthly meeting – Tuesday September 20th, 2022

EMS Facility – 54 Jockey Hollow Rd, Monroe, CT – 6:00pm

Members Present: Terry Rooney – Chairperson
Robert Westlund
Domenic Paniccia
David Orr
John Ostaszewski

Members Absent: Mike Vitello
John Brenna

Also Present: John Kwasniewski – Burlington Construction
Craig Rosenburg – Deputy Chief of EMS
Brian Humes – Janunski Humes Architects

I. Roll Call

The meeting was called to order by Terry Rooney at 6:04pm. The attendance was recorded.

The Pledge of Allegiance was led by Terry Rooney.

II. Approval of Minutes

The minutes from 8/9/22 were reviewed. David Orr made a motion to approve the minutes, John Ostaszewski seconded the motion. The minutes were approved, 5-0.

III. Unfinished Business

A. Burlington Construction Update

John Kwasnieski distributed an updated schedule to the committee. John K stated the interior is 99% painted and the doors and hardware are installed. He stated the roof and siding will be completed within the next week, the pre-cast curbing has been installed, and paving is set for two weeks from now (the date of this meeting). John K stated that the generator has been installed and that Eversource has completed the hookup for the gas. (* Following the meeting John K took the committee for a walk-through and noted various points of progress throughout the building.)

B. Jacunski Humes Architects Update

Brian H stated that he anticipates spending more time at the building as various aspects of the project are completed. John K stated that they have a tracking spreadsheet that is useful as a punch list to note the completion of items. Craig R asked if the heated pads were being installed in the driveway. Brian H said yes and then John K said that he would check on the progress for the heated pads.

IV. New Business

A. Approval of Invoices/Applications for Payment/Pos/Proposals

- i. Terry Rooney presented Burlington Construction application #00014 for payment in the amount of \$454,614.30. John K stated that he created a contingency tracking form and he distributed the form to the committee. John K advised that the construction manager's ledger currently indicates a contingency fund of \$101,719.89 (as noted on the form) for this project. John O made a motion to approve application # 00014 and Domenic P seconded the motion. The motion passed unanimously, 5-0.
- ii. (a) Payment requisition No. 014 Subcontractor Backup – this is supporting information for Burlington Construction application # 00014.
- iii. Terry Rooney presented PCO # 00028 in the amount of \$47,957.00 from Burlington Construction for the replacement of the existing garage doors and motors to be completed by LeMoult Overhead Garage Doors. This PCO was compared to a quote for similar work provided by Torrington Overhead Door Co who previously estimated the cost at \$98,642.00. The difference between the

work proposed by each of the companies was that LeMoult was not changing the tracks because the existing tracks were in good condition and were made of superior material, however Torrington Overhead Door proposed to change the tracks and included that cost in their estimate. Domenic P made a motion to approve PCO # 00028 (for the garage doors to be replaced by LeMoult Overhead Garage Doors), and John O seconded the motion. The motion passed unanimously, 5-0.

- iv. Terry R presented PCO # 00029 from Burlington Construction for a credit in the amount of \$2,462.00. Robert W made a motion to approve PCO # 00029 and John O seconded the motion. John K explained that the incorrect ceiling grid was installed in the training classroom and the proposed credit is being offered to keep it in place rather than having it replaced with the ceiling grid that had originally been specified in the plans. John K and Brian H both stated that the difference was only aesthetic. The motion passed unanimously, 5-0.
- v. Robert W made a motion to approve Jacunski Humes Architects invoice #22265 in the amount of \$3,500.00. Domenic P seconded the motion and it passed unanimously, 5-0.
- vi. Domenic P made a motion to approve Materials Testing invoice # 22613-IS in the amount of \$479.83. John O seconded the motion and it passed unanimously, 5-0.

V. Adjournment

Meeting adjourned by Terry Rooney at 6:37pm.