

## 2022 ANNUAL REPORT OF THE TOWN OF MONROE



## TOWN OF MONROE

### OFFICE OF THE FIRST SELECTMAN

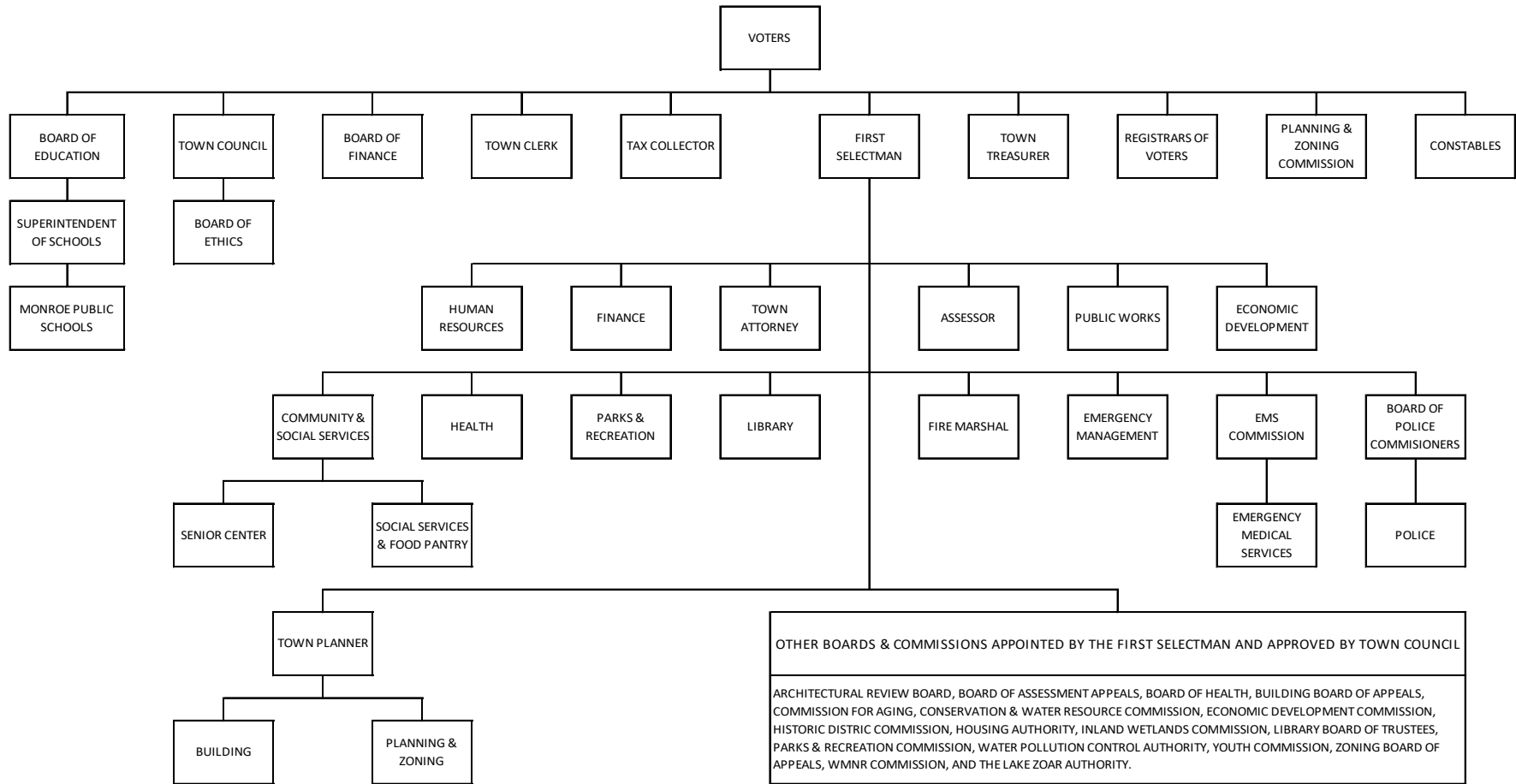
The Auditor's Report for the Town of Monroe was filed with the State of Connecticut Office of Policy and Management on February 28, 2022. Pursuant to the Monroe Town Charter, Chapter III, §2, I hereby submit the Annual Report of the Town.

Included herein is information regarding the growth, changes, and status of the Town. This report is organized as follows:

- Section 1 – Reporting as reflected from updates on municipal operations, prepared on February 8, 2022 and developed in concert with the preparation of the annual budget for the subsequent fiscal year.
- Section 2 – The Town's Annual Comprehensive Financial Report for the year ending June 30, 2021.

Kenneth M. Kellogg  
First Selectman

# ORGANIZATION CHART



# GRAND LIST AND MILL RATE DATA FOR THE LAST 10 YEARS

Assessed and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years

Fiscal Year	Grand List Dated	Real Estate				Motor Vehicles	Personal Property	Exemptions	Total Assessed Value of Taxable Property (Net Grand List)	Mill Rate
		Residential	Commercial/ Industrial/ Public Utility	Land						
2023	10/1/2021	\$ 1,692,938,700	\$ 257,336,849	\$ 23,657,020	\$ 229,883,565	\$ 134,394,165	\$ 24,386,985	\$ 2,313,823,314 <sup>(2)</sup>	37.03	
2022	10/1/2020	\$ 1,684,569,440	\$ 255,859,400	\$ 24,891,220	\$ 181,094,807	\$ 120,836,911	\$ 26,467,189	\$ 2,240,784,589	36.36	
2021	<sup>(1)</sup> 10/1/2019	\$ 1,679,758,120	\$ 255,208,620	\$ 25,196,320	\$ 172,192,676	\$ 114,111,001	\$ 23,361,940	\$ 2,223,104,797	35.48	
2020	10/1/2018	\$ 1,653,973,621	\$ 253,040,465	\$ 25,903,340	\$ 168,786,240	\$ 110,567,293	\$ 26,156,285	\$ 2,186,114,674	35.58	
2019	10/1/2017	\$ 1,646,277,486	\$ 251,811,130	\$ 27,414,240	\$ 168,675,972	\$ 102,767,145	\$ 25,323,099	\$ 2,171,622,874	35.24	
2018	10/1/2016	\$ 1,640,527,840	\$ 246,377,500	\$ 30,745,803	\$ 167,903,024	\$ 95,313,866	\$ 22,090,976	\$ 2,158,777,057	35.76	
2017	10/1/2015	\$ 1,637,841,440	\$ 242,904,936	\$ 32,162,073	\$ 167,301,230	\$ 90,398,935	\$ 17,297,222	\$ 2,153,311,392	35.00	
2016	<sup>(1)</sup> 10/1/2014	\$ 1,636,392,900	\$ 243,819,216	\$ 32,825,420	\$ 163,276,216	\$ 86,481,284	\$ 16,683,328	\$ 2,146,111,708	34.35	
2015	10/1/2013	\$ 1,788,623,260	\$ 240,281,903	\$ 57,092,438	\$ 162,084,062	\$ 83,973,333	\$ 20,635,956	\$ 2,311,419,040	31.01	
2014	10/1/2012	\$ 1,785,703,412	\$ 240,872,126	\$ 58,103,838	\$ 156,954,517	\$ 83,513,266	\$ 17,162,517	\$ 2,307,984,642	30.41	

<sup>(1)</sup> Revaluation Year

<sup>(2)</sup> Mill Rate Projected as of February 8, 2022

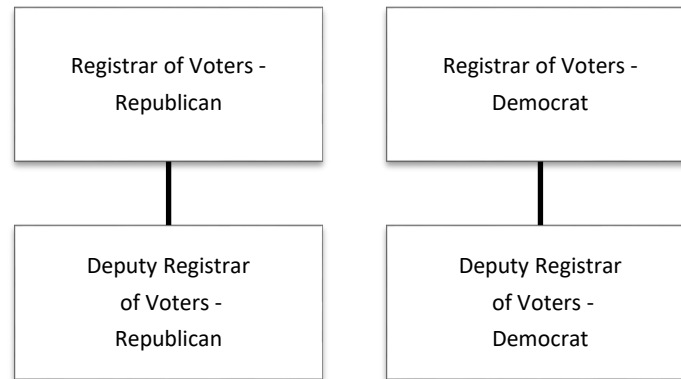
# REGISTRAR OF VOTERS

It is the mission of the Monroe Registrars of Voters (ROV) office to guarantee every eligible Monroe voter the opportunity to cast his/her vote in a safe and private environment; to maintain accurate records; to conduct fair and open elections and to remain impartial in all matters.

## **PRIMARY PROGRAMS & SERVICES**

- Registers voters from DMV, online, and in-person applications; ensures accuracy of voting records, conducts annual voter canvass, and maintains accurate records for the 13,762 active and 652 inactive voters in Monroe.
- Oversees the operation of the polls during general elections, primaries, referenda, town meetings and adjourned town meetings; appoints and trains election officials; prepares polling places; and conducts Election Day Registration.
- Responsible for the maintenance, testing and security of the optical scan voting machines, the ballot marking systems for disabled voters and all other equipment used in elections.
- Conducts mandated voter enrollment sessions before elections and special high school student (age 17) registration sessions.
- Collaborates with the Town Clerk's office to ensure the availability, eligibility and accurate counting of Absentee Ballots.
- Represents Monroe at mandated Registrars of Voters Association of Connecticut (ROVAC) and Secretary of State Conventions; Fairfield County ROVAC meetings, and any other special sessions required by the Secretary of State's office.

## **ORGANIZATION CHART**



## **SIGNIFICANT ACCOMPLISHMENTS**

- From July 1<sup>st</sup> – December 16<sup>th</sup>, added 378 voters; changed the status of 297 voters; and removed 542 voters from the voter list.
- Sent one Moderator for training in the use of the Secretary of State's mandatory Election Management System to become a certified Head Moderator.
- Recruited and trained election officials for the municipal election and budget referendum.
- Updated and reorganized hybrid training program for election officials to incorporate both an in-person session and complete online training.
- Conducted election and referendum with new election officials despite the challenges of a reduced workforce due to the pandemic, an aging pool of poll workers, and demands of a typical 15+ hour referendum/election work day.
- Continued implementation of operational changes to provide safe and efficient voting during the COVID-19 pandemic:
  - Attended virtual meetings with the Secretary of State and her staff.
  - Changed voting procedures and use of Election Officials at the polls.
  - Continued use of Safe Polls Plan that was used during all elections, through use of safety equipment, safety spacing and individual meals for workers.
- Completed annual canvass of voters, including the processing of residents moving in/out of town, inactive voters, the identification and removal of duplicate registrations.

- Continued to improve communication with election officials, school officials, and the Town Clerk's Office.
- Integrated legislative changes made to elections and election enforcement due to state legislation.
- Reorganized voter registration and election files to make more user-friendly.

### **GOALS & OBJECTIVES**

- Recruitment drive to increase the pool of election officials and certified moderators.
- Improve in-person election official training to make it more job specific.
- Improve organization and efficiency of voting opportunities, including election procedural changes.
- Accurate counting and reporting of election and referenda results.
- State certification of new Registrar of Voters.
- Continue networking with other Registrar of Voters offices by attending Fairfield County and statewide ROVAC meetings, and the Secretary of State's conferences.
- Notify voters of any changes to Monroe due to state redistricting.
- Upgrade aging equipment in ROV office.

# OFFICE OF THE TOWN CLERK

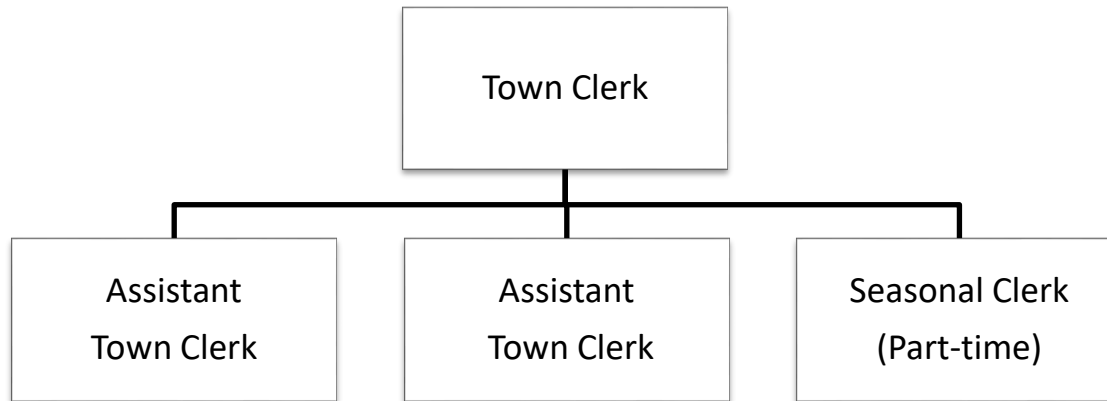
The mission of the Monroe Town Clerk's Office is to provide the citizens of Monroe quality service in a courteous and efficient manner while conforming to State of Connecticut General Statutes, Secretary of the State of Connecticut and the Monroe Town Charter. Additional responsibilities include elections administration, act as the registrar of vital statistics, service veterans in conjunction with the Connecticut Department of Veterans Affairs, manage public records, maintain and publish municipal ordinances/town code, notice and record Town Meetings and act as custodian of the official Town Seal. The office is a resource for boards, commissions and elected officials.

## **PRIMARY PROGRAMS & SERVICES**

- Recording and permanently storing land records and maps.
- State's agent for permits and certificates and registrar of vital statistics. Issuance of liquor permits, notary public certificates, hunting and fishing licenses, trade name certificates, birth, marriage and death certificates, burial permits and dog licenses.
- Elections law administration through the Secretary of the State of Connecticut. Generates documents involving absentee ballots, sample ballots, creating the list of offices to be filled, candidate committees and campaign financing and legal ads.
- Serves as the Veterans Service Contact for the Connecticut Department of Veterans Affairs.
- Manage appointed and elected officials term dates. Keeper of the record for agendas, voting records and minutes of boards and commissions following the Freedom of Information Act.
- Maintain Municipal Ordinances/Town Code as well as clerk for Town Meetings.



**ORGANIZATION CHART**



**PERFORMANCE METRICS**

	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY21</u>
<b>Land Records</b>	3,210	3,037	3,187	4,620
<b>Dog Licenses*</b>	2,220	2,178	1,385	2011
<b>Marriage Licenses</b>	171	183	116	161
<b>Birth Records</b>	174	174	131	193
<b>Death Records</b>	240	191	317	314

*\* Dog licenses normally due by the end of FY20 were extended by Governor's Executive Order to July 31<sup>st</sup>.*

	<u>2016</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Absentee Ballots Issued</b>				
<b>Municipal Election</b>		157		300
<b>Special Election</b>				916
<b>Presidential Primary</b>	42		1,567	
<b>Presidential Election</b>	584		4,082	

### **SIGNIFICANT ACCOMPLISHMENTS**

- Successfully held Special Election for State Representative, Budget Referendum and Municipal Election during COVID-19 pandemic.
- Navigated through higher than normal volume of land recordings.
- Connecticut State Library approved grant in the amount of \$5,500 for historic preservation.
- Reorganized and consolidated land records to larger volumes.

### **GOALS & OBJECTIVES**

- Continue researching the possibility of implementing online dog license renewals.
- Apply for historic preservation grant to continue preservation projects.
- Continue upgrading the Town Clerk's webpage.
- Monitor and manage the town's eCode program to ensure it is current.
- Focus on Veteran's Affairs as liaison to the Department of Veteran's Affairs.

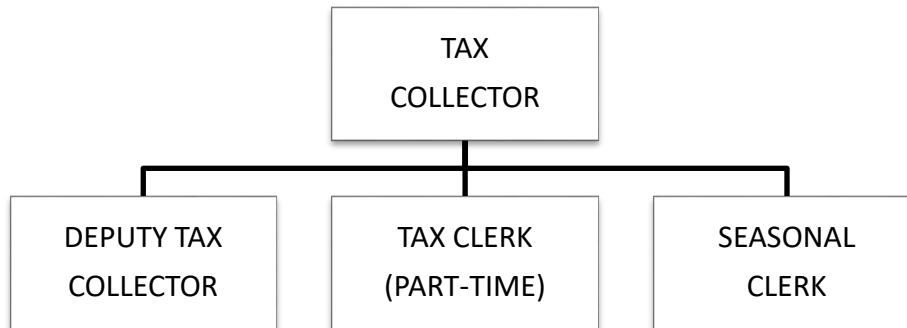
# OFFICE OF THE TAX COLLECTOR

The office of the Tax Collector’s Department mission is to serve the public in a courteous and efficient manner while providing the tax collection effort in conformance with applicable state statutes.

## **PRIMARY PROGRAMS & SERVICES**

- Collect current and delinquent taxes, representing over 92% of the total revenue for the Town.
- Mailing of tax bills, delinquent notices, balance due notices and intent to lien notices.
- Conduct tax sales.
- Process Certificate of Corrections and transfers.
- Track escrow and delinquent accounts, bankruptcies, and refunds.
- Produce and file tax liens.
- Interface with DMV, collection agencies, and auditors.
- Provide regular reporting to the Board of Finance and Director of Finance.
- Coordinate with vendor and Parks and Recreation Department for distribution of park stickers.

## **ORGANIZATION CHART**



**PERFORMANCE METRICS**

	FY17	FY18	FY19	FY20	FY21
<b>Collection Rate</b>	98.97%	98.95%	99.07%	98.80%	99.03%

**SIGNIFICANT ACCOMPLISHMENTS**

- Exceeded revenue target as set by Board of Finance.

**GOALS & OBJECTIVES**

- Maintain the traditionally high collection rate as set by the Board of Finance.

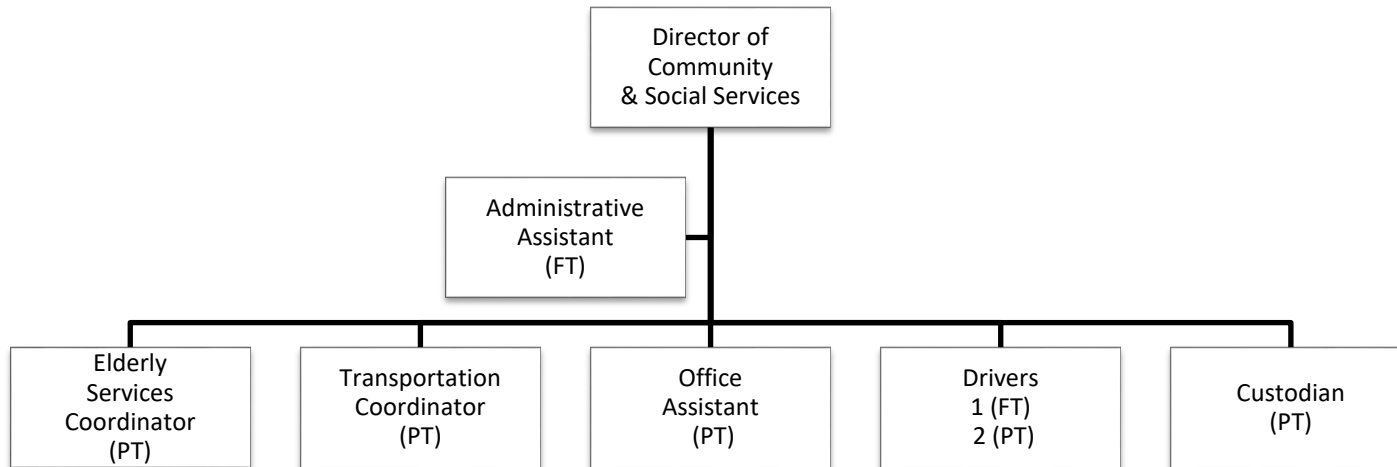
# COMMUNITY & SOCIAL SERVICES - SENIOR CENTER

The mission of the Senior Center is to create opportunities for mindful aging through physical activity, social engagement, creativity, lifelong learning and guidance, which creates a positive impact on our entire community.

## PRIMARY PROGRAMS & SERVICES

- Provide a balance of social, recreational, educational, wellness and financial programs for adults, age 55 and older.
- Elderly Services offers a single point of entry for access to programs and services that support our seniors, their family and the community.
- Offer a non-medical, curb to curb transportation service for residents who are members age 60 and over or disabled.
- Conduct outreach to those in the community who are homebound.

## ORGANIZATION CHART



**PERFORMANCE METRICS**

- Senior Center Programs

<u>Fiscal Year</u>	<u>Total Attendance</u>	<u>Total Members</u>
<b>2012-2013</b>	10,960	640
<b>2013-2014</b>	11,562	699
<b>2014-2015</b>	11,684	628
<b>2015-2016</b>	12,984	610
<b>2016-2017</b>	15,484	671
<b>2017-2018</b>	14,108	655
<b>2018-2019</b>	15,868	640
<b>2019-2020</b>	10,992*	614
<b>2020-2021</b>	2,177*	517

\* Programming suspended or limited during this period due to COVID-19 Pandemic.

- Senior Services - Information, Referrals & Assistance:

<u>Service</u>	<u># Contacts</u>			<u>Description</u>
	<b>2019</b>	<b>2020*</b>	<b>2021*</b>	
<b>Energy</b>	366	94	221	Federal & State Funding, Operation Fuel, Project Warmth, Utility Hardship, Below Budget & New Start
<b>Nutrition</b>	207	317	72	SNAP –, Meals on Wheels, Food Pantry & Farmer’s Market Coupons
<b>Medicare Savings Plan</b>	216	22	57	Low Income Subsidy & Applications
<b>Medicaid</b>	26	21	15	Claims & Applications
<b>Insurance</b>	346	102	282	Information, Special Needs Plan, Medicare Advantage Plan, Medigap, Part D Plans - & Claims
<b>Housing</b>	49	5	27	Low Income, Skilled Nursing & Assisted Living
<b>Financial</b>	136	14	25	Senior Tax Credit, Renter’s Rebate, Bill Assistance, Social Security

<u>Service</u>	<u># Contacts</u>		<u>Description</u>
<b>Legal</b>	100	20	31 Conservator/Power of Attorney, Protective Services, Attorney, Wills/Trusts
<b>In Home Services</b>	265	314	190 Non-medical, Medical, CT Home Care, Respite, Lifeline, Personal Alarm, 911 Cell Phone, Code Red Sign Up, & Well Being Check
<b>Transportation Info</b>	103	8	23 Monroe Senior, Bridgeport Transit, Private & Volunteer
<b>Transportation Service</b>	1,905	1,465	1,859 Curb-to-Curb Rides to Medical appointments, grocery shopping, employment
<b>Adult Day Care</b>	4	0	0 Information & Referral
<b>Veteran</b>	65	6	2 Benefits & Services
<b>Evacuation List</b>	0	0	7 Monroe residents who would need assistance in an emergency or evacuation event
<b>Support</b>	789	91	135 Case Management/Education
<b>Totals</b>	<b>4,577</b>	<b>2,479*</b>	<b>2,946</b>

*\* COVID-19 Pandemic impacted demand for, and ability to conduct, certain activities, although servicing continued remotely for anyone seeking assistance.*

### **SIGNIFICANT ACCOMPLISHMENTS**

- Developed and delivered 50 social isolation kits to homebound seniors through a grant received from South Western Connecticut Agency on Aging (SWCAA).
- Coordinated with Parks & Recreation to offer pickleball program.
- Received a one-time technology donation of \$2,500 and 10 chrome books for use by members of the center.
- Received a one-time grant of \$500 from Connecticut Healthy Communities Food Service Guidelines Project for programs to promote senior healthy eating.
- Coordinated with SWCAA to offer a new Senior Dine Program which will begin in 2022 to offer discounted healthy meals for seniors at a local establishment.
- Reinstated use of volunteers to cover the front desk and assist with events.
- Reinstated the Membership Advisory Committee to provide member input regarding program ideas to meet their needs and interests.
- Provided transportation services throughout the COVID pandemic.
- Smooth transition to new leadership from within the department.

## **GOALS & OBJECTIVES**

- Explore new funding and grant opportunities for programming and potential vendors for the Wilton Café.
- Increase efforts to collaborate with local partners and agencies to offer care solutions for isolated seniors.
- Resume efforts to offer increased recreational activities while evaluating associated costs.



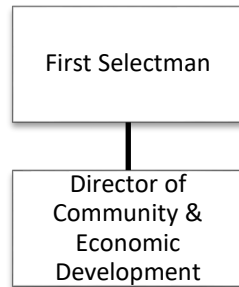
# ECONOMIC DEVELOPMENT DEPARTMENT

The Economic Development Department is focused on community and economic development efforts for Monroe’s businesses and residents. Similar to other Town departments, EDD will support the mission, and further the policies of, its corresponding Commission.

## **PRIMARY PROGRAMS & SERVICES**

- Oversee economic development efforts in the Town with an acute focus on increasing the grand list, expanding the commercial tax base, and reducing the tax burden on residents.
- Collaborate with realtors, developers, and other state, regional, and local agencies to attract new commercial development to the Town that is consistent with our Plan of Conservation & Development, community character, and quality of life.
- Actively support the retention of existing commercial businesses.
- Coordinate with, and assist applicants in, navigation of the permitting process.
- Oversee the research, analysis and availability of grant opportunities to support community and economic development. Organize and prepare grant proposals and applications.
- Provide assistance to other departments with programmatic grant reporting.
- Oversee and review all financial grant reporting.
- Lead efforts to identify potential regulatory and procedural revisions to encourage responsible development within a business-friendly setting.
- Provide general project management and oversight of economic development efforts, expansion and changes to existing businesses, grants, and various assigned special projects.

## ORGANIZATION CHART



## PERFORMANCE METRICS

ACTIVITY	2018	2019	2020	2021
<b>Businesses Assisted</b> - Calendar Year				143
<b>Businesses Opened</b> - Calendar Year (Excludes Home Based)				54
<b>Net Number of Commercial Personal Property Accounts</b> - Grand List Year	1,380	1,400	1,434	1,516
<b>Communications to Businesses</b>				
<b>Subscribed Email Accounts</b>			50	1,049
<b>Facebook Followers</b>			1,151	1,232
<b>Instagram Followers</b>			223	363
<b>Online Permits Issued</b> - Calendar Year				76

## SIGNIFICANT ACCOMPLISHMENTS

- Worked directly with the Economic Development Commission (EDC) to identify and support the Commission’s goals and objectives.
- Provided direct support to businesses in navigating and coordinating the permitting process among multiple departments, while also facilitating approvals and advocating for appropriate business interests.
- Led collaboration among multiple departments for the successful launch on online permitting and payment system for trades permits.

- Supported the immediate implementation of outdoor dining for 24 restaurants during the pandemic, subsequent to emergency directives of the First Selectman. Facilitated subsequent zoning code and administrative policy changes with staff and Planning & Zoning Commission to permanently allow for an existing restaurant to add outdoor dining with streamlined, administrative approval.
- Collaborated with First Selectman, EDC, and Town Planner to identify and resolve perceived obstacles impacting business recruitment and retention.
- Developed and launched ongoing communications with Monroe businesses and expanded social media presence.
- Collaborated with EDC, Chamber of Commerce, and Service Corps of Retired Executives to develop a six-part educational seminar series, specifically developed for Monroe businesses, in response to a town wide survey of local business needs and interests.
- Reviewed over 100 grant opportunities to determine Town eligibility; completed and submitted applications when appropriate.
- Conducted weekly project review meetings to collaborate and coordinate prospective new business opportunities, expansion of existing businesses, available properties, and major projects involving multiple departments.
- Provided rapid response capacity and resolution of numerous time-sensitive business development matters and inquiries.
- Assisted in efforts to lower scope and complexity of the Wolfe Park Field Project to identify cost savings while meeting needs.
- Conducted analysis of commercial tax abatement ordinances in adjacent municipalities to ensure Monroe is competitive in anticipated proposals for future revisions to our ordinance.
- Commenced ongoing meetings with staff for the Sustainable CT initiative.
- Developed relationships across all departments to collaborate on town projects and provide project management support for those efforts.

### **GOALS & OBJECTIVES**

- Provide support and assistance to the EDC in their program development and implementation, such as Restaurant Week, Business Appreciation Day, etc.
- Conduct a comprehensive analysis to proactively market commercial development in our Town by promoting our strengths and opportunities.
- Provide ongoing “voice of the customer” approach to all Town departments involved in community & economic development and professionally challenging decisions and promoting continuous process improvement.
- Focus on growth of commercial and industrial zoned land and vacant retail space through promotion with developers, brokers, and realtors.
- Establish strong project management support capacity across Town departments to complete current list of town projects in a timely manner and in line with budgetary expectations.

- Continue phased implementation of online permitting process with launch of building permits, as well as expanded payment method capabilities for additional town departments.
- Continue to pursue grant opportunities as appropriate.
- Rebuild and improve the business and economic development pages on the Town website.
- Facilitate continued growth in the social media platforms to promote Economic Development initiatives and advertisements that appeal to all constituents.

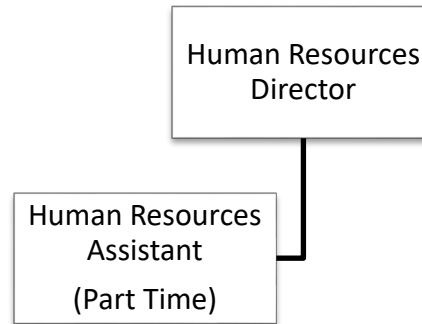
# HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides quality services and support in the areas of talent acquisition, benefits administration, employee and labor relations, as well as overseeing the training and safety of our staff. The delivery of these services to our employees enables them to better serve the Town's internal and external clients.

## **PRIMARY PROGRAMS & SERVICES:**

- Talent acquisition, recruitment and interview process, and on-boarding of all staff, and volunteers.
- Benefits administration (enrollment and coordination) for all eligible personnel, including medical, dental, life/disability, retirement, flexible spending accounts.
- Employee relations – Develop and disseminate employee information, referral resource, conflict resolution.
- Labor Relations – Assist in negotiation of all union contracts, grievances, and employee investigations.
- Risk Management - Safety Committee; claims processing and review of all worker's compensation and liability claims.
- ADA Coordinator for the Town.
- Management of employee benefit accruals / time management, leave management.
- Administration of retirement savings plans, including defined benefit and contribution plans, e.g., 401a, 457 plans, including BOE.
- Management of occupational health program for volunteer firefighter and EMS personnel.
- Performance management administration.
- Provide various training programs for staff.
- Maintain records and oversee compliance for staff required to have a Commercial Driver's License, and the associated random drug testing program.

## **ORGANIZATION CHART**



## **PERFORMANCE METRICS**

	2017	2018	2019	2020	2021
<b>Positions Posted</b>	12	20	18	14	31
<b>Applications Reviewed</b>	242	277	154	168	780
<b>Interviews Conducted</b>	34	32	67	64	85
<b>New Hires Processed</b>	53	85	65	85	62

## **SIGNIFICANT ACCOMPLISHMENTS**

- Continued to maintain an integral role on the Emergency Management Team during the COVID-19 pandemic response, such as ongoing employee communications, facility enhancements, signage, distribution of PPE to employees, and meetings.
- Revisions and updates to various job descriptions.
- Researched and proposed updated and complete Pay Plan for all employees in the Classified Service, which was adopted by Town Council.
- Supported negotiations of one open collective bargaining agreement.
- Supported the development of the adopted shared Finance Director position and the restructured municipal finance department.
- Implemented a new Performance Review Management process and form.

## **GOALS & OBJECTIVES**

- Finalize updating of Human Resource policies and procedures, including process management such as comprehensive multidiscipline onboarding process.
- Provide diversity training for all Town employees and offer to all elected and appointed officials.
- Continue to evaluate and revise job descriptions.
- Continue to support pandemic response.
- Ensure compliance with new state-mandated training.

# FINANCE DEPARTMENT

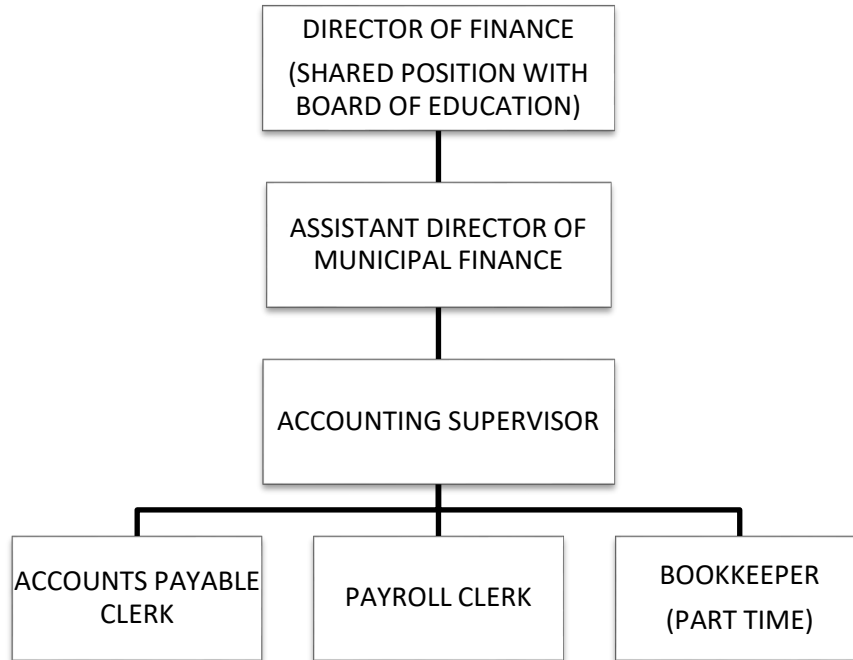
The mission of the Finance Department is to provide timely and accurate financial information to all members of the Public, Elected Officials, Town Departments and all Boards and Commissions; in an effort to promote better decision making and fiscal resource management; while maintaining a high level of compliance with the Town Charter, State Statute, Federal Regulations, Generally Accepted Accounting Principles, and Government Accounting Standards.

## **PRIMARY PROGRAMS & SERVICES**

- Provides support to the First Selectman, the Town Council and the Board of Finance during the preparation and review of the Town's Annual Budget.
- Manages the Annual Audit of the Town's Financial Statements and the preparation of the Comprehensive Annual Financial Report (CAFR).
- Schedules the issuance of all authorized and appropriated general obligation bonds; working in conjunction with the First Selectman, Bond Council and the Town's Independent Financial Advisor. This process includes the preparation of the Town's Official Statement and meeting with our rating agency to review the Town's financial information to obtain a rating for the bond issue.
- Reports budget vs. actual revenues and expenditures of the Town to the Board of Finance on a monthly basis for their review.
- Provides support to the Pension Committee in working with our actuary for the preparation of required financial disclosures; and the investment adviser with regard to managing the Town's pension assets for the defined benefit pension plan.
- Processes bi-weekly payroll for Town employees, accounts payable and accounts receivable.
- Reconciles all Town bank accounts and prepares the monthly report of cash and investments for the Town Treasurer, which is reported to the Board of Finance.



**ORGANIZATION CHART**



**SIGNIFICANT ACCOMPLISHMENTS**

- Awarded the Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association for the fifth year in a row.
- Collaborated with the First Selectman, the Town Council and the Board of Finance with the following:
  - Implementation of the shared Director of Finance position, along with the other associated changes to the Finance Department, which became effective on July 1, 2021.
  - The preparation and review of the 2021-2022 Annual Town Budget in an efficient and transparent process, which was approved at the Annual Budget Referendum on May 4, 2021.

### **GOALS & OBJECTIVES**

- Work with the Human Resource Director to improve processes and communication between the HR and Finance Departments, while maintaining a proper segregation of duties.
- Collaborate with the First Selectman and the Economic Development Director to establish and implement policies & procedures relative to the management of Grants and Capital Planning.
- Continue the Town of Monroe's excellence in financial reporting.

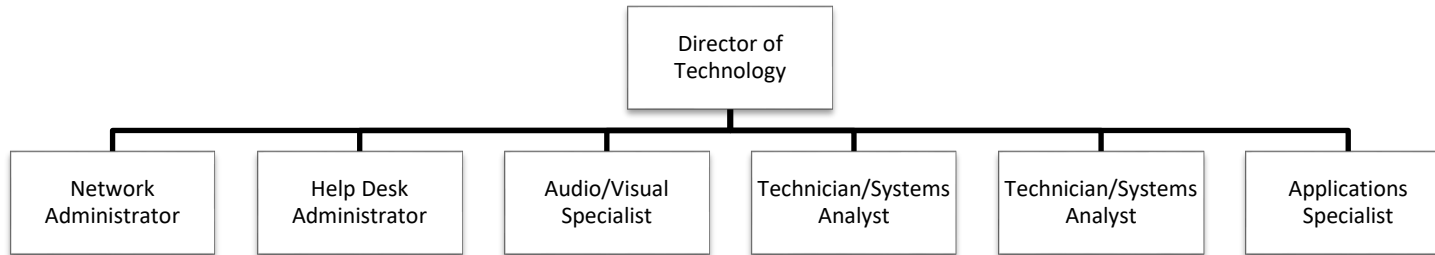
# TECHNOLOGY DEPARTMENT

The Town of Monroe Technology Department's mission is to use information technology to increase the capabilities of the organization by improving service delivery, supporting policy development, and enabling information access. The IT Department is a shared service between the Town and Board of Education.

## **PRIMARY PROGRAMS & SERVICES**

- Technology infrastructure.
- Cyber security.
- Telephony systems, including VOIP Audio / Visual (AV) systems Application support.
- Desktop / laptop support and maintenance.
- Printer systems.
- Wireless technologies.
- Town-wide cellular.
- Email systems.
- Websites and social media accounts.
- Card access control systems.
- Security camera systems.
- Police Department body/vehicle camera systems.
- Vendor management.

**ORGANIZATION CHART**



**PERFORMANCE METRICS**

	FY 18	FY 19	FY 20	FY 21
<b>HELP DESK TICKET COUNTS</b>	4,468	4,774	4,022	5,475

<b>FY 21 SERVICE TICKETS</b>		
<b>monroe.local</b>	131	Master (Root) Domain
<b>monroeboe.monroe.local</b>	513	Monroe Board of Education
<b>monroepsd.monroe.local</b>	3,682	Monroe Public Schools
<b>monroect.monroe.local</b>	791	Town of Monroe
<b>monroelib.monroe.local</b>	184	Edith Wheeler Memo Library
<b>monroepd.local</b>	177	Monroe Police Department
<b>Total</b>	<b>5,478</b>	

<b>CURRENT USER ACCOUNTS</b>		
<i>(Excludes generic, test and service accounts)</i>		
<b>monroe.local</b>	7	Master (Root) Domain
<b>monroeboe.monroe.local</b>	27	Monroe Board of Education
<b>monroepsd.monroe.local</b>	3,960	Monroe Public Schools
<b>monroect.monroe.local</b>	180	Town of Monroe
<b>monroelib.monroe.local</b>	35	Edith Wheeler Memo Library

## CURRENT USER ACCOUNTS

(Excludes generic, test and service accounts)

<b>monroepd.local</b>	85	Monroe Police Department
<b>Total</b>	<b>4,294</b>	

## **SIGNIFICANT ACCOMPLISHMENTS**

- Replaced aging municipal desktops at various locations.
- Upgrades to Windows 10.
- Installed dedicated NAS and tape drives for enhanced backups.
- Enhanced our security monitoring.
- Upgraded Microsoft Exchange email servers.
- Replaced email filter and anti-spam appliance.
- Completed NexGen upgrade for Monroe Police Department.
- Implemented Zoom Meetings for Council Chambers.

## **GOALS & OBJECTIVES**

- Achieve Center of Internet Security, Version 8, Implementation Group 1 cybersecurity controls.
- Implement multifactor authentication on all administrative (elevated) accounts and externally facing systems.

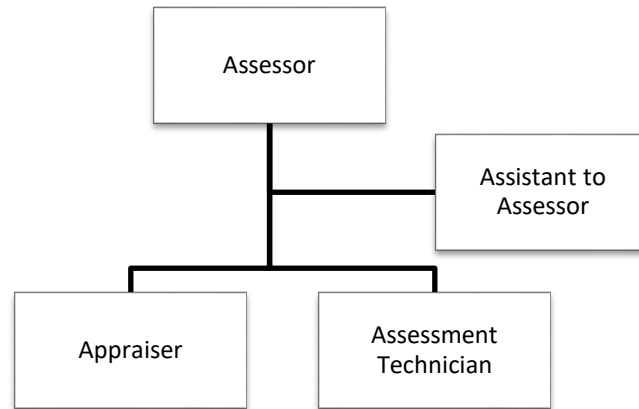
# OFFICE OF THE ASSESSOR

The Assessor's Office ensures Monroe property owners share the tax burden through the discovery, listing, and equitable valuation of all real estate, business personal property, and motor vehicles in accordance with governing state statutes and the Uniform Standards of Professional Appraisal Practice. The overwhelming majority of the town's revenue is generated through the assessment process.

## **PRIMARY PROGRAMS & SERVICES**

- The primary function of the department is the development, oversight, and management of the Town's annual Grand List.
- Implements state mandated town-wide property revaluations every 5 years.
- Updates and maintains accurate property record and assessment information.
- Generates and files mandatory reports for the State of Connecticut as prescribed by state statute.
- Administers various town and state mandated exemption programs.
- Generates valuation estimates for prospective real estate projects.
- Provides property valuation, exemption information, mapping, and ownership records to the general public.

**ORGANIZATION CHART**



**PERFORMANCE METRICS**

<b>Grand List Account Totals</b>	<u>2018 GL</u> FY 20	<u>2019 GL</u> FY 21	<u>2020 GL</u> FY 22
<b>Real Estate Parcels</b>	7,812	7,809	7,812
<b>Motor Vehicles</b>	22,057	21,393	21,827
<b>Personal Property</b>	1,380	1,400	1,434
<b>Senior Tax Relief Program Applicants</b>	449	420	418
<b>Total Board of Assessment Appeals</b>	34	92	37

\*Motor vehicle total includes supplemental accounts.

**SIGNIFICANT ACCOMPLISHMENTS**

- Replaced specialized staff member after an unexpected retirement with an AAT certified assessment professional.
- Worked with First Selectman to draft language proposing practical updates to the Commercial Tax Abatement Ordinance.
- Worked with MetroCOG and Vision to create a real estate database extract which integrates property record information into the online permit application process.
- Resolved 14 of 32 appeals stemming from the 2019 revaluation.

- Maintained full service to the public (remotely or in-person) and met all assessment deadlines on time and in accordance with state statutes throughout the pandemic.

### **GOALS & OBJECTIVES**

- Fully staff the Assessor's Office following two recent retirements with competent and properly trained personnel.
- Update the Assessor's Assistant and Assessment Technician job descriptions to clarify and accurately depict the functions of these positions.
- Complete the conversion of all current real estate assessment database records from Vision version 6.5 to Vision 8 as currently scheduled in the Spring of 2022.
- Work with Town Attorney to resolve remaining appeals stemming from the 2019 revaluation in an equitable and cost-effective fashion.
- Continue working with First Selectman and Economic Development Team to propose revisions to the Commercial Tax Abatement Ordinance.
- Work with the Connecticut Association of Assessing Officers, County Assessor Associations, and Association Committees to maintain an open dialogue with the State of Connecticut regarding any proposed assessment-related legislation that may have efficiency or fiscal impacts.
- Continue working to enhance efficiency and customer service through communication with residents, website/software integration, and remote service opportunities.
- Continue working with the Town's Economic Development Team to provide useful data and input for consideration in potential new development projects and broader strategic planning.
- Continue professional training to remain current with state certifications, legislative changes, software/technological upgrades, and market trends.



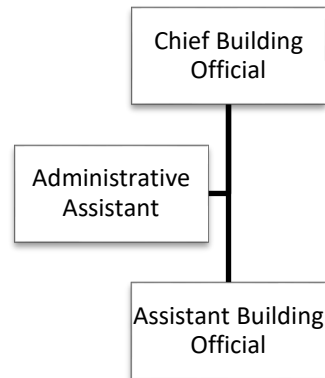
# BUILDING DEPARTMENT

The mission of the Building Department is to maximize building safety for the general public, to enforce the State Building Code, to provide efficient record retention, and to maintain positive public relations.

## **PRIMARY PROGRAMS & SERVICES**

- The Building Department establishes and enforces building, electrical, mechanical, plumbing and energy code requirements necessary to promote the health and life safety for the people of Monroe by reviewing, developing, adopting and administering the State Building Code. (Connecticut General Statutes Chapter 541 including but not limited to Sections 29-262-1a through 29-262-11a.)
- Conduct plan reviews; issues permits; performs inspections and testing; issues Certificates of Occupancies for each form of new, repaired, or altered structures throughout the town.
- Researches state statutes and building codes, and coordinates town department approvals to maximize building safety conditions for the general public involving public, commercial, and residential buildings.
- Investigates complaints, fire and demolition activities; responds to emergencies; issues abatements, cease and desist orders, investigates and processes violations, request orders for condemnation, injunctions, and fines.
- Maintain the high ISO insurance rating for the Town.

## **ORGANIZATION CHART**



## **PERFORMANCE METRICS**

<b><u>Permit Processed</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>
<i>Includes both new and alterations</i>							
Residential	221	184	202	210	226	212	136
Commercial	51	25	41 <sup>(1)</sup>	26	23	36	27
Public Buildings			2		4	0	0
Other (e.g., pools, sheds)	144	199	264	201	223	449	462
Mechanical (e.g., electric, HVAC)	803	884	925	857	985	1,150	1,113
<b>Totals</b>	<b>1,219</b>	<b>1,292</b>	<b>1,434</b>	<b>1,294</b>	<b>1,461</b>	<b>1,847</b>	<b>1,738</b>

*(1) Driven by increase in alterations.*

## **SIGNIFICANT ACCOMPLISHMENTS**

- Online trades permitting fully operational.
- Continued to process increased permitting activity as compared to 2019 and prior.
- Refreshed the Building Department pages on the Town website.

## **GOALS & OBJECTIVES**

- Launch of online Building Permits.
- Preparation and adoption of the 2021 Connecticut State Building Code (tentative adoption October 2022).

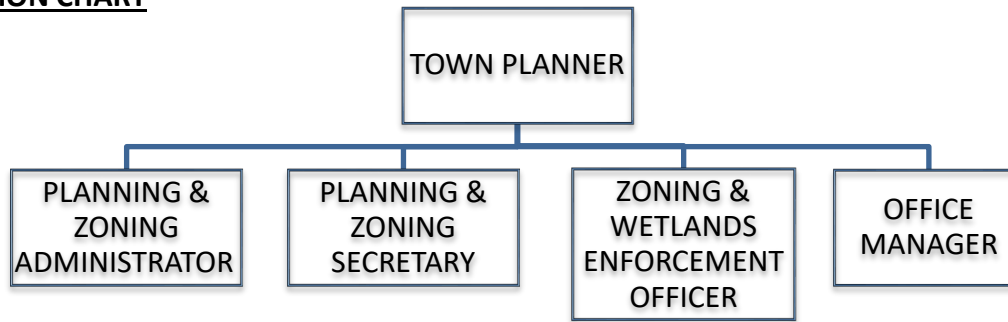
# PLANNING & ZONING DEPARTMENT

To protect the public health, safety and general welfare of the community by providing administrative and professional technical services to the Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, associated local boards and commissions, federal agencies, state agencies, and the general public, in order to assist the Town in guiding the orderly development and use of land to provide housing and employment opportunities; to stabilize the property tax base; to foster and enhance the visual image and vernacular character of the Town; and to protect wetlands and watercourses, open space and areas of sensitive and unique natural resources within the Town.

## **PRIMARY PROGRAMS & SERVICES**

- In accordance with the recommendation of the Town Planner, the Inland Wetlands functions have been incorporated into the Planning & Zoning Department to further streamline process, improve efficiency, and provide better customer service.
- Administrative and professional technical services to the Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals and related enforcement capacities under the combined Zoning & Wetlands Enforcement Officer, and Zoning and Wetlands Citation Hearing Officers.
- Land use development application review and processing, and enforcement/permitting inspections, compliance assessment, reports and legal coordination with Town Attorney.
- Responsible for and provides hands-on support services to Town residents and property owners, developers and institutional/civic organizations, as well as in regard to Planning and Zoning Commission, Inland Wetlands Commission and Town initiatives and projects.
- Study and administration of matters relating to the physical, social and economic planning and coordinated development of the Town in accordance with the Town Charter, Plan of Conservation and Development, Inland Wetlands and Watercourses Regulations, Zoning Regulations and Subdivision Regulations.
- Preparation of draft amendments to Inland Wetlands and Watercourses Regulations, Zoning Regulations and Subdivision Regulations, as well as other Town Ordinances.
- Maintenance of the official Town Plan of Conservation and Development (POCD), Official Zoning Map, Zoning Regulations, Subdivision Regulations and Street Index.
- Public and intra-agency government assistance and referral consideration.

**ORGANIZATION CHART**



**PERFORMANCE METRICS**

PLANNING & ZONING and ZONING BOARD OF APPEALS ACTIVE APPLICATIONS and ACTIONS <sup>(1)</sup>																
ACTION / PERMIT	2018				2019				2020				2021			
	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP	PYP	NEW	DET	EYP
Special Exception Permits	2	9	9	2	2	13	12	3	3	5	4	4	1	15	15	0
Site Development Plan	0	4	4	0	0	0	0	0	0	6	3	3	0	2	2	0
Minor Site Plan (Staff)	N/A				N/A				N/A	N/A	4	4	0	3	3	0
Permit Amendment Modification	0	9	9	0	0	7	7	0	0	4	3	1	0	2	2	0
Excavation /Filling Permit	0	0	0	0	0	3	1	2	2	0	2	0	0	2	2	1
Subdivision	0	2	2	0	0	2	2	0	0	0	0	0	0	3	3	1
Zone Boundary Change	0	2	0	2	2	0	2	0	0	4	2	2	1	2	2	0
Scenic Road Development Permit	0	0	0	0	0	1	1	0	0	1	1	0	0	0	0	0
Zoning Text Amendment	0	6	5	1	1	6	7	0	0	6	4	2	0	10	10	0
Subdivision Text Amendment	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
CGS §8-24 Municipal Referral	1	0	1	0	0	0	0	0	0	3	3	0	2	5	5	0
Bond Reduction/Release/Hold	0	8	8	0	0	11	11	0	0	13	13	0	0	6	6	0
Time Extensions	0	30	30	0	0	11	11	0	0	11	11	0	0	8	8	0
ZBA Variance Applications	1	5	5	1	1	1	2	0	0	2	2	0	0	3	2	1
ZBA Zoning Appeals	0	1	1	0	0	1	1	0	0	1	1	0	0	0	0	0
ZBA Court Appeals	0	0	0	0	0	1	0	1	1	2	0	3	0	0	0	0
P&Z Court Appeals	0	1	1	0	0	1	0	1	1	0	1	0	0	0	0	0

INDEX: PYP – Past Year Pending NEW – New Submission DET – Determination Issued EYP – End of Year Pending # – Number Issued  
<sup>(1)</sup> The above data is purely quantitative and does not distinguish variable complexity, site or applicant specific considerations.

<b>SUMMARY OF PLANNING AND ZONING PERMIT / DEVELOPMENT ACTIVITY</b>				
<b>COMMISSION ACTIVITY</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Approved Commercial Projects</b>	19	12	11	7
<b>Approved Commercial Projects Staff – Minor Site Plan</b>	N/A	N/A	4	6
<b>Approved Subdivision Lots</b>				
Residential Lots	6	4	3	2
Commercial Lots	0	5	0	0
<b>New House Construction Approved</b>	18	7	8	12

<b>ZONING ENFORCEMENT ACTIVITY</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Certificate of Zoning Compliance (Zoning Permit)</b>	234	288	305	279
<b>Accessory Apartment Permits</b>	4	4	2	1
<b>Home Based Business Permits</b>	24	17	18	8
<b>Sign Permits</b>	26	21	20	29
<b>Other Building Permit Signoffs</b>	203	167	208	234
<b>Floodplain Permits</b>	6	1	1	1
<b>Zoning Compliance Letters</b>	10	3	6	16
<b>Zoning Notice of Violation</b>	31	27	24	16
<b>Zoning Citations</b>	4	18	5	0
<b>Blight Investigations</b>	5	4	5	8
<b>ZEO Decision Appeals to ZBA</b>	1	0	1	0
<b>ZEO Decision Appeals to Court</b>	2	1	1	0
<b>Cease and Desist Order</b>	0	0	0	3
<b>New Business Occupancy</b>	12	6	8	24

<b>INLAND WETLANDS</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b><u>Service/Category</u></b>			
<b>Inland Wetlands Commission (IWC) Applications</b>	16	10	15
<b>Agent Approval application</b>	29	26	31
<b>Permitted Uses</b>	22	20	7
<b>Remediation Submissions</b>	6	2	6
<b>Citations</b>	4	2	0
<b>Violations (new)</b>	16	12	2
<b>Violations (active)</b>	47	25	4
<b>Violations (resolved)</b>	23	26	29

### **SIGNIFICANT ACCOMPLISHMENTS**

- Completed 2021 Plan of Conservation and Development (POCD) adopted by the Planning & Zoning Commission.
- Expanded presence on website with availability of active project application materials and agenda materials.
- Finalized and implemented online trades permits with MetroCOG.
- Adoption of new Zoning Regulation amendments, including:
  - SB-2 Zoning District – Stevenson Business District.
  - AH Zoning District – Elderly Affordable Housing District.
  - Commercial Vehicle Facilities in I-3 Districts.
  - Accessory Outdoor Dining permitted by Minor Site Plan Approval.
  - Outdoor Storage, Signage and Supplemental Standards.
  - Mixed Use Design District and Special Development District.
- Implemented combined Zoning and Wetlands Enforcement position.
- Completion of open space mapping with assistance of MetroCOG GIS services.

## **GOALS & OBJECTIVES**

- Continued review of regulations with Planning & Zoning and Inland Wetlands Commissions to recommend updates as appropriate.
- Prioritize recommendations in the 2021 Plan of Conservation and Development (POCD) and develop implementation plan.
- Continued assistance with Planning and Zoning Commission on regulation amendments.
- Continued assistance with Inland Wetlands Commission on regulation amendments.
- Complete conversion from AutoCAD to GIS Digital Zoning Map.
- Continue to support Town Council in amendments to current blight ordinance.
- Launch of online building permits.

# POLICE DEPARTMENT

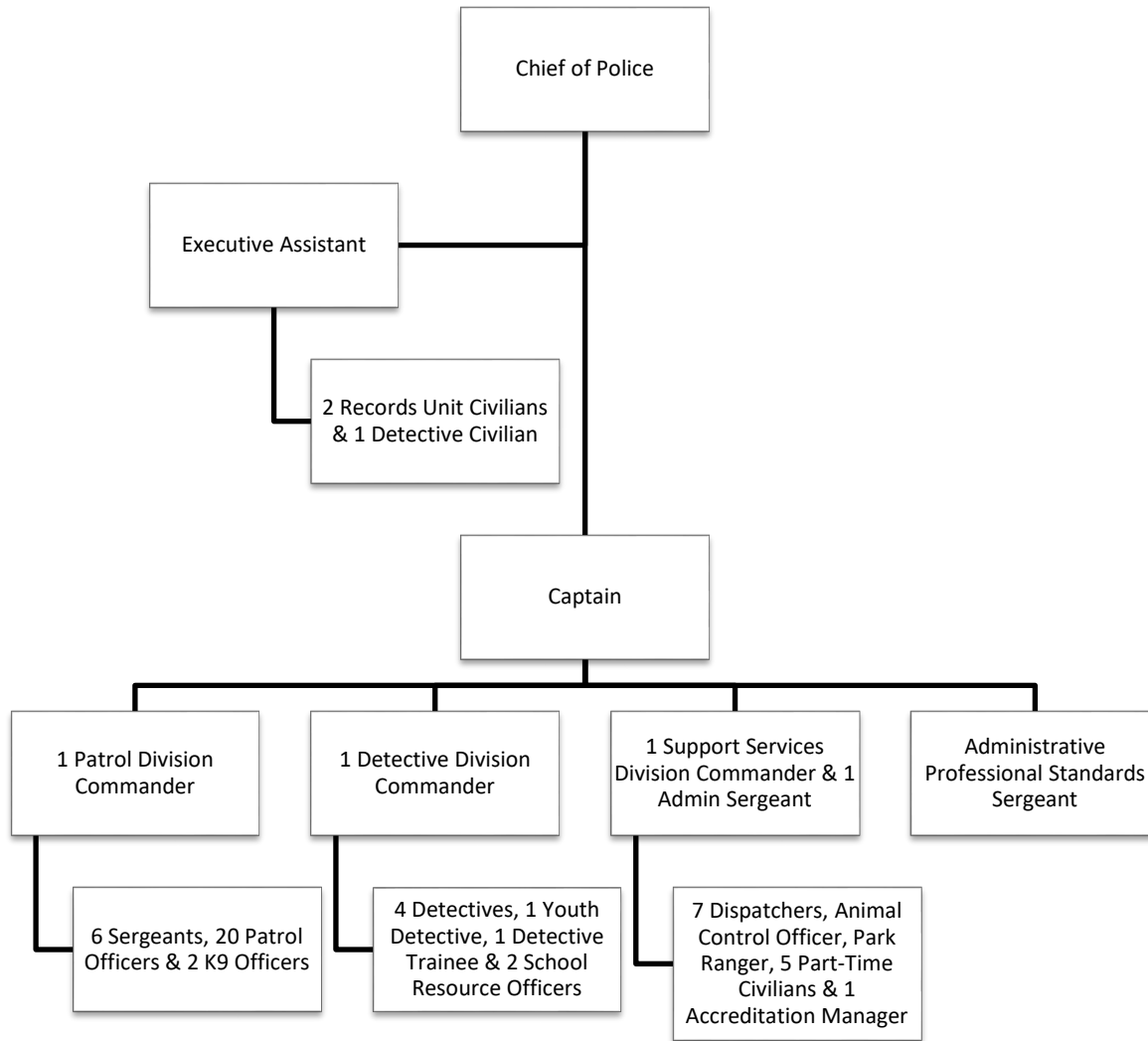
The Monroe Police Department provides a safe and orderly environment in the town through professional services, dedication and partnership with the community to enhance the quality of life, while maintaining the highest moral and ethical standards.

## **PRIMARY PROGRAMS & SERVICES**

- Responsible for all Law Enforcement activity within the Town of Monroe.
- Investigate all criminal offenses, vehicular collisions and serious injury events within this jurisdiction.
- Provide community-oriented service to residents and businesses to deter or prevent criminal behavior or anti-social conduct.
- First Responders for Emergency Medical Services.
- Proactive traffic safety initiatives.
- Emphasis on youth/police activities and events.



**ORGANIZATION CHART**



**PERFORMANCE METRICS**

	FISCAL YEAR			
	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
ASSAULTS	8	2	3	2
BURGLARY	17	24	10	14
LARCENY	140	103	94	103
ROBBERY	3	4	0	1
SEX CRIMES	14	14	9	14
DOMESTIC VIOLENCE	110	99	103	83
STOLEN VEHICLE	15	5	14	16
MOTOR VEHICLE ACCIDENTS	517	532	516	432
EVADING ACCIDENTS	34	38	35	34
TRAFFIC STOPS	3128	3218	2848	1817
DUI	64	78	49	37
DRUG/NARCOTICS	46	51	42	14
WEAPONS VIOLATIONS	6	15	14	6
PSYCHIATRIC			91	75

**SIGNIFICANT ACCOMPLISHMENTS**

- Establish Community Resource Officer program to strengthen relations with the community.
- Despite the lingering impact of the COVID 19 pandemic, department personnel continued to provide a high level of professional service to the town.
- Recruited three certified officers from other departments, which reduced the expenses of months of basic training and limiting overtime expenses by expediting the filling of patrol shifts by these individuals.
- After receiving a state grant for salary and overtime, assigned an officer to a temporary regional auto theft task force to address the rash of automobile thefts and thefts from vehicles.

## **GOALS & OBJECTIVES**

- Continue to engage strategies to enhance and restore mutual trust and confidence among police, the public, and legislators following national police abuse and misbehavior incidents; ensure compliance with new Connecticut Police Accountability legislation.
- Continue to promote employee wellness, physical and emotional, for the benefit of the individual and positive impact on the quality of service to the community.
- Advance the development of leaders within the Department for quality succession planning for management and supervisory positions.
- Maintain emphasis on the feasibility of developing technology which enhances police service and which may mitigate the need for additional sworn personnel or man-hours.

# VOLUNTEER FIRE SERVICES

It is the mission of the Stepney, Monroe and Stevenson Fire Departments to provide fire suppression and rescue services to the citizens of the Town of Monroe in an efficient and effective manner with the best resources provided by the community.

More specifically, the objective of the Town of Monroe Volunteer Fire Services is to provide aid in the preservation and protection from damage and destruction by fire and other emergencies of the properties within the limits of such, in any portion of the Town of Monroe and bordering towns, as agreed on by mutual aid agreements and to acquire, hold and use such equipment, apparatus and other personal property as may be required in the promotion of such purpose; and to acquire and hold such real property as may be necessary for the housing and care of such personal property.

## **PRIMARY PROGRAMS & SERVICES**

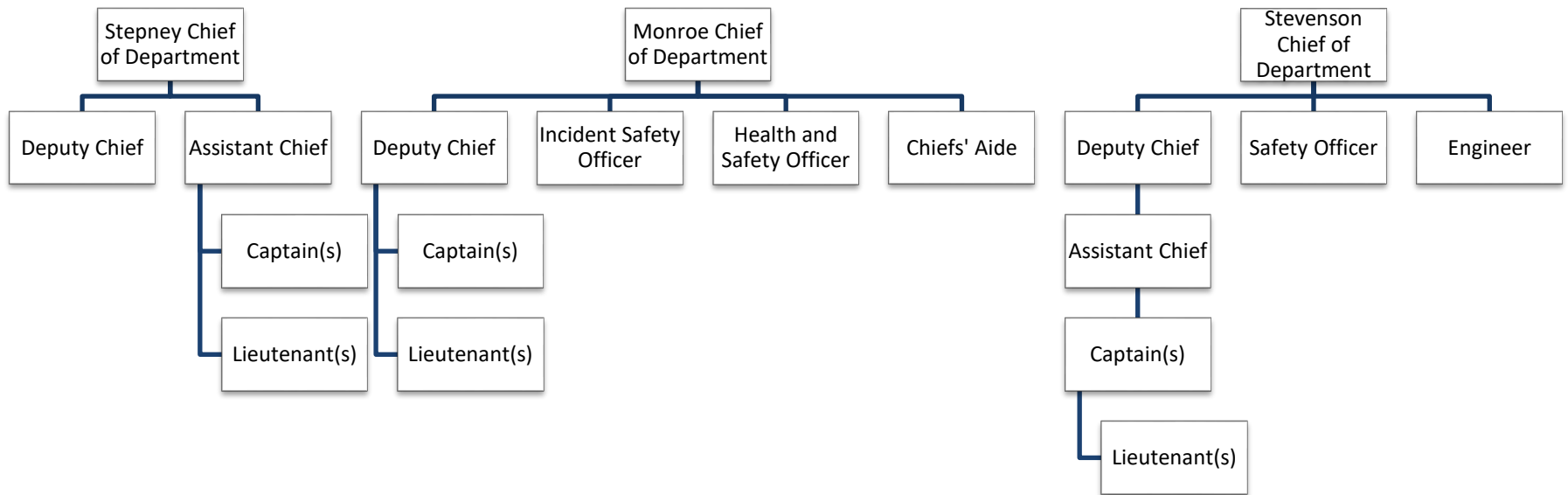
- Save Lives and Protect Property
- Fire Suppression
- Rescue Services
- Hazardous Materials Incident Stabilization
- Fire Prevention and Community Education/Outreach

## **ORGANIZATION CHART**

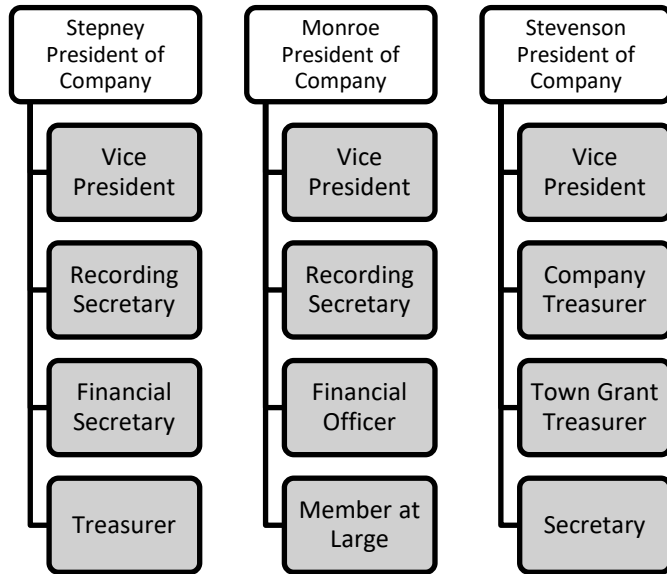
The Town of Monroe Volunteer Fire Services is comprised of three independent volunteer fire companies, each organized under the laws of the State of Connecticut. Each company is either a 501(c)(3) or 501(c)(4) organization exempt from Federal and State income tax. While each company independently reports to the Town of Monroe, a combined officers and chiefs association enable synergies and sharing of information across the organizations and all departments work together on scene of any major fire or rescue incident.

Generally speaking, each Company is comprised of an operational branch led by the Chief of Department and an administrative branch led by the President of the Company. Each Company's composition of the Board of Directors is slightly different, but there is commonality that the members of each Company elect that Company's Board of Directors.

## Operational Organizational Charts

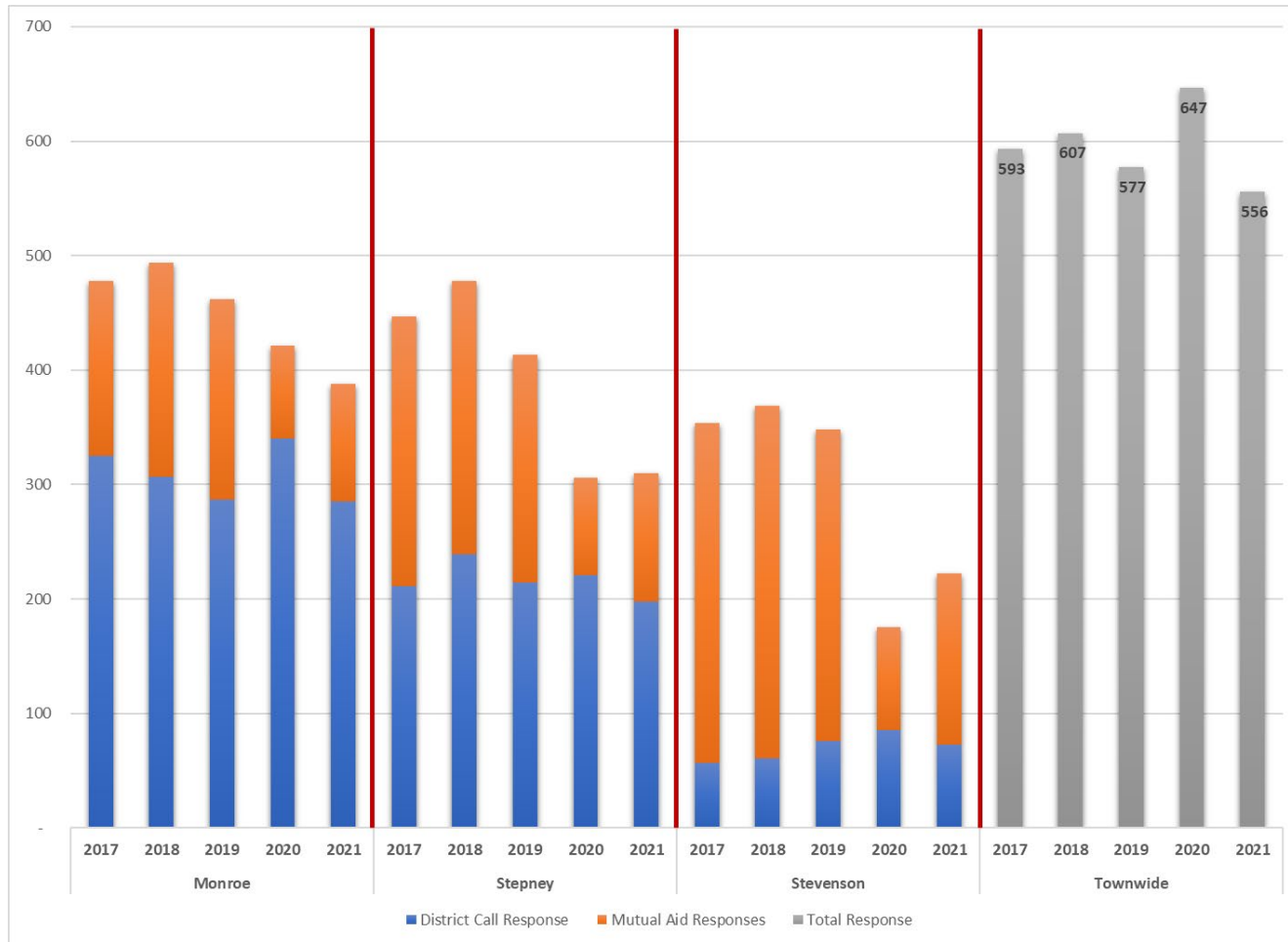


## Administrative Organizational Charts



### PERFORMANCE METRICS

- The 2020 and 2021 calendar years impacted performance metrics for all three Companies due to response protocol changes in response to COVID-19 and some residents being less inclined to call for emergency services. In general, automatic mutual aid, for other than the most serious incidents, was curtailed from March 2020 through June 2021.
- For the 2021 calendar year, the Town of Monroe Fire Services are projected to respond to 556 incidents, representing 91 (or 14%) less incidents than in calendar 2020. CY20 was also impacted by a one-time large storm, which contributed approximately 50 additional incidents town wide.



### **SIGNIFICANT ACCOMPLISHMENTS**

- Maintained 100% response to alarms, had crews assigned to cover 100% of overnight shifts during the year, and crews on duty at the station at least 3 nights per week during the entire year (Monroe district).
- Implemented a new town wide response/dispatch protocol rooted in data analytics and key outcome driver analysis, to balance risk and response of citizens, responders, and those requesting our assistance. This represented the most significant change in our incident response protocols in over 40 years.

- Nine new certified firefighters across Town (and at least 5 additional enrolling in Firefighter I in January 2022).
- Maintained compliance with strict minimum annual training requirement including holding training sessions at least twice per month, which required adapting to certain virtual training platforms and conducted live fire training evolutions.
- All three companies applied for a joint FEMA Assistance to Firefighter Grant for remaining SCBA needs, but was denied by FEMA.
- Experienced no significant firefighter injuries or civilian fire-related deaths or significant injuries.
- Continued to navigate through a challenging environment and adhered to CDC guidance at incidents and within the fire stations given the COVID environment.

### **GOALS & OBJECTIVES**

- Maintain 100% response call coverage, including delivery of high quality, cost effective professional services.
  - In the past year, we have continued success with our designated home responder, or “DHR” program and duty crew programs (Monroe district). These programs have added value to the quality of our call responses.
- Continue to address and implement recommendations arising from the Fire Study report.
- Increase recruitment efforts and our ranks of active and certified firefighters.
  - Average response per call has marginally increased to 7.6 from 7.3 one year ago (Monroe district data), signaling recruitment and retention efforts are holding our ranks steady.
- Maintain our superb safety record, compliance with OSHA and NFPA standards, and meet/exceed minimum training mandates.
- Continue to realize cost savings through diligent negotiations with vendors and purchasing using volume incentives and state contracted prices and combined purchasing.
- Evaluate feasibility (and apply if feasible) of specific and regional grant opportunities for the fire service to procure necessary equipment (e.g., currently the three departments are working jointly on a radio hardware grant that will enable greater interoperability with our regional partners, Connecticut Land Mobile Radio Network interoperability, and cross mission specific interoperability).



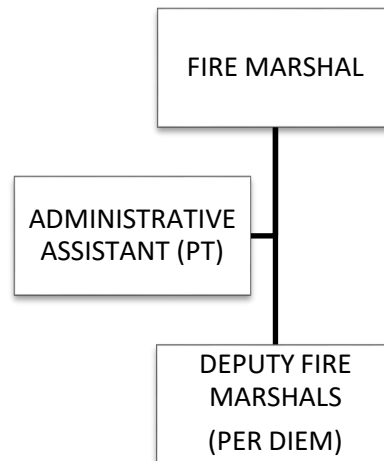
# FIRE MARSHAL

It is the mission of the Fire Marshal's Office to provide professional Life Safety protection to the citizens of the Town of Monroe through Inspection, Prevention, and Investigation as regulated by applicable state law and regulations.

## PRIMARY PROGRAMS & SERVICES

- Thorough investigation of all fire incidents in Town as per state law.
- Life Safety Inspections and overall safety of all public and private schools and daycare buildings.
- Life Safety Inspections of all commercial and new commercial construction occupancies in town as regulated by Connecticut General Statutes Chapter 541.
- Issuance of blasting, open burn and campfire, and tank (oil & propane) permits throughout town.
- Review and approval of new commercial building plans including fire sprinkler systems.
- Onsite inspection for removal and installation of underground fuel tanks, and installation of new tanks.

## ORGANIZATION CHART



## **PERFORMANCE METRICS**

	2018	2019	2020	2021
<b>Fire investigations completed, and reports filed with the State Fire Marshal's Office:</b>	44	36	37	42
<b>Completed Life Safety Inspections:</b>	296	305	219	165
<b>CT State Blasting Permits</b>	11	5	9	18
<b>Assist residents with the installation of smoke and/or carbon monoxide detectors:</b>	6	5	2	1
<b>Private fireworks displays:</b>	3	3	0	0

## **SIGNIFICANT ACCOMPLISHMENTS**

- Issuance of 18 state blasting permits for numerous commercial, and residential construction sites throughout town. Responded to and resolved citizen concerns regarding blasting activity.
- Participated in Fire Safety education programs through in-person learning to reach elementary and pre-school children.
- Completed 38 residential fuel tank inspections for removal and install.
- Participated in over 19 online continuing education classes sponsored by the Connecticut State Fire Marshal's Office.
- Completed requirements for re-appointment as Open Burn Official under new state law.

## **GOALS & OBJECTIVES**

- Newly formatted forms for Life Safety building inspections.
- Continue state-mandated training for Fire Marshal certification and ongoing education.
- Continue to work with other town departments to enhance community relations, and improve permitting process.

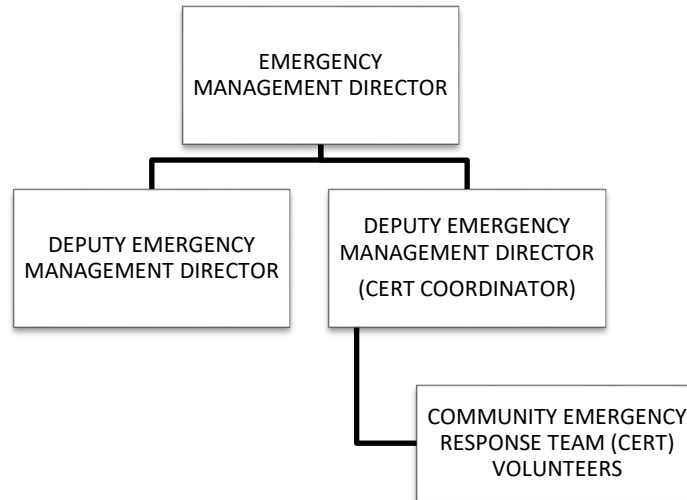
# EMERGENCY MANAGEMENT DEPARTMENT

The mission of the Emergency Management Department includes the coordination and collaboration with state, local, federal, and private sector partners, as well as the public to develop, maintain, exercise, and train on a comprehensive local emergency management plan and program; to direct and coordinate all available resources to protect the life and property of the residents of Monroe in the event of a disaster or crisis, through a comprehensive program of prevention, planning, preparedness, response, recovery, mitigation, and public education; and to maintain, operate, and oversee the Monroe Emergency Operations Center.

## **PRIMARY PROGRAMS & SERVICES**

- Prepare emergency response plans for the Town of Monroe for the impacts of emergencies, disasters and security threats.
- Advance the resiliency of the town through mitigation, preparedness, response, and recovery from such events.
- Provide coordination among various departments and agencies, including utility companies, during emergencies such as major storms.
- Promote and implement community preparedness events.
- Manage the volunteer Community Emergency Response Team (CERT), which assists the Town in preplanned events such as the annual Memorial Day Parade, United Ride (in memory of 9/11), and with parking and public access at the summer programs conducted at Wolfe Park, in addition to any emergency deployments.
  - Provide 20-hour CERT training course for volunteers.
  - Actively participate with other regional CERT programs in training and mutual aid response.
- Active, voting member on the Regional Emergency Planning Team.
- Maintain standards as presented by the State Division of Emergency Management and Homeland Security.

**ORGANIZATION CHART**



**PERFORMANCE METRICS**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Total membership</b>	85	95	105	105	107
<b>Active membership</b>	24	40	42	39	45
<b>Meetings/Training events</b>	38	38	39	18	25
<b>Activations</b>	32	23	26	30	38

**SIGNIFICANT ACCOMPLISHMENTS**

- Realigned the department with the addition of a second Deputy Emergency Management Director.
- Trained over 107 citizens (since inception) in the Basic CERT course, with over 45 remaining active with our local CERT.
- Maintained joint training and collaboration with Region 1 during the prolonged pandemic response.
- Maintained adequate personal protective equipment for all town departments when stock of various commodities was low and difficult to acquire.
- Coordinated the mobilization and operation of COVID-19 testing, vaccination clinics, and points of distribution throughout town.

## **GOALS & OBJECTIVES**

- Train and certify additional personnel in the use of WebEOC.
- Train department heads in Nation Incident Management System concepts, including the Incident Command System.
- Conduct another basic CERT training course during 2022.
- Continue to increase the number of CERT members trained in emergency shelter management.
- Create and deploy employee field guides for various town buildings specific to emergency response procedures.

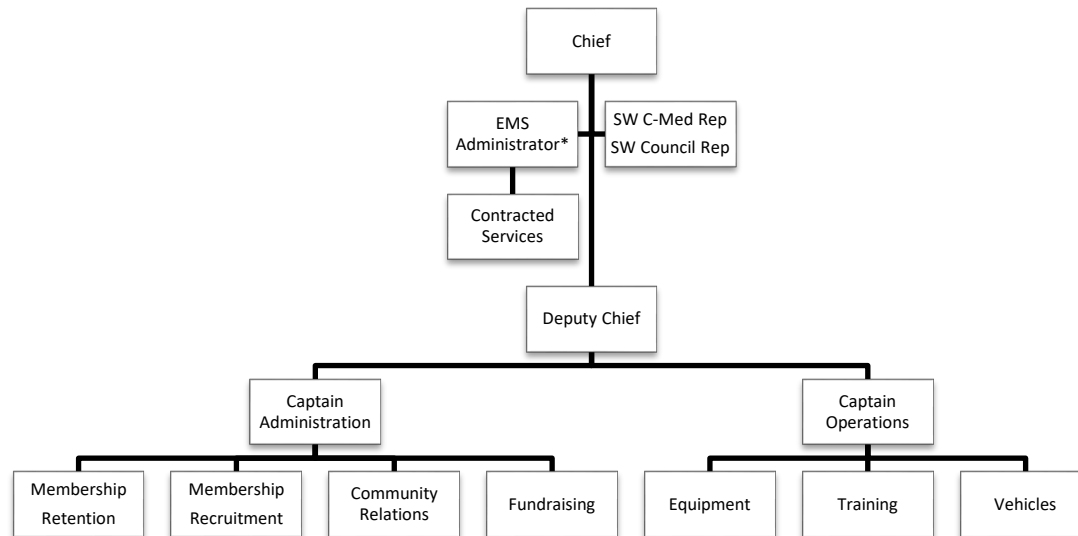
# EMERGENCY MEDICAL SERVICES

The mission of Monroe Volunteer Emergency Medical Service is to provide high quality pre-hospital emergency medical care with respect, empathy and understanding.

## PRIMARY PROGRAMS & SERVICES

- Response to emergency medical calls.
- Conduct public CPR and first aid training.
- Provide ambulance coverage at special events.
- Records management & data analysis (reporting and analysis on membership, training, equipment, call handling & performance, patient categories, vehicle maintenance.)
- Administration and oversight of medical claims processing.

## ORGANIZATION CHART



## **PERFORMANCE METRICS**

	2015	2016	2017	2018	2019	2020	2021
<b>Calls for Service</b>	1,374	1,435	1,497	1,485	1,531	1,414	1,633
<b>Volunteer Hours</b>	9,612	9,358	10,166	8,141	8,795	9,423	9,283
<b>Volunteers</b>	48	52	49	43	44	45	40
<b>Community Special Events Coverage</b>	35	42	41	42	43	0*	11

*\* Due to the pandemic, Community Events were suspended in 2020 and significantly reduced in 2021.*

## **SIGNIFICANT ACCOMPLISHMENTS**

- In 2021 Monroe EMS received more calls for service than any previous year. This represents a 16% increase in EMS requests.
- Need for mutual aid coverage for first calls reduced from 2% to 0% and improved overall coverage of second and third calls.
- Continued to provide EMS coverage during pandemic while making significant modifications to protocols for response, respiratory protection, and post-response equipment and vehicle decontamination.
- Provided assistance and EMS standby at COVID vaccination clinics and multiple special events.

## **GOALS & OBJECTIVES**

- Ongoing efforts to minimize need for mutual aid ambulance coverage.
- Resume training programs suspended during COVID for members and residents, which also serve as recruitment efforts.

## DEPARTMENT OF PUBLIC WORKS

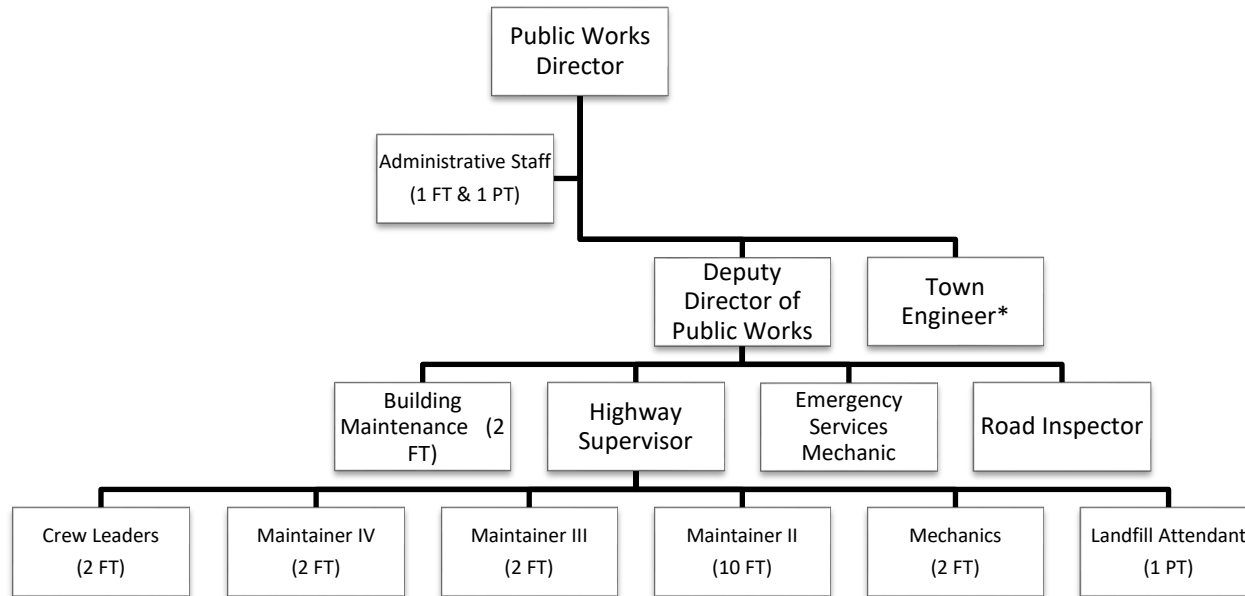
The mission of the department is to enhance the quality of life for residents of the Town of Monroe through the safe, responsive, efficient and effective delivery of services to every neighborhood.

The Department of Public Works (DPW) includes the Building Maintenance & Highway divisions. This budget also proposes the migration of the engineering function into the DPW administration.

- Building Maintenance - this division provides general and contracted maintenance of 20 public facilities including the Town Hall, Police Department, Library, Senior Center, Fire Houses and Highway Garage. In total, the building maintenance division is responsible for 236,911 square feet of building and 11 emergency generators with 1 full-time Building Maintainer and 1 full-time custodian.
- Highway - this division performs all of the maintenance and construction work within the Town owned right-of-way over the 143 miles of road, 5 miles of which are dirt roads. These functions include road reconstruction, excavation, paving, pothole patching, curbing, topsoil & seed, drainage pipe, drainage structure installation, traffic sign installation, street sign installation, roadside trimming, roadside mowing, litter cleanup, street sweeping, tree removal, tree trimming, snow plowing, sanding, dirt-road grading, dust control, and guiderail maintenance. Highway also participates in the annual bulky waste pickup and collection of waste motor oil.
- Engineering – provides design and project development/coordination, and technical support and services to the various local boards and commissions, the Town administration, other Town departments, applicants and/or their representatives, and the general public, in addition to coordination with the State Department of Environmental Protection, State Department of Transportation, Metropolitan Council of Governments, utility companies, and other applicable agencies and/or organizations.



**ORGANIZATION CHART**



**PERFORMANCE METRICS**

*\* Proposed migration into DPW*

**HIGHWAY**

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY 21</u>
<b>Road miles repaired/paved</b>	4.14	2.96	6.80	5.58	4.77	5.26	3.30*
<b>Miles striped</b>	54.0	49.5	43.5	45.0	40.0	39.2	35.0
<b>Drainage pipes addressed</b>	0.25	3.73	3.91	2.29	2.36	2.75	1.10
<b>Catch basins cleaned</b>	350	400	581	1021	538	520	1000
<b>Number of bulky waste pickups</b>	918	560	720	724	773	616	845

*\* Significant work was delayed due to supply chain challenges impacting ability to obtain drainage pipe.*

	<u>2010</u>	<u>2014</u>	<u>2018</u>
<b>Pavement Condition Index (4 year re-evaluation)</b>	64.0	72.6	75.0

## ENGINEERING

<b>Service/Category</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Technical reviews for PZC applications</b>	27	46	52	44
<b>Technical reviews for IWC applications</b>	19	46	30	27
<b>Technical reviews and recommendations for flood plain permits</b>	1	3	11	3
<b>Engineering reviews for building permits (BPs, COs, CCs)</b>	80	63	50	45
<b>Technical Assistance with drainage complaints, traffic issues, etc.</b>	<i>Not tracked prior</i>		16	14
<b>Town projects</b>	13	7	10	13
<b>State projects</b>	5	3	1	1
<b>Inspections for New Development</b>	60	60	47	12
<b>Bond release reports (PZC &amp; IWC)</b>	36	41	22	6

## SIGNIFICANT ACCOMPLISHMENTS

- Increased departmental drainage repairs and new installations without need for vendors by utilization of new excavator. Progress impacted by supply chain shortages of drainage pipe.
- Increased permanent repair of delaminated and deteriorated road segments with utilization of milling equipment.
- Collaborated with FEMA to resolve outstanding reimbursement submission for Hurricane Sandy costs -- \$163,000 recovered.
- Finalized reimbursement submission for costs of Tropical Storm Isaias which is currently under review by FEMA; po, approximate reimbursement of \$160,000.
- Implemented a point of service payment processing system at the Garder Road Landfill.
- Ongoing coordination and management of the Pepper Street and Housatonic Rail Trail projects.
- Ongoing coordination of the state mandated MS4 DEEP permit; met goals and requirements.
- Preliminary plan and estimated completed for Todd Drive culvert replacement.
- Coordinated with MetroCOG in successful submission of LOTCIP grant application for the Judge Road Bridge replacement. Engineering design services being solicited to develop construction bid package.

## **GOALS & OBJECTIVES**

- Continued increase use of in-house drainage installation program by Town staff.
- Implement customer service standards to improve efficiency, project planning and prioritization.
- Implement a point of service payment processing system for highway modification permits.
- Conduct four-year pavement management study to continue assessing pavement condition and to inform prioritization of drainage replacement and pavement program; continue to improve Pavement Condition Index.
- Continue with fleet replacement program.
- Improve and align engineering scope and design priorities for Town projects.
- Complete evaluation and recommendations report for bridges and culverts under 20 feet.
- Continued management of Pepper Street, Judd Road bridge, and Housatonic Rail Trail projects through completion.

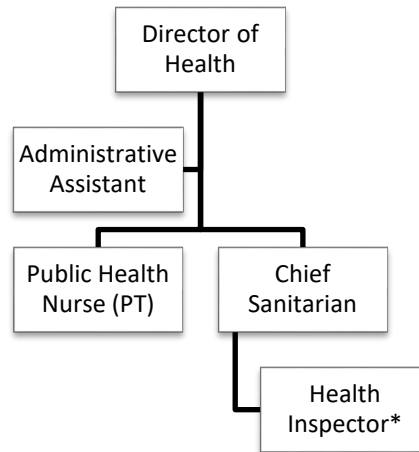
# HEALTH DEPARTMENT

The Monroe Health Department is committed to providing exceptional professional service to our community to improve the quality of life through the promotion of health, prevention of disease and injury, and fostering a healthy environment.

## PRIMARY PROGRAMS & SERVICES

- Environmental Health: Promotion of community health and well-being by fostering a safe and healthful environment through the enforcement of the Connecticut Public Health Code. Inspections in facilities such as restaurants and salons, conduct soil testing and review plans for subsurface sewage disposal systems, and investigate complaints.
- Community Health: Monitor, investigate, and respond to reports of disease in our community. Provide outreach and education to the public, schools, businesses, and act as a resource for public health information.
- Emergency Preparedness: Collaboration with our regional Healthcare Coalition to develop plans to prepare for and respond to urgent situations such as disease outbreaks or other public health emergencies.

## ORGANIZATION CHART



*\*Proposed addition to replace part-time position.*

## PERFORMANCE METRICS

ENVIRONMENTAL HEALTH PROGRAMS	FY 18	FY 19	FY 20	FY 21
Food Service Pre-operational, routine and reinspections	255*	269	171*	74*
Temporary Food and Farmers' Market Applications	96	119	80*	52
Public Pools Routine and Reinspections	13	9	2*	14
Cosmetology Routine and Reinspections	11	28	21	3*
Soil Testing # Lots Commercial and Residential	79	76	88	91
Permits to Construct Commercial and Residential	84	76	56	67
B100a / Addition Reviews	192	174	132	116
Well Permits	19	12	9	14
New Complaint Investigations	38	25	57	47
Rabies Case Investigations	2	4	3	0

COMMUNITY HEALTH PROGRAMS	FY 18	FY 19	FY 20	FY 21
Child Vaccinations	15	3	11	0
Hypertension Management Training Participants	9	9	0*	0*
Child Lead Case Management	1	0	0	0
Blood Pressure Screenings	49	69	78	0*
Diabetes Screenings	44	48	75	0*
Community Presentations and Information Booths	5	12	4*	3*
Food-borne Alert Interviews	7	0	0	2
Flu Clinics	2	1	1	2
COVID-19 Testing Clinics				13
COVID-19 Vaccination Clinics				35
COVID-19 Homebound Vaccination Visits				39

\* Regulated facility inspections, community presentations and training curtailed and prioritized due to pandemic as well as staffing challenges being experienced throughout public health. Certain restaurant inspections that were conducted during restrictions and consistent with COVID-19 protocols were not included above as a full regulatory inspection. At all times, inspections were prioritized based upon food service establishment class level, which corresponds to complexity of operation and relative risk. No food-borne outbreaks were identified.

## **SIGNIFICANT ACCOMPLISHMENTS**

- Continued response to the public health emergency resulting from the COVID-19 pandemic by mobilizing departmental resources and working with the Emergency Management Team:
  - Tracked and distributed personal protective equipment to Monroe’s health care providers.
  - Provided guidance and on-site reviews of regulated facilities while sector rules were in force by the State of Connecticut.
  - Tracked and conducted contact tracing on positive COVID-19 cases.
  - Organized the establishment various COVID-19 testing sites.
  - Continued administration of COVID-19 vaccine to the public through clinics and homebound visits.
  - Administered certain grants received from the Connecticut Department of Public Health for pandemic-related efforts.
- Organized and provided a flu clinic for Town employees.

## **GOALS & OBJECTIVES**

- Ongoing response to the pandemic as necessary and appropriate.
- Add a full-time health inspector to address challenges, exacerbated by the pandemic, which are impacting services. Administrative demands of the department head have increased due to new state requirements for ongoing reporting, revisions to multiple plans, and a 200% increase in monthly meetings among state and regional partners. Furthermore, efforts to recruit for the existing part-time position have been unsuccessful due to the lack of a statewide pool of qualified candidates seeking part-time work and upcoming requirements for all inspectors to become trained to federal standards.
- Continue the effort to provide online public access to health department records (septic as-built and well completion reports).
- Apply for a grant to support staff training to meet the “Nine Retail Standards of Food Protection” as related to the state’s delayed full adoption of the FDA Food Code.
- Commence outreach with salon operators to institute new state licensing requirements.
- Update the Community Health Improvement Plan with regional partners.

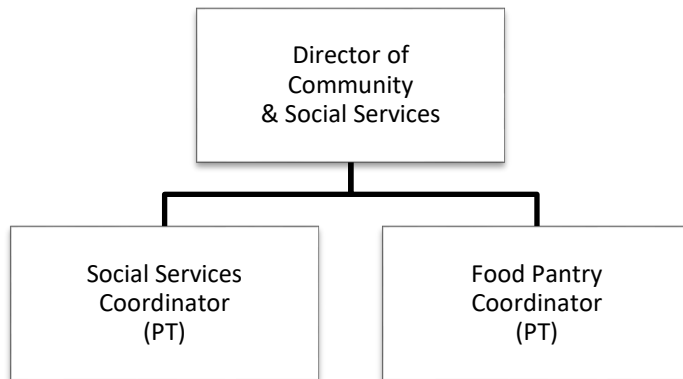
# COMMUNITY & SOCIAL SERVICES – SOCIAL SERVICES

The mission of Social Services is to maintain and improve quality of life, while promoting independence through resources, referrals and assistance to all residents of Monroe.

## **PRIMARY PROGRAMS & SERVICES**

- Provide information and referrals to Monroe families.
- Provide residents, who are struggling financially, with nutritious food and support.
- Provide individual and family consultations, assessments and referrals for mental health needs.
- Coordinate the Back to School Buddies and Holiday Giving Tree programs.
- Assist residents with applications for various assistance programs, such as Energy Assistance, the Supplemental Nutrition Assistance Program, Below Budget Worksheets, New Start, and Husky.
- Administer the Project Warmth program, which provides qualified residents assistance with their energy needs when other programs have been exhausted.
- Administer the Social Service Exchange Fund that assists qualified residents in crisis situations.
- Coordinate Monroe’s statutory responsibilities during eviction proceedings.

## **ORGANIZATION CHART**



## PERFORMANCE METRICS

### FOOD PANTRY

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Families</b>	216	223	183	155
<b>Adults</b>	223	238	197	156
<b>Children</b>	149	182	150	112
<b>Seniors</b>	91	103	104	91
<b>Total Meals</b>	115,315	113,372	100,732	90,166
<b>Total Pounds</b>	138,378	136,046	120,878	108,199

### INFORMATION, REFERRALS, & ASSISTANCE

<u>Service</u>	<u># Contacts</u>				<u>Description</u>
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
<b>Energy</b>	390	661	564	423	Federal & State Funding, Operation Fuel, Project Warmth, Utility Hardship & New Start
<b>Nutrition</b>	85	96	71	49	SNAP – Food Stamps, Meals on Wheels, Food Pantry & Farmer’s Market Coupons
<b>Medicaid</b>	2	9	1	5	Claims & Applications
<b>Insurance</b>	44	13	10	17	Information, Special Needs Plan, Medicare Advantage Plan, Medigap, Part D & Claims
<b>Housing</b>	39	46	36	28	Low Income, Skilled Nursing & Assisted Living
<b>Financial</b>	1	8	11	9	Taxes, Renter’s Rebate, Bill Assistance, Social Security
<b>Legal</b>	2	0	2	1	Conservator/Power of Attorney, Protective Services, Attorney, Wills/Trusts
<b>Transportation</b>	1	11	2	2	Disabled Rides, Bridgeport Transit, Private & Volunteer
<b>Support</b>	95	167	90	164	Case Management
<b>Clinical Services</b>	125	102	121	122	Includes family cases
<b>Totals</b>	<b>784</b>	<b>1,113</b>	<b>908</b>	<b>820</b>	



**SPECIAL PROGRAMS**

<u>Program</u>	<u># Contacts</u>			
<b>Back to School Buddies</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Families</b>	71	77	72	76
<b>Students</b>	117	116	121	133
<b>Holiday Giving Tree</b>				
<b>Families</b>	122	112	115	119
<b>Adults</b>	271	255	250	252
<b>Children</b>	176	151	176	193

**SIGNIFICANT ACCOMPLISHMENTS**

- Received a one-time grant from the Southwestern Connecticut Agency on Aging which worked in conjunction with Project Warmth for Energy Assistance for qualified residents.
- Collaborated with local organizations to provide vouchers for forty dinners to Monroe families in need.
- Smooth transition to new leadership from within the department, as well as new Food Pantry Coordinator.

**GOALS & OBJECTIVES**

- Continue to explore funding and grant opportunities for Project Warmth, Food Pantry, and Social Services.
- Provide support services and referrals for behavioral health issues.
- Support volunteer fundraising efforts for Project Warmth, Social Services, and Food Pantry.

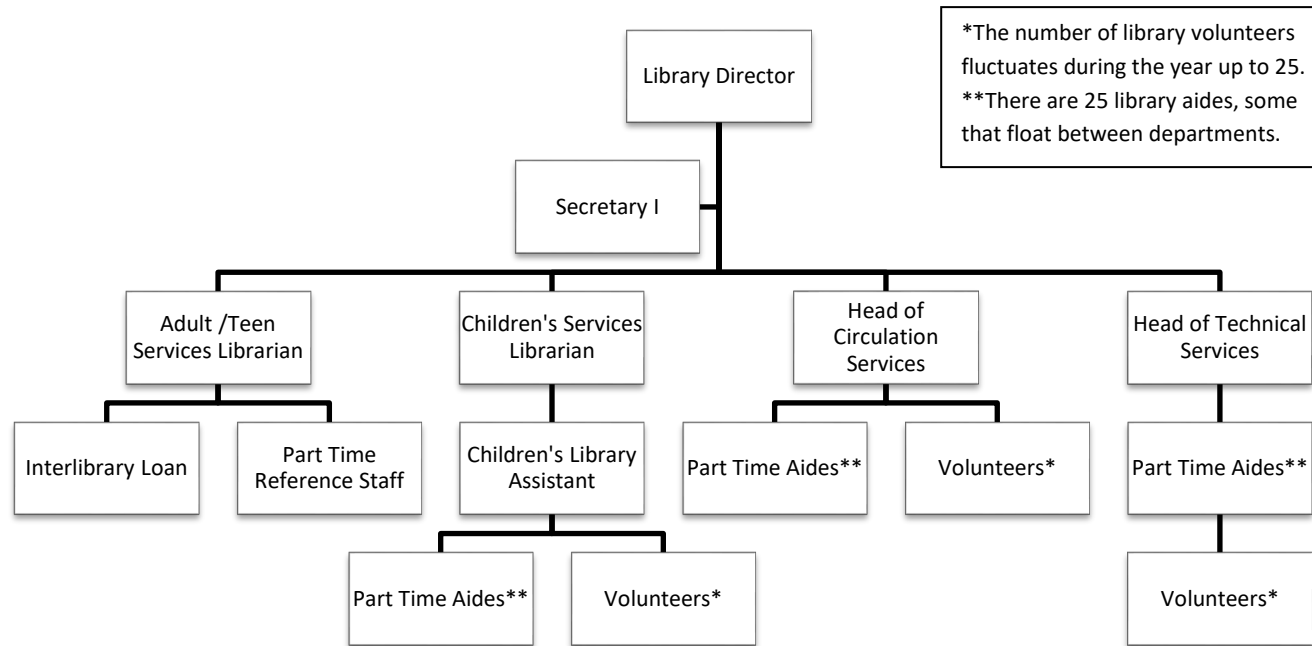
# EDITH WHEELER MEMORIAL LIBRARY

The Edith Wheeler Memorial Library is focused on enriching lives, fostering success, and building community by bringing people, information, and ideas together in a welcoming environment for all individuals.

## **PRIMARY PROGRAMS & SERVICES**

- Provide free access to information, computers, scanner, and internet connectivity; fee-based access to fax machine, copiers, and printers.
- Offer classes, instruction, and opportunities for independent and group activities in the library's makerspace that make connections between creativity and technology and promote innovative thinking.
- Provide job-seeking assistance, especially for those who are less experienced in navigating career resources.
- Offer programming for community members with a wide variety of interests and needs, including business, art, technology, and more.
- Develop community connections with the Monroe Public Schools and other organizations and Town departments, such as the Monroe Chamber of Commerce, the Monroe Historical Society, Monroe Rotary Club, The Lions, Monroe Women's Club, Senior Center, and Health Department.
- Serve as a gathering place, both physical and online, for learning, playing, and social support with meeting room spaces for businesses and groups. Offer a safe environment where teens can socialize and study.
- Provide free promotional space for Monroe businesses.
- Provide materials for lending including print, audio, visual, and downloadable resources including outreach to homebound patrons.
- Promote literacy among children and adults through a variety of programs including book discussions, summer reading programs, and story hours.
- Help people navigate the library's digital platforms and create opportunities for experiential learning, such as coding, art, and writing programs.

**ORGANIZATION CHART**



## **PERFORMANCE METRICS**

	<b>FY 18</b>	<b>FY 19<sup>(1)</sup></b>	<b>FY 20<sup>(2)</sup></b>	<b>FY 21<sup>(2)</sup></b>
Library Visits	109,489	121,531	79,460	14,195
Circulation of Physical Materials	131,163	134,417	91,518	65,008
Downloadable Circulations	11,977	14,022	16,912	84,351
Programs held <sup>(3)</sup>	482	506	540	636
Program attendance <sup>(3)</sup>	15,501	16,355	12,536	8,575 <sup>1</sup>
Reference questions	11,556	10,464	7,096	6,298
Total Library Cards	7,496	8,859	8,561	7,723
Items in physical collection	92,742	87,831	89,234	87,556
New and Renewed Library Cards	2,000	1,836	1,433	1,419

*(1) Added 4 hours per week over prior year.*

*(2) Significant pandemic impacts in FY20 and FY21.*

*(3) Includes remote and hybrid programming.*

## **SIGNIFICANT ACCOMPLISHMENTS**

- Continued to offer services throughout the pandemic, and re-opened the library with full services.
- Re-balanced part-time staffing to provide more Makerspace coverage.
- Shifted library's open hours to better meet public needs.
- Increased our electronic collection of downloadable eBooks, audiobooks, and magazines to meet the need of our residents who were still sequestered at home.
- Implemented automatic renewals for most library materials.

## **GOALS & OBJECTIVES**

- Continue to evaluate, plan, and provide both in-person, remote, and hybrid programming to make events available to wider audience.
- Initiate marketing plan to bring patrons back to library building.
- Provide programs and materials that are more inclusive and representative of diverse populations.
- Boost job assistance initiatives for return to work after COVID.
- Continue to evaluate staffing models and to address increased demand for Makerspace.

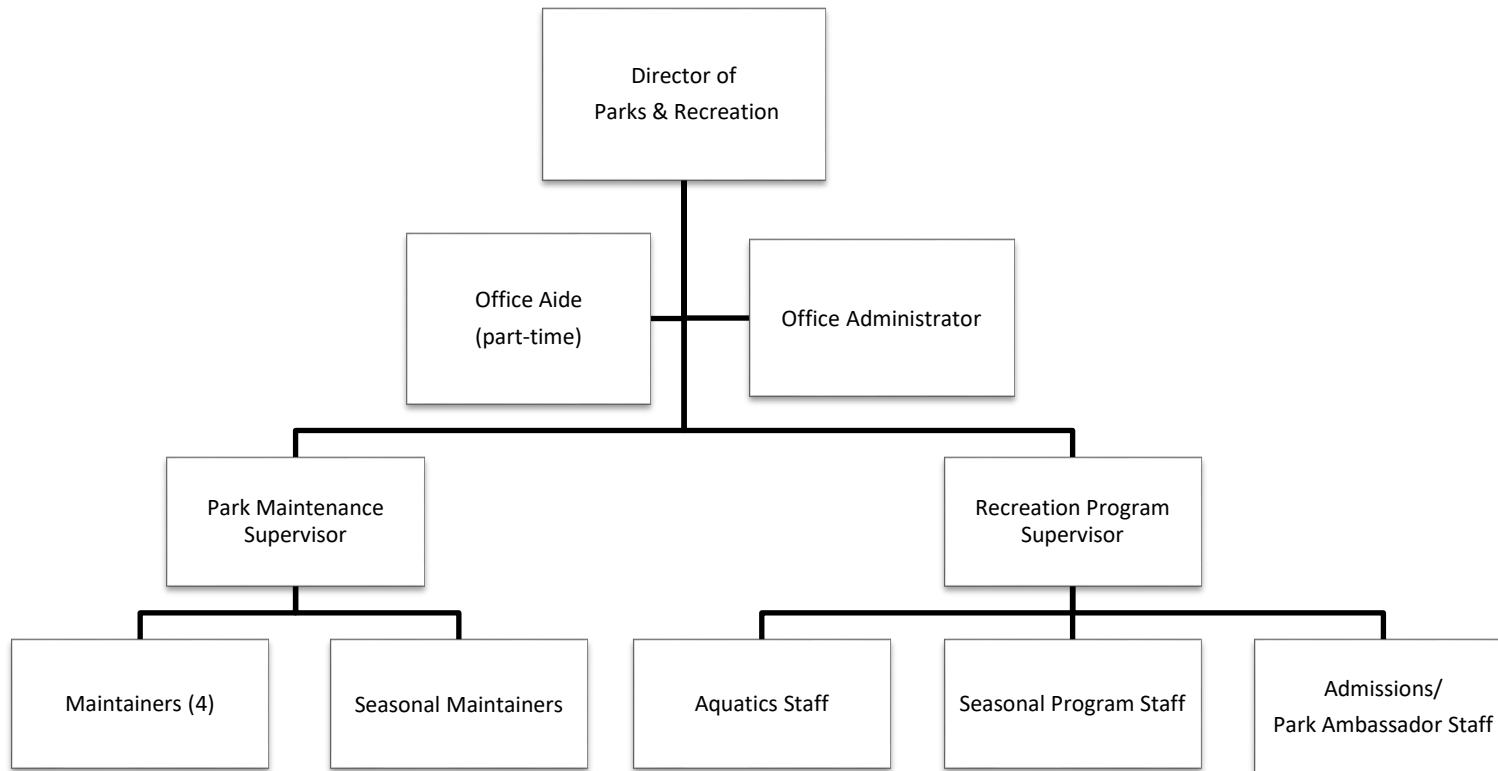
# PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department is responsible for the effective management, maintenance and development of town designated park areas and their related facilities. In addition, the department provides leadership and expertise for the development, promotion and delivery of a comprehensive schedule of recreational and cultural opportunities for the citizens of the community.

## **PRIMARY PROGRAMS & SERVICES**

- Maintenance of Wolfe Park and all town-owned properties including the Town Hall/Police Department complex, Edith Wheeler Memorial Library, Senior Center, Monroe Green, Stepney Green, Food Pantry, six firehouses, Webb Mountain campground and the Town responsibilities in maintaining the state roundabout at route 110/111.
- Ron Wallisa Memorial Pool at Wolfe Park, Great Hollow Lake and the Monroe section of the Housatonic Rails to Trails.
- Summer Fun Days camp program.
- Arts in the Park Summer Concert Series and primary liaison with the Monroe Farmer's Market.
- Youth Athletics (track & field, tennis, basketball, diving classes, pre-school indoor & outdoor soccer, swim lessons, floor hockey, volleyball, junior golf, hula hoop fitness classes, cross country running clinics, pre-school basketball, flag football and ski & snowboard program.)
- Coordinates reservations for various activities/amenities (picnic, camping, courts, field use and special events.)
- Passive recreation activities (arts & crafts, fishing programs, certification programs in babysitting & lifeguarding, culinary arts, magic classes, computer & coding classes and stem activities)
- Adult recreation activities (water aerobics, swim lessons, volleyball, pickleball, basketball, tennis and assist in co-sponsorship with men's & women's softball leagues with neighboring towns.)
- Family programming (Family Fun Nights at the pool, Character Dinner Series, Family Movie Nights, Gingerbread House Decorating Contest, Scavenger Hunt, Letters from Santa Program, Community Virtual Guessing Contests, Scarecrow Contest, Snow Sculpture Contest and Photo Contest)
- Joint programming with the Monroe Senior Center- Aquatics, Pickleball and Trips. Collaboration with various Girl Scout and Boy Scout Troops to pursue their Bronze, Silver, Gold and Eagle Scout Award projects.

**ORGANIZATION CHART**



## **PERFORMANCE METRICS**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020<sup>(1)</sup></u>	<u>2021<sup>(2)</sup></u>
<b>Wolfe Park Pool attendance</b>	20,984	26,613	15,236	16,593	16,284	12,494	12,403
<b>Wolfe Park Pool memberships</b>	1,038	1,074	996	980	1,592	0	1244
<b>Great Hollow Lake attendance</b>	17,924	20,059	17,994	15,909	14,861	24,253	14,319
<b>Picnic reservations</b>	126	117	120	124	126	17	101
<b>Camping reservations</b>	388	398	351	397	284	412	468
<b>Summer Fun Days participants</b>	565	516	572	658	519	230	792
<b>Youth Basketball participants</b>	432	358	331	342	365	262	0

*(1) 2020 and 2021 metrics reflect COVID-19 pandemic limitations and operational changes on pool operations, programs, and social gatherings. Use of the park in 2020, as measured at Great Hollow Lake gate, was markedly increased during the pandemic while other venues were closed.*

## **SIGNIFICANT ACCOMPLISHMENTS**

- Added an eleventh campsite to Webb Mountain camping facility in response to high demand.
- Re-opened the concession stand at Great Hollow Lake from Memorial Day Weekend through Labor Day Weekend for visitors and programs.
- Collaborated with our concession vendor to hold a community food night event.
- Upgrades and improvements completed at the Cedar Groove picnic area and reopened for reservations .
- Collaborated with Public Works to repave the Lake Zoar Boat Launch area.
- Began converting existing lighting in the walkway/patio area at the poolside of Wolfe Park to LED.
- Reinstated a reservation permit system for the tennis/pickleball courts in response to increased use.
- Installed new home plates at all seven ball fields at Wolfe Park.
- Launched online day passes and memberships for Masuk Pool use.
- Purchased new holiday light decorations for Wolfe Park.

- Started a five-year initiative to add picnic tables throughout Wolfe Park.
- Collaborated with the Town Planner and Economic & Community Development to revise plans for the multi-use field project.
- Provided a second consecutive season of safe and creative outdoor programming during the COVID-19 pandemic.
- Secured six new diaper changing stations for the Wolfe Park bathroom facilities at no cost to the town.
- Returned to selling memberships and operating the pool at full capacity while still maintaining additional cleaning protocols.
- Added an additional storage unit container at the Wolfe Park to keep maintenance equipment out of the elements.
- Incorporated our existing Park Ambassador program at the Wolfe Park Pool to assist guests and improve operations.
- Installed new doors at the year round bathroom facility at Wolfe Park.

### **GOALS & OBJECTIVES**

- Continue to re-evaluate the Splash Pad project in regards to design, cost and location.
- Add 2-4 pickleball court areas on our existing courts to meet the demand of use and programming.
- Continue to collaborate with Town Planner and Town Engineer to redesign appropriate upgrades to the overflow parking lot.
- Resurface and repair the basketball courts at Wolfe Park.
- Replace the front metal fencing by the Wolfe Park Pool entry patio with wood post.
- Replace and update pool signage rules board at Wolfe Park Pool.
- Continue to add adult programming and to develop some intergenerational opportunities for the town.
- Assist in the implementation of the new bike trail extension of the “Rails to Trail” line.
- Purchase two aquatic wheelchairs for use at Great Hollow Lake and Wolfe Park by guests with mobility issues.
- Continue to provide support in the completion of the Kids Kreation rebuild into “Wolfe’s Den”.
- Evaluate the potential collaboration with local universities to provide internship opportunities for students in Recreation and Leisure Studies Program.



# TOWN OF MONROE, CONNECTICUT

## ANNUAL COMPREHENSIVE FINANCIAL REPORT



FOR THE YEAR ENDED JUNE 30, 2021

# TOWN OF MONROE, CONNECTICUT

## Annual Comprehensive Financial Report For the Year Ended June 30, 2021



Prepared by the Finance Department

7 Fan Hill Road  
Monroe, Connecticut 06468

**Town of Monroe, Connecticut**  
**Annual Comprehensive Financial Report**  
**For the Year Ended June 30, 2021**

Table of Contents

		<u>Page</u>
	<u>Introductory Section</u>	
	Transmittal Letter	1-3
	Organizational Chart	4
	Principal Officials	5
	Certificate of Achievement for Excellence in Financial Reporting for the Year Ended June 30, 2020	6
	<u>Financial Section</u>	
	Independent Auditors' Report	7-9
	Management's Discussion and Analysis	10-18
<u>Exhibits</u>	<u>Basic Financial Statements</u>	
	<u>Government-Wide Financial Statements</u>	
A	Statement of Net Position	19-20
B	Statement of Activities	21
	<u>Fund Financial Statements</u>	
C	Balance Sheet - Governmental Funds and Reconciliation of Fund Balance to Net Position of Governmental Activities	22-23
D	Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	24
E	Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	25-26
F	Statement of Net Position - Proprietary Fund	27
G	Statement of Revenues, Expenses and Changes in Net Position - Proprietary Fund	28
H	Statement of Cash Flows - Proprietary Fund	29
I	Statement of Fiduciary Net Position - Fiduciary Funds	30
J	Statement of Changes in Fiduciary Net Position - Fiduciary Funds	31
K	Notes to Financial Statements	32-88

**Town of Monroe, Connecticut**  
**Annual Comprehensive Financial Report**  
**For the Year Ended June 30, 2021**

Table of Contents

		<u>Page</u>
<u>RSI</u>	<u>Required Supplementary Information</u>	
	<u>Budgetary Comparison Schedules</u>	
	<u>General Fund</u>	
1A	Schedule of Revenues, Other Financing Sources, Expenditures and Other Financing Uses - Budget and Actual - General Fund	89-91
1B	Notes to Required Supplementary Information	92
	<u>Town Retirement Income Plan</u>	
2A	Schedule of Changes in Net Pension Liability and Related Ratios and Schedule of Investment Returns	93
2B	Schedule of Contributions	94
2C	Notes to Required Supplementary Information	95
	<u>Education Retirement Income Plan</u>	
3A	Schedule of Changes in Net Pension Liability and Related Ratios and Schedule of Investment Returns	96
3B	Schedule of Contributions	97
3C	Notes to Required Supplementary Information	98
	<u>Connecticut Municipal Employees' Retirement System</u>	
4A	Schedule of Proportionate Share of the Net Pension Liability and Schedule of Contributions	99
4B	Notes to Required Supplementary Information	100
	<u>Connecticut State Teachers' Retirement System</u>	
5A	Schedule of Proportionate Share of the Net Pension Liability and Schedule of Contributions	101
5B	Notes to Required Supplementary Information	102

**Town of Monroe, Connecticut**  
**Annual Comprehensive Financial Report**  
**For the Year Ended June 30, 2021**

Table of Contents

<u>RSI</u>		<u>Page</u>
	<u>Police Other Post-Employment Benefit (OPEB) Plan</u>	
6A	Schedule of Changes in Net OPEB Liability and Related Ratios and Schedule of Investment Returns	103
6B	Schedule of Contributions	104
6C	Notes to Required Supplementary Information	105
	<u>Education Other Post-Employment Benefit (OPEB) Plan</u>	
7	Schedule of Changes in the OPEB Liability and Related Ratios	106
	<u>Connecticut State Teachers' Retirement Board Retiree Health Insurance Plan</u>	
8A	Schedule of Proportionate Share of the Net OPEB Liability and Schedule of Contributions	107
8B	Notes to Required Supplementary Information	108
<u>Schedules</u>	<u>Supplemental Schedules</u>	
	<u>General Fund</u>	
1	Combining Balance Sheet	109
2	Combining Schedule of Revenues, Expenditures and Changes in Fund Balances	110
3	Report of Tax Collector	111
	<u>Other Governmental Funds</u>	
4	Combining Balance Sheet	112-114
5	Combining Schedule of Revenues, Expenditures and Changes in Fund Balances	115-117
	<u>Internal Service Funds</u>	
6	Combining Schedule of Revenues, Expenses and Changes in Net Position	118
7	Combining Schedule of Cash Flows	119

**Town of Monroe, Connecticut**  
**Annual Comprehensive Financial Report**  
**For the Year Ended June 30, 2021**

Table of Contents

<u>Tables</u>	<u>Statistical Section</u>	<u>Page</u>
	<u>Financial Trends</u>	
1	Net Position by Component	120
2	Changes in Net Position	121
3	Fund Balances - Governmental Funds	122
4	Changes in Fund Balances - Governmental Funds	123
	<u>Revenue Capacity</u>	
5	Assessed and Estimated Actual Value of Taxable Property	124
6	Principal Taxpayers	125
7	Property Tax Rates, Levies and Collections	126
	<u>Debt Capacity</u>	
8	Ratios of Outstanding Debt by Type	127
9	Ratios of General Bonded Debt Outstanding	128
10	Schedule of Debt Limitation	129
11	Legal Debt Margin Information	130
	<u>Demographic and Economic Information</u>	
12	Demographic and Economic Statistics	131
13	Principal Employers	132
	<u>Operating Information</u>	
14	Full-Time Equivalent Employees by Function/Program	133-134
15	Operating Indicators by Function/Program	135
16	Capital Asset Statistics by Function/Program	136

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# **Introductory Section**

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# TOWN OF MONROE

## FINANCE DEPARTMENT

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Monroe, CT 06468  
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February 23, 2022

To the Honorable First Selectman, Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Monroe, Connecticut:

The Connecticut General Statutes require that all municipalities have their financial statements audited at least once annually. This report, published to fulfill this requirement for the fiscal year ended June 30, 2021, is prepared in conformity with generally accepted accounting principles (GAAP) and standards set forth by the Governmental Accounting Standards Board (GASB).

The responsibility for the completeness and accuracy of the information contained in this report lies with the management of the Town, based upon internal controls established to provide reasonable assurance that the financial statements are free of material misstatements.

Our auditors, PKF O'Connor Davies, LLP, have issued an unmodified (clean) opinion on the Town's financial statements for the fiscal year ended June 30, 2021. The independent auditors' report is located at the front of the financial section of this report. Immediately following the independent auditors' report is the Management's Discussion and Analysis (MD&A) which provides an introduction, overview and analysis of the basic financial statements. The MD&A complements this letter of transmittal and one should read them in conjunction with each other.

### **Profile of the Town**

The Town of Monroe was incorporated in 1823. It covers an area of 26.4 square miles and is located in the southwestern part of Connecticut, approximately 70 miles east of New York City. According to the Connecticut Department of Public Health, the Town's estimated population was 18,808 as of July 1, 2020. The Town has above average household income and education levels that reflect its character as a suburban bedroom community.

The Town operates under a First Selectman-Town Council form of government. The First Selectman, elected every two years, is responsible for planning, administering and supervising all municipal activities, except for education. The legislative power of the Town vests with the nine member elected Town Council. It has the power to enact, amend or repeal ordinances. All financial matters of the Town are the responsibility of the First Selectman, a six member elected Board of Finance, the Finance Department and an elected Town Treasurer. The Finance Department, managed by the Director of Finance, maintains all of the Town's financial records.



The Town Treasurer is responsible for the Town's investments. The Board of Education is independent from the municipal government in governance and operation of the school system.

The Town provides a full range of services, including police and fire protection; emergency medical service; recycling collection; snow removal; building inspections; licenses and permits; vital statistics; the construction and maintenance of roads; recreational and cultural activities; library services; and public schools through the Board of Education.

The annual budget serves as the foundation for the Town's financial planning and control. The Town maintains budgetary controls with the objectives to ensure compliance with legal provisions embodied in the annual appropriated budget, approved by the budget referendum. The Town maintains an encumbrance accounting system as one technique of accomplishing budgetary controls. As demonstrated by schedule RSI-1A included in the Required Supplementary Information section of this report, the Town continues to meet its responsibility for sound financial management. In addition to schedule RSI-1A, note RSI-1B in the same section describes the budget process and accounting used by the Town.

In place of the budget referendum, the fiscal year 2021 budget was adopted on June 2, 2020 at a budget adoption meeting held by the Board of Finance. This was the result of the COVID-19 pandemic and pursuant to Executive Orders issued by Connecticut Governor Ned Lamont.

### **The local economy and the Town's fiscal health**

The Town has substantially recovered from the initial negative economic impact brought on by the COVID-19 pandemic. The Town's 5.5% unemployment rate as of June 2021 was well below our 8.8% unemployment rate for June 2020, and below the 6.8% rate for the State and 6.1% rate for the Nation for June 2021. The location of the Town within Fairfield County, the wealthiest county in Connecticut, is the most significant reason for its economic stability.

Major industries located within Monroe (or in close proximity) include financial institutions, defense manufacturers, hospitals, universities and retail stores. The Town itself, including the school district, has a significant economic presence in the area, as it employs more than 630 teachers, administrators, police officers, various other professionals and support staff.

The current median household income for Monroe is significantly higher than that for the State as a whole. According to the U.S. Census Bureau's 2015-2019 American Community Survey, Monroe's median household income was \$118,669, as compared to \$78,444 for the State of Connecticut.

S&P Global Ratings (S&P) raised its long-term rating on the Town's general obligation debt to 'AAA' from 'AA+' in October of 2021. The Ratings Summary prepared by S&P states that the upgrade reflects their view of the town's consistently positive operations, backed by a management team that adheres to the town's well-embedded codified policies and procedures.

### **Long-term financial planning**

The Town prepares an annual Capital Budget and a five-year Capital Improvement Plan (CIP) that it updates during the budget process each year. Each department head submits their capital requests to the First Selectman and Director of Finance along with their annual operating budget. After the First Selectman's Budget passes to the Town Council, the Town Council then holds joint budget workshops as needed with the Board of Finance to ensure that the CIP addresses the majority of the capital needs of the Town in a fiscally responsible manner. The Capital Budget and CIP are both included in the Annual Town Budget that the taxpayers vote on at the Annual Budget Referendum. The CIP attempts to cover all future facility, infrastructure and equipment needs of the Town in the interest of public safety, health and welfare, education and recreation.

Pursuant to the Connecticut General Statutes, the Town is required to review its Plan of Conservation and Development (POCD) every 10 years. The Planning & Zoning Commission adopted the 2021 Town's POCD on April 28, 2021, with an effective date of May 7, 2021. The intent of the plan is to guide the conservation and development actions of the Town over a ten-year period and for the Town to implement the plan's recommendations in order to achieve its goals. The Town implements the recommendations of the POCD through zoning regulations, capital expenditures and on-going planning.

### **Financial policies**

The Town of Monroe has adopted a comprehensive set of financial policies that we consistently applied through the fiscal year. The Town has a policy that requires it to adopt a balanced general fund operating budget each fiscal year. Due to the uncertain economic circumstances which existed while the budget was being prepared for fiscal year 2021, specifically with regard to the COVID-19 pandemic, the Board of Finance applied extremely conservative measures when it adopted the Annual Town Budget. They appropriated an additional \$6,420,000 of fund balance (for a total of \$8,500,000) and lowered the projected tax collection rate from 98.70% to 93.00% in setting the mill rate. During the fiscal year, added measures were put in place to control expenditures in order to mitigate the use of fund balance. In addition, an actual tax collection rate of 98.98% was achieved. The combination of implementing the mitigation measures and realizing a tax collection rate 5.98% greater than what was projected resulted in the Town operating at a surplus for the fiscal year, without the use of any fund balance.

### **Awards and acknowledgements**

The Town of Monroe received the Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2020 from the Government Finance Officers Association.

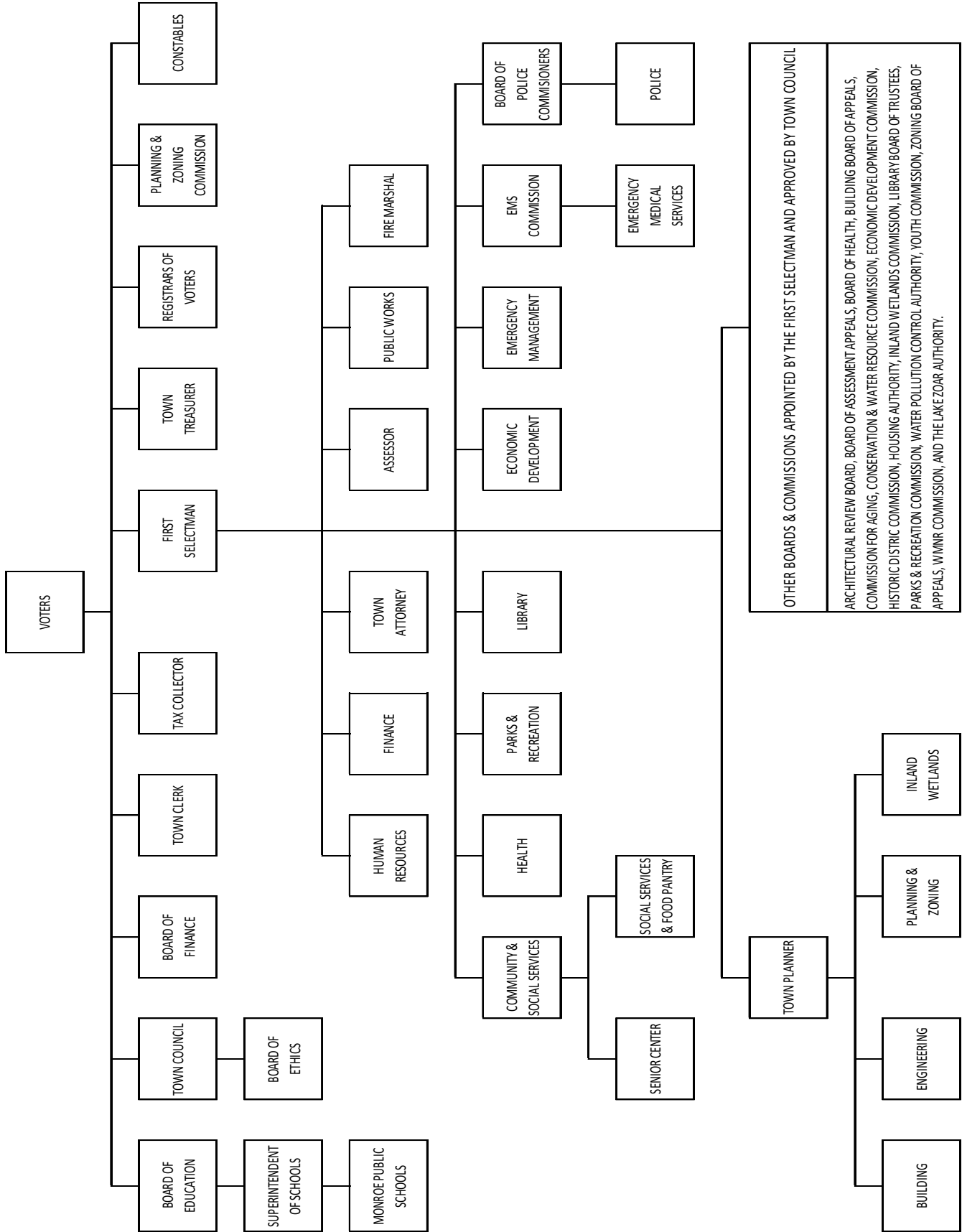
The preparation of this report would not have been possible without the effort and dedication of the Assistant Director of Municipal Finance, the Assistant Director of Public School Finance and the entire staff of the Municipal and Public School Finance Departments. I would also like to thank all departments for their assistance in providing the data necessary in the preparation of this report. Credit is also due the First Selectman, Town Council and Board of Finance for their commitment to maintaining the highest standards of professionalism in the governance of Monroe's finances.

Respectfully submitted,



Ron Bunovsky Jr., CPA  
Director of Finance

# Town of Monroe, Connecticut Organizational Chart



**Town of Monroe, Connecticut  
Principal Officials  
June 30, 2021**

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**Elected Officials**

<b>First Selectman</b>	Kenneth M. Kellogg	
<b>Town Council</b>	Jonathan Formichella, Chair Kevin Reid Sean O'Rourke Dee Dee Martin Jason Maur	Enid Lipeles, Vice-Chair Terry Rooney Dona-Lyn Wales Jennifer Aguilar
<b>Board of Finance</b>	Michael Manjos, Chair Rebecca O'Donnell Steve Kirsch	John Ostaszewski, Vice-Chair Dane Krchnavy
<b>Tax Collector</b>	Deborah Heim, CCMC	
<b>Town Clerk</b>	Vida Stone, CCTC	
<b>Town Treasurer</b>	Patrick O'Hara	
<b>Registrars of Voters</b>	Margaret Villani (R)	Katherine Briggs (D)
<b>Board of Education</b>	Donna Lane, Chair Shannon Monaco, Secretary Christina Cascella Jerry Stevens Jeff Fulchino	George King III, Vice-Chair David Ferris Nick Kapoor Dr. Alan Vaglivelo

**Appointed Officials**

<b>Town Attorney</b>	Frank Lieto, Esq.
<b>Superintendent of Schools</b>	Joe Kobza
<b>Director of Finance</b>	Ron Bunovsky Jr., CPA
<b>Assistant Director of Municipal Finance</b>	Heidi Meade
<b>Assistant Director of Public School Finance</b>	Linda Sementilli
<b>Assessor</b>	Justin Feldman, CCMA II
<b>Chief of Police</b>	John Salvatore
<b>Director of Public Works</b>	Chris Nowacki
<b>Director of Human Resources</b>	Craig Hirsch
<b>Director of Parks and Recreation</b>	Melissa Orosz
<b>Director of Community and Social Services</b>	Vacant
<b>Director of Health</b>	Nancy Brault, MPH, RS
<b>Fire Marshal</b>	William Davin
<b>Town Planner</b>	Rick Schultz, AICP
<b>Town Engineer</b>	Scott Schatzlein, P.E.
<b>Chief Building Official</b>	Gunnar Gaylord
<b>Zoning Enforcement Officer</b>	Joe Chapman, CZEO



Government Finance Officers Association

Certificate of  
Achievement  
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in Financial  
Reporting

Presented to

**Town of Monroe  
Connecticut**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2020

*Christopher P. Morill*

Executive Director/CEO

---

# Financial Section

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## Independent Auditors' Report

**Board of Finance  
Town of Monroe, Connecticut**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Monroe, Connecticut ("Town"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Board of Finance  
Town of Monroe, Connecticut**

Page 2

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Monroe, Connecticut, as of June 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, and the pension and other post-employment benefit schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary and Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, supplemental schedules and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.



**Board of Finance  
Town of Monroe, Connecticut**

Page 3

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 23, 2022, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Wethersfield, Connecticut  
February 23, 2022



# TOWN OF MONROE

## FINANCE DEPARTMENT

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Monroe, CT 06468  
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Heidi Meade  
Assistant Director of Municipal Finance  
[hmeade@monroect.org](mailto:hmeade@monroect.org)

### Management's Discussion and Analysis For the Year Ended June 30, 2021

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This discussion and analysis of the financial performance for the Town of Monroe, Connecticut ("Town") provides an overview of the Town's financial activities for the fiscal year ended June 30, 2021. It should be read in conjunction with the financial statements included herein, which begin with Exhibit A.

#### **Financial highlights**

The Town's total net position increased by \$9,302,989 from \$48,495,468 to \$57,798,457. The increase is substantially due to the following: (See Exhibit D)

#### Governmental fund activity:

- positive operations of the General Fund of \$ 4,226,501

The positive operations were offset by:

- deficit operations of the Capital Reserve fund of (2,021,758)

#### Conversion to accrual basis on Exhibit E:

- capital outlay net of depreciation expense of (238,248)
- net principal debt activity of 5,242,880
- change in pension asset of 5,520,336
- change in OPEB liability of (1,626,271)
- amortization of deferred charges on refunding of (3,982,884)
- net revenue (expense) of the internal service funds 1,301,216

- The unassigned fund balance for all governmental funds, which includes the Town's General Fund, ended the current fiscal year at \$9,631,661. This increased by \$2,736,173 from the prior fiscal year. The unassigned fund balance of the General Fund of \$14,013,995 represents 16.13% of total budgetary expenditures and transfers out for the current fiscal year.

- On a budgetary basis, the Town's General Fund had \$776,993 positive operating results for the current fiscal year. The increase was attributable to actual revenues greater than the budgeted amounts of \$5,528,819 and expenditures \$3,655,319 under budget. This was offset by \$8,500,000 appropriated fund balance. See Exhibit RSI-1 in the Required Supplementary Information section of this financial report for additional details.
- Net capital assets decreased by \$238,248. This decrease is attributable to depreciation expense exceeding capital asset additions.
- The Town's total bonds and notes payable decreased by \$5,242,880 due to scheduled principal payments.

### **Overview of the basic financial statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements. This report also contains other supplementary information as well as the basic financial statements.

### **Government-wide financial statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. The *statement of net position* presents information on all of the Town's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of the Town's financial health. Other non-financial events such as the impact of changes in the Town's tax base or infrastructure should also be considered when evaluating the Town's financial health.

The *statement of activities* presents information showing how the Town's net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of when the cash is actually received or paid. Therefore, revenues and expenses are reported in this statement for some items whose cash flow may occur in a future fiscal period. Taxes uncollected but levied or vacation leave unused but earned are examples of this.

Both of the government-wide financial statements show functions of the Town that are principally supported by taxes and intergovernmental revenue (*governmental activities*). The governmental activities of the Town include general government, public safety, public works, health and welfare, culture and recreation, and education.

The government-wide financial statements can be found on Exhibits A and B of this report.

### **Fund financial statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the Town can be divided into the following three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds** - Governmental funds are used to account for the same functions reported as governmental activities in the government-wide financial statements. Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds to similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate a comparison between governmental funds and governmental activities.

For governmental funds, the Town presents separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and Capital Reserve Fund, both of which are considered to be major funds. The remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining schedules elsewhere in this report.

**Proprietary funds** - Internal service funds are an accounting device used for risk financing activities.

The Town uses internal service funds to account for its education employees and retirees' self-insured medical benefits as well as heart and hypertension costs. The cost of the benefits have been included within governmental activities in the government-wide financial statements.

The basic proprietary fund financial statements can be found on Exhibits F, G, and H.

**Fiduciary funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on Exhibits I and J.

## **Notes to financial statements**

The notes to financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to financial statements can be found on Exhibit K of this report.

## **Required supplementary information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information as follows:

- A budgetary comparison schedule for the General Fund to demonstrate compliance with this budget.
- Schedules to demonstrate the Town's progress in funding its obligation to provide pension benefits.
- Schedules to demonstrate the Town's progress in funding its obligation to provide other post-employment benefits.

## **Other information**

Other required schedules and the combining schedules referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information.

**Government-wide financial analysis**

As discussed earlier, the Town's net position is one useful indicator of its financial health. The Town had a total net position of \$57,798,457 at the close of the 2021 fiscal year. Our analysis below focuses on the net position and changes in net position of the Town.

**Summary Statements of Net Position  
June 30**

	2021	2020 <i>(As restated)</i>
Current and other assets	\$ 36,254,195	\$ 29,754,694
Capital assets (net)	88,898,932	89,137,180
Total assets	125,153,127	118,891,874
Deferred outflows of resources	6,581,250	7,104,935
Other liabilities	11,375,835	10,555,056
Long-term liabilities	54,754,947	62,883,741
Total liabilities	66,130,782	73,438,797
Deferred inflows of resources	7,805,138	4,062,544
Net position:		
Net investment in capital assets	60,344,965	54,837,885
Restricted	6,416,226	2,949,295
Unrestricted	(8,962,734)	(9,291,712)
Total net position	\$ 57,798,457	\$ 48,495,468

The Town's net investment in capital assets of \$60,344,965 comprises the major portion of the net position of the Town. This figure reflects its investment in capital assets (land, buildings, infrastructure, vehicles and equipment), less any outstanding debt that was used to purchase those assets. These assets are used to provide various services to the citizens of the Town and are therefore not available for any future spending. As reflected above, the Town's net investment in capital assets increased by \$5,507,080 over the prior fiscal year, the result of a decrease in bonds payable and other related liabilities associated with capital purchases.

The Town's restricted net position, which represents resources with externally enforceable limitations placed upon them, was \$6,416,226. The majority of these restricted resources are from construction contracts, public works programs and donations accepted and received by the Town for various purposes specified (restricted) by the donor.

The balance of the Town's net position, a deficit of \$(8,962,734), was unrestricted. The major contributing factor for the deficit unrestricted net position is the \$15,101,413 Education OPEB liability which is being funded on a pay-as-you-go basis.

As detailed below, the Town's net position increased by \$9,302,989 during the fiscal year.

**Statements of Changes in Net Position  
For the Year Ended June 30**

	<u>2021</u>	<u>2020</u>
Revenues:		
Program revenues:		
Charges for services	\$ 5,852,595	\$ 5,846,750
Operating grants and contributions	21,060,772	16,902,216
Capital grants and contributions	1,836,128	530,412
General revenues:		
Property taxes	79,388,427	78,159,151
Grants and contributions not restricted to specific programs	487,364	487,019
Income from investments	116,508	791,761
Other	37,138	76,157
	<u>108,778,932</u>	<u>102,793,466</u>
Total revenues		
Expenses:		
General government	8,026,278	8,615,641
Public safety	10,917,609	10,565,580
Public works	5,331,914	7,534,360
Health and welfare	670,060	455,582
Culture and recreation	2,974,904	3,126,270
Education	70,838,968	72,942,808
Interest	716,210	1,047,625
	<u>99,475,943</u>	<u>104,287,866</u>
Total expenses		
Increase in net position	9,302,989	(1,494,400)
Net position - July 1 (as restated)	48,495,468	49,753,532
Restatement (see Note VI)	<u>-</u>	<u>236,336</u>
Net position - June 30	<u>\$ 57,798,457</u>	<u>\$ 48,495,468</u>

Significant variances were as follows:

- The \$4,158,556 increase in operating grants and contributions was primarily due to the receipt of COVID-19 related grants including \$2,893,094 of American Rescue Plan Act (ARPA) funds, \$953,177 of Coronavirus Relief Funds (CRF), and \$115,515 of Elementary and Secondary School Emergency Relief (ESSER) funds.
- The \$1,305,716 increase in capital grants and contributions was primarily due to \$1,300,334 in Highway Planning grant revenues for the Pepper Street reconstruction project.
- The \$1,229,276 increase in property taxes was primarily due to a 1.5% increase in the tax levy needed to fund the adopted budget.

- The \$675,253 decrease in income from investments was primarily due to the continued lower interest rates as a result of the COVID-19 pandemic.
- The \$589,363 decrease in general government expense was primarily due to a \$634,245 decrease in pension expense.
- The \$2,202,446 decrease in public works expense was primarily due to a decrease in the landfill closure and postclosure expense of \$1,578,825. In addition, public works expense was higher in the prior year by approximately \$500,000 due to higher road maintenance and drainage expenses.
- The \$2,103,840 decrease in education expense was primarily due to a \$655,596 decrease in pension expense, \$383,864 decrease in compensated absences expense, and \$716,506 decrease in termination benefits expense. The significant decreases in compensated absences and termination benefits expenses were due to increased early retirements in fiscal year 2020 that were not repeated in fiscal year 2021.

**Financial analysis of the Town's funds**

The Town's combined fund balance for all governmental funds was \$27,379,562. The components of fund balance were as follows:

Nonspendable for endowments	\$ 2,250
Restricted	6,413,976
Committed	6,661,357
Assigned	4,670,318
Unassigned	<u>9,631,661</u>
Total	<u>\$ 27,379,562</u>

The total fund balance increased by \$2,532,188 to \$27,379,562. This increase is the result of the following activity:

The **General Fund** is the main operating fund of the Town. At year-end, the total fund balance was \$22,008,972, an increase of \$4,226,501 over the prior year. This increase in fund balance was primarily due to revenues being \$5,528,819 higher than expected, expenditures coming in \$3,655,319 lower than expected, offset by appropriation of fund balance of \$8,500,000 as discussed further in the next section.

The **Capital Reserve Fund** is used to account for various capital projects of the Town. It had a total fund balance deficit of \$(275,936) at year-end. Fund balance decreased by \$2,021,758 during the fiscal year due to the timing of project expenditures.

**General fund budgetary highlights**

Below is a discussion of the original budget compared to the final budget and a discussion of the final budget compared to actual results.

**Original budget compared to the final budget.** Significant budget transfers included:

- The following budget amounts were transferred to the transfers out line for purposes as described below:
  - \$141,737 from FEMA revenues to the Capital Reserve Fund to fund certain capital expenditures.
  - \$500,000 from Board of Education to transfer excess funds to the Special Education Fund.

**Final budget compared to actual results.** The overall budget positive operating results of \$776,993 was driven by revenues exceeding the budget by \$5,528,819 and expenditures and other financing uses coming in under budget by \$3,748,174. The budgeted appropriation of fund balance of \$8,500,000 was not needed. The most significant budget variances were as follows:

- Total property tax revenues were greater than budget by \$5,453,072. This was largely because a conservative collection rate of 93.00% was used in calculating the mill rate. Actual collections were 98.98% of the net current levy.
- Charges for services revenue was \$353,004 greater than budget due to:
  - Building permits greater than budget by \$189,022 due to increases in home improvements as a result of the pandemic.
  - Town Clerk fees greater than budget by \$457,265 due to an increase in the housing market activity and real estate transactions.
  - These were partially offset by the \$400,000 budgeted for special police assignments that was not transferred from the police private duty fund as the funds were not needed.
- Board of finance expenditure was under budget by \$639,344, the result of unused budgeted contingency.
- Human resources - fringe benefits was under budget by \$359,606 primarily as a result of significant savings in health insurance costs.
- Police personnel was under budget by \$202,232 as a result of three uniformed officers who were deployed and returned at various points during the fiscal year.
- Board of education was \$1,513,529 under budget, largely the result of COVID-19 related closures, including decreases in transportation and tuition costs.

**Capital asset and debt administration**

**Capital assets**

The capital assets (net of depreciation) decreased in the current year by \$238,348. The decrease is due to depreciation expense exceeding capital additions.

**Capital Assets (Net of Depreciation)  
June 30**

	2021	2020
Land	\$ 14,788,616	\$ 14,788,616
Construction in progress	4,673,802	2,255,715
Land improvements	2,519,406	2,838,445
Buildings and systems	43,626,510	46,342,399
Machinery and equipment	2,545,066	1,955,206
Vehicles	6,670,191	6,728,396
Infrastructure	14,075,341	14,228,403
Total	\$ 88,898,932	\$ 89,137,180



## Management's Discussion and Analysis (continued)

In the current year, the Town had capital asset additions totaling \$5,684,190. Major capital asset additions consisted of the following:

➤ Construction in progress:	
○ Radio system replacement	\$ 1,110,789
○ Pepper Street reconstruction and paving	1,317,247
➤ Machinery and equipment:	
○ Education technology equipment	613,381
➤ Vehicles:	
○ Police CSI vehicle (from construction in progress)	118,772
○ Police cars (\$145,824 from construction in progress)	198,737
○ Public works dump truck	464,623
➤ Infrastructure:	
○ paving and drainage - various roads	900,431

Additional detail about the Town's capital assets is presented in Note III.D of the financial statements.

### Long-term debt

	Long-Term Debt	
	June 30	
	2021	2020
General obligation bonds	\$ 25,310,000	\$ 30,265,000
Notes payable	592,686	880,566
Totals	<u>\$ 25,902,686</u>	<u>\$ 31,145,566</u>

The Town's total long-term debt outstanding at year end was \$25,902,686. This was a net decrease of \$5,242,880 during the current fiscal year. This was the result of scheduled principal payments.

State Statutes limit the amount of general obligation debt a governmental entity may issue to seven times total prior year tax collections, including interest and lien fees. The current debt limitation for the Town is \$544,551,917, which is significantly in excess of the Town's outstanding general obligation debt.

More detailed information about the Town's long-term liabilities is presented in Note III.F of the financial statements.

### **Economic factors and next year's budget**

The Town's elected and appointed officials considered many factors in preparing the annual budget and setting the mill rate for fiscal year 2022. Some of the more significant considerations were:

- At June 2021, the unemployment rate for the Town was 5.50% as compared to the State's unemployment rate of 6.80% and a national unemployment rate of 6.10%. This is a decrease compared to the Town's rate of 8.80% at June 2020. The decrease in the unemployment rate is due to the job market recovery subsequent to the COVID-19 pandemic.
- Projection for an increase in the cost of health insurance based upon all available information.
- Projection for an increase in special education costs for the Board of Education based upon recent trends.
- The status of any open collective bargaining agreements.
- The status of all lawsuits relative to assessment appeals which could have a negative impact on the grand list.
- The potential impact of the pandemic on the local economy, businesses and Town revenues is being continually monitored. For fiscal year 2021, there was a negative impact on income from investments, but other revenues such as building permits and conveyance taxes were positively impacted. The Town did not see any impact on tax collections for the prior fiscal year and there is no indication that there will be an impact on 2022 collections.

For fiscal year 2022, general fund revenues are trending above projections and operating expenditures are trending at or below budgeted appropriations.

### **Contacting the Town's financial management**

This annual comprehensive financial report is designed to provide our citizens, businesses and investors with a general overview of the Town's financial position and fiscal accountability. If you have questions about this report or need additional financial information, contact the Town of Monroe, Finance Department, 7 Fan Hill Road, Monroe, CT 06468.

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# **Basic Financial Statements**

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Town of Monroe, Connecticut

Statement of Net Position  
Governmental Activities  
June 30, 2021

Assets

Current assets:	
Cash	\$ 1,759,095
Investments	28,685,696
Receivables (net):	
Property taxes	1,080,771
Accounts	577,865
Intergovernmental	<u>770,950</u>
Total current assets	<u>32,874,377</u>
Noncurrent assets:	
Restricted assets:	
Temporarily restricted:	
Investments	1,116,750
Permanently restricted:	
Investments	<u>2,250</u>
Total restricted assets	<u>1,119,000</u>
Receivables (net):	
Property taxes	478,445
Loans	<u>186,185</u>
Total receivables (net)	<u>664,630</u>
Net pension asset	<u>1,596,188</u>
Capital assets (net of accumulated depreciation):	
Land	14,788,616
Construction in progress	4,673,802
Land improvements	2,519,406
Buildings and systems	43,626,510
Machinery and equipment	2,545,066
Vehicles	6,670,191
Infrastructure	<u>14,075,341</u>
Total capital assets (net of accumulated depreciation)	<u>88,898,932</u>
Total noncurrent assets	<u>92,278,750</u>
Total assets	<u>125,153,127</u>
<u>Deferred Outflows of Resources</u>	
Deferred outflows related to pensions	3,093,296
Deferred outflows related to OPEB	<u>3,487,954</u>
Total deferred outflows of resources	<u>6,581,250</u>

(Continued)

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Statement of Net Position  
Governmental Activities  
June 30, 2021

Liabilities

Current liabilities:	
Accounts payable	\$ 3,070,002
Accrued payroll and related liabilities	603,349
Accrued interest payable	200,362
Unearned revenue	458,020
Bonds and notes payable	5,268,484
Compensated absences	365,163
Special termination benefits	1,202,576
Claims payable	97,000
Heart and hypertension claims payable	47,990
Other	62,889
	<hr/>
Total current liabilities	11,375,835
Noncurrent liabilities:	
Performance bonds	1,076,736
Bonds, notes, and related liabilities	22,168,261
Compensated absences	1,460,653
Special termination benefits	5,378,403
Claims payable	58,500
Heart and hypertension claims payable	362,757
Landfill closure and postclosure	1,726,175
Net pension liability	6,460,938
Net OPEB liability	16,062,524
	<hr/>
Total noncurrent liabilities	54,754,947
	<hr/>
Total liabilities	66,130,782

Deferred Inflows of Resources

Deferred charges on refunding	1,117,222
Deferred inflows related to pension	5,439,609
Deferred inflows related to OPEB	1,248,307
	<hr/>
Total deferred inflows of resources	7,805,138

Net Position

Net investment in capital assets	60,344,965
Restricted for:	
Endowments	
Nonexpendable	2,250
Expendable	40,014
Town programs	282,365
Senior center programs	371,072
Town clerk fees	116,444
School lunch programs	117,456
Library programs	51,822
Housing rehabilitation	220,400
Public safety programs	88,654
Public works programs	1,344,199
Construction projects	3,781,550
Unrestricted	(8,962,734)
	<hr/>
Total net position	\$ 57,798,457

(Concluded)

The notes to financial statements are an integral part of this statement.

**Town of Monroe, Connecticut**  
**Statement of Activities**  
**Governmental Activities**  
**For the Year Ended June 30, 2021**

21

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net Expenses and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
General government	\$ 8,026,278	\$ 1,400,401	\$ 3,517,276	\$ 16,000	\$ (3,092,601)
Public safety	10,917,609	1,728,789	34,894	-	(9,153,926)
Public works	5,331,914	631,565	-	1,820,128	(2,880,221)
Health and welfare	670,060	86,916	11,223	-	(571,921)
Culture and recreation	2,974,904	951,478	292,428	-	(1,730,998)
Education	70,838,968	1,053,446	17,204,951	-	(52,580,571)
Interest	716,210	-	-	-	(716,210)
<b>Total</b>	<b><u>\$99,475,943</u></b>	<b><u>\$5,852,595</u></b>	<b><u>\$21,060,772</u></b>	<b><u>\$1,836,128</u></b>	<b><u>(70,726,448)</u></b>
General revenues:					
					79,388,427
					487,364
					116,508
					<u>37,138</u>
					<u>80,029,437</u>
					9,302,989
					<u>48,495,468</u>
					<u>\$ 57,798,457</u>

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Balance Sheet  
Governmental Funds  
June 30, 2021

	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<u>Assets</u>				
Cash	\$ 422,761	\$ -	\$ 1,336,334	\$ 1,759,095
Investments	28,474,998	-	210,698	28,685,696
Restricted investments	1,119,000	-	-	1,119,000
Receivables (net):				
Property taxes	1,559,216	-	-	1,559,216
Accounts	153,488	-	424,377	577,865
Intergovernmental	-	-	770,950	770,950
Loans	-	-	186,185	186,185
Due from other funds	815,414	52,000	4,549,557	5,416,971
<b>Total assets</b>	<b><u>\$32,544,877</u></b>	<b><u>\$ 52,000</u></b>	<b><u>\$ 7,478,101</u></b>	<b><u>\$ 40,074,978</u></b>
<u>Liabilities</u>				
Accounts payable	\$ 2,163,941	\$ 274,486	\$ 631,575	\$ 3,070,002
Accrued payroll and related liabilities	599,618	-	3,731	603,349
Due to other funds	5,049,790	53,450	761,964	5,865,204
Unearned revenue	23,715	-	434,305	458,020
Performance bonds	1,076,736	-	-	1,076,736
Other	62,889	-	-	62,889
<b>Total liabilities</b>	<b><u>8,976,689</u></b>	<b><u>327,936</u></b>	<b><u>1,831,575</u></b>	<b><u>11,136,200</u></b>
<u>Deferred Inflows of Resources</u>				
Unavailable revenue:				
Property taxes	1,559,216	-	-	1,559,216
<u>Fund Balances</u>				
Nonspendable	-	-	2,250	2,250
Restricted	371,072	-	6,042,904	6,413,976
Committed	4,421,089	-	2,240,268	6,661,357
Assigned	3,202,816	-	1,467,502	4,670,318
Unassigned	14,013,995	(275,936)	(4,106,398)	9,631,661
<b>Total fund balances</b>	<b><u>22,008,972</u></b>	<b><u>(275,936)</u></b>	<b><u>5,646,526</u></b>	<b><u>27,379,562</u></b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b><u>\$32,544,877</u></b>	<b><u>\$ 52,000</u></b>	<b><u>\$ 7,478,101</u></b>	<b><u>\$ 40,074,978</u></b>

(Continued)

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Reconciliation of Fund Balance to Net Position of Governmental Activities  
June 30, 2021

Amounts reported for governmental activities in the statement of net position (Exhibit A) are different from the governmental fund balance sheet due to:

Total fund balances (Exhibit C, Page 1)	\$ 27,379,562
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Beginning capital assets	89,137,180
Current year additions (net of construction in progress decreases)	5,370,974
Depreciation expense	<u>(5,609,222)</u>

Total	<u>88,898,932</u>
-------	-------------------

Other long-term assets and deferred outflows of resources are not available resources and, therefore, are not reported in the funds:

Net pension asset	1,596,188
Deferred outflows related to pensions	3,093,296
Deferred outflows related to OPEB	<u>3,487,954</u>

Total	<u>8,177,438</u>
-------	------------------

Other long-term assets are not available to pay for current period expenditures and, therefore, are unavailable in the funds:

Property tax - accrual basis change	<u>1,559,216</u>
-------------------------------------	------------------

Internal service funds are used by management for risk financing activities

The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position	<u>37,486</u>
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Some liabilities and deferred inflows of resources, including bonds and notes payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Bonds and notes payable and related liabilities	(27,436,745)
Compensated absences	(1,825,816)
Special termination benefits	(6,580,979)
Claims payable	(155,500)
Landfill closure and postclosure	(1,726,175)
Net pension liability	(6,460,938)
Net OPEB liability	(16,062,524)
Accrued interest payable	(200,362)
Deferred charge on refunding	(1,117,222)
Deferred inflows related to pension	(5,439,609)
Deferred inflows related to OPEB	<u>(1,248,307)</u>

Total	<u>(68,254,177)</u>
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Net position (Exhibit A)	<u>\$ 57,798,457</u>
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(Concluded)

The notes to financial statements are an integral part of this statement.



Town of Monroe, Connecticut

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 For the Year Ended June 30, 2021

	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 79,305,702	\$ -	\$ -	\$ 79,305,702
Intergovernmental	17,496,142	-	5,660,139	23,156,281
Charges for services	1,970,596	-	3,877,499	5,848,095
Contributions	34,034	16,000	187,956	237,990
Income from investments	65,756	-	50,752	116,508
Other	35,562	751	825	37,138
Total revenues	<u>98,907,792</u>	<u>16,751</u>	<u>9,777,171</u>	<u>108,701,714</u>
Expenditures:				
Current:				
General government	8,442,464	-	70,253	8,512,717
Public safety	8,032,443	-	785,184	8,817,627
Public works	3,452,530	-	1,540,225	4,992,755
Health and welfare	569,189	-	107,997	677,186
Culture and recreation	1,591,392	-	978,263	2,569,655
Education	64,973,834	-	4,533,466	69,507,300
Debt service	6,212,747	161	-	6,212,908
Capital outlay	1,474	1,963,247	1,507,512	3,472,233
Total expenditures	<u>93,276,073</u>	<u>1,963,408</u>	<u>9,522,900</u>	<u>104,762,381</u>
Excess (deficiency) of revenues over expenditures	<u>5,631,719</u>	<u>(1,946,657)</u>	<u>254,271</u>	<u>3,939,333</u>
Other financing sources (uses):				
Transfers in	433,338	413,237	73,174	919,749
Transfers out	<u>(1,838,556)</u>	<u>(488,338)</u>	<u>-</u>	<u>(2,326,894)</u>
Net other financing sources (uses)	<u>(1,405,218)</u>	<u>(75,101)</u>	<u>73,174</u>	<u>(1,407,145)</u>
Net change in fund balances	4,226,501	(2,021,758)	327,445	2,532,188
Fund balances - July 1, 2020 (as restated)	<u>17,782,471</u>	<u>1,745,822</u>	<u>5,319,081</u>	<u>24,847,374</u>
Fund balances - June 30, 2021	<u>\$ 22,008,972</u>	<u>\$ (275,936)</u>	<u>\$ 5,646,526</u>	<u>\$ 27,379,562</u>

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2021

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different due to:

Net change in fund balances - total governmental funds (Exhibit D)	<u>\$ 2,532,188</u>
--	---------------------

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	5,370,974
Depreciation expense	<u>(5,609,222)</u>
Total	<u>(238,248)</u>

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds and revenues recognized in the fund financial statements are not reported in the statement of activities:

Change in property tax receivable - accrual basis change	82,725
Change in loan receivable allowance for doubtful accounts	4,500
Change in intergovernmental receivable - accrual basis change	<u>(10,007)</u>
Total	<u>77,218</u>

The issuance of long-term debt (e.g., bonds, notes) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Principal repayments:	
General obligation bonds and notes	<u>5,242,880</u>

(Continued)

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2021

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Amortization of premiums	\$ 262,158
Change in:	
Compensated absences	316,700
Special termination benefits	245,708
Landfill closure and postclosure	(73,675)
Pension asset	5,520,336
Pension liability	(30,192)
OPEB liability	(1,626,271)
Accrued interest payable	39,250
Amortization of deferred outflows of resources related to pension and OPEB	240,290
Amortization of deferred inflows of resources related to pension and OPEB	(523,685)
Amortization of deferred charges on refunding	<u>(3,982,884)</u>
 Total	 <u>387,735</u>
 Internal service funds are used by management for risk financing activities	
The net revenue (expense) of the activities of the internal service funds is reported with governmental activities	 <u>1,301,216</u>
Change in net position (Exhibit B)	 <u>\$ 9,302,989</u>
	 (Concluded)

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Statement of Net Position  
 Proprietary Fund  
 June 30, 2021

	<u>Internal Service Fund</u>
<u>Assets</u>	
Current asset:	
Due from other funds	<u>\$ 448,233</u>
<u>Liabilities</u>	
Current liability:	
Claims payable	47,990
Noncurrent liability:	
Claims payable	<u>362,757</u>
Total liabilities	<u>410,747</u>
<u>Net Position</u>	
Unrestricted	<u><u>\$ 37,486</u></u>

The notes to financial statements are an integral part of this statement.

Town of Monroe, Connecticut

Statement of Revenues, Expenses and Changes in Net Position  
 Proprietary Fund  
 For the Year Ended June 30, 2021

	<u>Internal Service Fund</u>
Operating revenues:	
Charges for services	\$ 80,155
Operating expenses:	
Claims and benefits	<u>186,084</u>
Operating income (loss)	(105,929)
Transfers in	<u>1,407,145</u>
Change in net position	<u>1,301,216</u>
Net position - July 1, 2020	<u>(1,263,730)</u>
Net position - June 30, 2021	<u><u>\$ 37,486</u></u>

The notes to financial statements are an integral part of this statement.

**Town of Monroe, Connecticut**  
**Statement of Cash Flows**  
**Proprietary Fund**  
**For the Year Ended June 30, 2021**

	<u>Internal Service Funds</u>
Cash flows from (used in) operating activities:	
Cash received from charges for services	\$ 78,550
Receipts (payments) on interfund balances	(1,499,014)
Cash paid for benefits and claims	<u>(60,582)</u>
Net cash from (used in) operating activities	(1,481,046)
Cash flows from noncapital and related financing activities:	
Transfers in	<u>1,407,145</u>
Net increase (decrease) in cash	(73,901)
Cash - July 1, 2020	<u>73,901</u>
Cash - June 30, 2021	<u><u>\$ -</u></u>
Reconciliation of operating income (loss) to net cash from (used in) operating activities:	
Operating income (loss)	\$ (105,929)
Adjustments to reconcile operating income (loss) to net cash from (used in) operating activities:	
Changes in operating assets and liabilities:	
(Increase) decrease in:	
Accounts receivable	18,395
Due from other funds	(20,000)
Increase (decrease) in:	
Claims payable	125,502
Due to other funds	<u>(1,499,014)</u>
Net cash from (used in) operating activities	<u><u>\$(1,481,046)</u></u>

The notes to financial statements are an integral part of this statement.

**Town of Monroe, Connecticut**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2021**

	<u>Pension and OPEB Trust Funds</u>	<u>Private- Purpose Trust Fund</u>
<u>Assets</u>		
Cash	\$ -	\$ 10,456
Investments:		
Mutual funds:		
Domestic equity	16,182,050	-
International equity	6,953,431	-
Bond	7,596,979	-
Real estate	1,505,248	-
Bank money market	935,870	-
Total investments	<u>33,173,578</u>	<u>-</u>
Total assets	<u>33,173,578</u>	<u>10,456</u>
<u>Net Position</u>		
Restricted for:		
Pensions	31,372,012	-
OPEB	1,801,566	-
Individuals and organizations	-	10,456
Total net position	<u>\$33,173,578</u>	<u>\$ 10,456</u>

The notes to financial statements are an integral part of this statement.

**Town of Monroe, Connecticut**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended June 30, 2021**

	<u>Pension and OPEB Trust Funds</u>	<u>Private- Purpose Trust Fund</u>
Additions:		
Contributions:		
Employer	\$ 823,863	\$ -
Employee	<u>432,887</u>	<u>-</u>
Total contributions	<u>1,256,750</u>	<u>-</u>
Investment income (loss):		
Net change in fair value of investments	6,904,350	-
Interest and dividends	<u>387,759</u>	<u>10</u>
Total investment income (loss)	7,292,109	10
Less investment expense	<u>33,047</u>	<u>-</u>
Net investment income (loss)	<u>7,259,062</u>	<u>10</u>
Total additions	<u>8,515,812</u>	<u>10</u>
Deductions:		
Benefits	1,334,895	-
Administration	57,696	-
Scholarship awards	<u>-</u>	<u>300</u>
Total deductions	<u>1,392,591</u>	<u>300</u>
Change in net position	7,123,221	(290)
Net position - July 1, 2020	<u>26,050,357</u>	<u>10,746</u>
Net position - June 30, 2021	<u><u>\$ 33,173,578</u></u>	<u><u>\$ 10,456</u></u>

The notes to financial statements are an integral part of this statement.



## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**History and organization**

The Town of Monroe, Connecticut (“Town”) was incorporated in 1823. The Town operates under a First Selectman/Council form of government. The First Selectman is the Chief Executive Officer and the Town Council (made up of nine members) is the legislative body of the Town. The Town Council may enact, amend or repeal ordinances and resolutions. The Board of Finance is responsible for financial and budgetary matters as prescribed by Connecticut General Statutes and the Town Charter. The Board of Education is responsible for operation of the school system. The Town operates under a charter and provides the following services as authorized by such: public safety, public works, health and welfare, culture and recreation, education and general administration.

The accompanying financial statements present the Town and its component units, entities for which the Town is considered to be financially accountable. The Town is financially accountable for the pension and OPEB trust funds and therefore, the trust funds are considered fiduciary component units. The financial statements of the fiduciary component units are reported as pension and OPEB trust funds in the fiduciary fund financial statements. The pension and OPEB trust funds do not issue separate financial statements.

**I. Summary of significant accounting policies****A. Government-wide and fund financial statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. *Governmental activities* are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**B. Measurement focus, basis of accounting and financial statement presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**B. Measurement focus, basis of accounting and financial statement presentation (continued)**

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collected within the current period. The Town considers reimbursement grants to be available if they are collected within one year of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and certain other long-term liabilities, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in the governmental funds.

Expenditure reimbursement type grants, certain intergovernmental revenues, charges, transfers and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items, including property taxes, are considered to be measurable and available only when cash is received by the Town.

The Town reports the following major governmental funds:

General Fund	The Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
Capital Reserve Fund	Accounts for capital projects and acquisitions which, by their nature, occur over the course of multiple years. These projects are either funded through transfers appropriated from the General Fund or the issuance of general obligation bonds.

Additionally, the Town reports the following fund types:

Special Revenue Funds	Accounts for and reports the proceeds of specific revenue resources that are restricted, committed or assigned to expenditures for specified purposes other than debt.
Capital Project Funds	Accounts for and reports resources and expenditures that are restricted, committed or assigned for the acquisition and construction of capital facilities, including those that are financed through special assessments.
Permanent Funds	Reports resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the Town's programs.
Internal Service Fund	Accounts for risk financing activities for medical and dental benefits and heart and hypertension as allowed by GASB Statement No. 10.
Pension Trust Funds	Accounts for the activities of the Town Retirement Plan and Education Retirement Plan, which accumulate resources for pension benefit payments to qualified employees.
OPEB Trust Fund	Accounts for the activities of the Police OPEB Plan which accumulates resources for OPEB benefits.
Private-Purpose Trust Fund	Accounts for the receipt of private donations to be used for student awards.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**B. Measurement focus, basis of accounting and financial statement presentation (continued)**

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions are charges between certain Town functions because elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's internal service fund are premiums for insurance.

For purposes of measuring the net pension and OPEB liability, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the fiduciary net position and additions to/deductions from fiduciary net position of the Town pension and OPEB plans, the Connecticut Municipal Employees Retirement Systems ("MERS"), the Connecticut State Teachers' Retirement System ("TRS"), and the Connecticut State Retiree Health Insurance Plan ("RHIP") have been determined on the same basis as they are reported by the Town's pension and OPEB plans, MERS, TRS, and RHIP. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms.

**C. Assets, liabilities, deferred outflows/inflows of resources and equity****1. Cash and investments****a. Cash**

The Town considers cash as cash on hand and demand deposits.

For cash flow purposes the Town considers cash equivalents money market accounts and short-term investments with original maturities of three months or less from the date of acquisition.

**b. Investments**

In general, State of Connecticut Statutes allow the Town to invest in obligations of the United States of America or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool or no-load, open-end management type investment company or investment trust (as defined), in obligations of any State or political subdivision rated within the top two rating categories of any nationally recognized rating service, or in obligations of the State of Connecticut or political subdivision rated within the top three rating categories of any nationally recognized rating service. For the capital reserve fund, not more than 31% can be invested in equity securities. Investment income is recorded in the fund in which it was earned.

State Treasurers Short-Term Investment Fund is an investment pool managed by the State of Connecticut Office of the State Treasurer. Investments must be made in instruments authorized by Connecticut General Statutes 3-27c - 3-27e. Investment guidelines are adopted by the State Treasurer. The fair value of the position in the pool is the same as the value of the pool shares.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)**

The Town's pension and OPEB funds have adopted a formal investment policy that defines asset allocation guidelines, diversification guidelines and fixed income and cash guidelines.

The Town's pension and OPEB plan investment policy targets investments as follows:

Asset Class	Target Allocation	
	Pension	OPEB
Domestic Equity	35.00%	35.00%
International Equity	27.50%	30.00%
Fixed Income	30.00%	30.00%
Other	7.50%	5.00%
Total	100.00%	100.00%

**c. Method used to value investments**

Investments for the Town are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

**Fair value of investments**

The Town measures and records its investments using fair value measurement guidelines established by accounting principles generally accepted in the United States of America (GAAP). These guidelines recognize a three-tiered fair value hierarchy, as follows:

Level 1	Quoted prices for identical investments in active markets
Level 2	Quoted prices for identical investments in markets that are not active. Fair values are primarily obtained from the third party pricing services for identical comparable assets
Level 3	Unobservable inputs

**d. Risk policies**

Interest rate risk	Interest rate risk is the risk that the government will incur losses in fair value caused by changing interest rates. The Town's formalized investment policy does not specifically limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The policy does suggest that investments be undertaken in a manner to protect against the erosion of market prices from rising interest rates.
Credit risk	Credit risk is the risk that an issuer or other counterparty will not fulfill its specific obligation even without the entity's complete failure. The Town has no investment policy that would limit its investment choices due to credit risk other than State Statutes governing investments in obligations of any State or political subdivision or in obligations of the State of Connecticut or political subdivision.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)

Concentration of credit risk	Concentration of credit risk is the risk attributed to the magnitude of an entity's investments in a single issuer. The Town follows the limitations specified in the Connecticut General Statutes. Generally, the Town's deposits cannot be 75% or more of the total capital in any one depository.
Custodial credit risk	Custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The Town does not have a formal policy with respect to custodial credit risk.
Foreign currency risk	Foreign currency risk is the risk that the value of the investment may be affected by changes in the rate of exchange. The Town does not have a formal policy with respect to foreign currency risk.

2. Receivables and payables

a. Interfunds

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

b. Property taxes and other receivables

In the fund financial and government-wide financial statements, all trade, property tax, and loan receivables are shown net of an allowance for uncollectibles. Allowance percentages range from 2% to 20% of outstanding receivable balances and are calculated based upon prior collections.

In the fund financial statements, property taxes receivable which have not been collected as of June 30, have been recorded as deferred inflows of resources, since they are not considered to be available to finance expenditures of the current year.

Property taxes are assessed on property as of October 1. Taxes are billed in the following July and are due in two installments, July 1, and January 1. Personal property and motor vehicle taxes are billed in July and are due in one installment, on July 1, and supplemental motor vehicle taxes are due in full January 1. Liens are effective on the assessment date and are continued by filing before the end of the year following the due date.

Loan receivables consist of Community Development Block Grant loans. The Town provides the low interest loans for residential rehabilitation as well as loans to local businesses for facility improvements.

3. Restricted assets

The restricted assets for the Town are restricted for performance bonds and endowments. Performance bonds are restricted until the monies are returned to the vendor after satisfactory completion of contract or the Town calls the bond for nonperformance. Endowments are restricted for Town purposes.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)

4. Capital assets

Capital assets, which include construction in progress, property, plant, equipment, and infrastructure assets are reported in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than the capitalization threshold for that asset type and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years	Capitalization Threshold
Land	N/A	All
Construction in progress	N/A	\$5,000 - \$100,000 *
Land improvements	10-30	20,000
Buildings and systems	20-40	20,000
Machinery and equipment	5-20	5,000
Vehicles	3-15	5,000
Infrastructure	25-50	100,000

\* Depending on asset classification

5. Deferred outflows/inflows of resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The Town reports deferred outflows and inflows of resources related to pensions and OPEB in the government-wide statements for differences between expected and actual experience, changes in assumptions, net difference between projected and actual earnings on plan investments, changes in proportional share and contributions subsequent to the measurement date. The deferred outflow or inflow related to differences between expected and actual experience, changes in assumptions and changes in proportional share will be amortized over the average remaining service life of all plan members. The deferred outflow or inflow related to the net difference between projected and actual earnings on plan investments will be amortized over a five-year period. The deferred outflow relating to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent year.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)**

Deferred inflows of resources also include deferred inflows relating to advance refunding of debt. These amounts are deferred and are amortized over the shorter of the life of the old or new debt.

Advance tax collections represent taxes associated with a future period. This amount is recognized during the period in which the revenue is associated.

For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. Accordingly, unavailable revenue is reported only in the governmental funds' balance sheet. The governmental funds report unavailable revenues from property taxes (including advance collections, if any). These amounts are recognized as an inflow of resources in the period that the amounts become available.

**6. Compensated absences**

Town employees accumulate vacation and sick leave hours for subsequent use or for payment upon termination or retirement. Sick leave and vacation leave expenditures are recognized in the governmental funds in the current year to the extent they are paid during the year or the vested amount is expected to be paid with available resources. A liability for these amounts has been recorded in the government-wide financial statements.

**7. Special termination benefits**

Termination benefits represent the present value of future benefits to be paid to former employees. Certain Board of Education employees were granted retirement awards based on years of service and other provisions in their contracts. A liability for these amounts has been recorded in the government-wide financial statements.

**8. Long-term liabilities**

In the government-wide financial statements, long-term debt and other long-term liabilities are reported as liabilities in the governmental activities' statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**9. Net position and fund balances**

In the government-wide financial statements, net position is classified into the following categories:

<p>Net Investment in Capital Assets</p>	<p>This category presents the net position that reflects capital assets net of depreciation and net of only the debt applicable to the acquisition or construction of these assets. Debt issued for non-capital purposes, and unspent bond proceeds, are excluded.</p>
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Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)

Restricted Net Position	This category presents the net position restricted by external parties (creditors, grantors, contributors or laws and regulations).
Unrestricted Net Position	This category presents the net position of the Town which is not classified in the preceding two categories.

Sometimes the Town will fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town’s policy to consider restricted net position to have been depleted before unrestricted net position is applied.

In the fund financial statements, fund balances are classified into the following categories:

Nonspendable	This category presents amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
Restricted	This category presents amounts that can be spent only for specific purposes because of enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors or the laws or regulations of other governments.
Committed	This category presents amounts that can be used only for specific purposes determined by a formal action at the highest level of decision-making authority for the Town. Commitments may be established, modified or rescinded only through resolutions approved by the Town Council.
Assigned	This category presents amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Town’s fund balance policy, the Board of Finance is authorized to assign fund balance. Intent is also expressed by a properly approved purchase order (encumbrance).
Unassigned	This category presents amounts that do not meet the criteria above and are available for any purpose. This category is only reported in the general fund for positive amounts and in any other fund that has a fund balance deficit.



## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**C. Assets, liabilities, deferred outflows/inflows of resources and equity (continued)**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the Town Council or Board of Finance has provided otherwise in its commitment or assignment actions.

**Minimum fund balance policy**

The Board of Finance has adopted a minimum fund balance policy for the General Fund. The policy establishes the intent to maintain a level of unassigned fund balance of at least 8.33% to 16.67% of annual budgeted expenditures.

**10. Use of estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, deferred outflows and inflows of resources including disclosures of contingent assets and liabilities and reported revenues, expenses and expenditures during the fiscal year. Actual results could differ from those estimates.

**11. Reclassifications**

Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

**II. Stewardship, compliance and accountability****A. Basis of budgeting**

Only the General Fund has a legally adopted annual budget.

The Town uses the budgetary basis of accounting under which purchase orders for contracts or other commitments are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order, contract or other commitment is issued and, accordingly, encumbrances outstanding at year end are reported in the budgetary statements included as required supplementary information.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**B. Donor-restricted endowments**

The Town has received certain endowments for the improvement of the Town. The amounts are reflected in net position as restricted for endowments. Investment income is approved for disbursement by the Town Council and is included in restricted fund balance.

The Town allocates investment income of donor-restricted endowments in accordance with donor restrictions and Connecticut law, which has adopted the provisions of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"). Under UPMIFA, investment income earned on donor-restricted endowment funds is considered to be unrestricted in the absence of explicit donor restrictions. Further, in the absence of explicit donor restrictions regarding investment appreciation, such appreciation is treated the same as the related investment income. Investment losses that reduce the value of endowment investments below the original principal amount serve to reduce restricted net position or unrestricted net position, depending upon the applicable donor's stipulations regarding the treatment of investment income and appreciation.

**C. Capital projects authorizations**

The following is a summary of certain capital projects:

Project	Project Authorization	Cumulative Expenditures	Balance
Fire apparatus	\$ 3,880,000	\$ 3,807,821	\$ 72,179
EMS facility phase 1	180,000	160,757	19,243
Radio system	1,650,000	1,516,781	133,219
EMS facility phase 2	4,100,000	-	4,100,000
Road construction/reconstruction phase 8	1,220,000	-	1,220,000
Trucks and equipment	520,000	-	520,000
Fire safety equipment	500,000	-	500,000
School improvements	560,000	-	560,000
Pepper Street reconstruction	8,000,000	2,684,656	5,315,344
Totals	\$20,610,000	\$ 8,170,015	\$12,439,985

**III. Detailed notes**

**A. Cash and investments**

**1. Deposits – custodial credit risk**

At year end, the Town's bank balance was \$31,392,927 and was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 2,470,158
Uninsured and collateral held by the pledging bank's trust department, not in the Town's name	906,719
Total amount subject to custodial credit risk	\$ 3,376,877

## Town of Monroe, Connecticut

**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**A. Cash and investments (continued)**

Financial instruments that potentially subject the Town to significant concentrations of credit risk consist primarily of cash. From time to time, the Town's cash account balances exceeded the Federal Deposit Insurance Corporation limit. The Town reduces its credit risk by maintaining its cash deposits with major financial institutions and monitoring their credit ratings.

**2. Investments**

- a. The Town's investments consisted of the following types and maturities. Specific identification was used to determine maturities:

Type of Investment	Fair Value	Investment Maturities (In Years)			
		N/A	Less Than 1	5-10 Years	Over 10
Mutual funds					
Domestic equity	\$ 16,182,050	\$ 16,182,050	\$ -	\$ -	\$ -
International equity	6,953,431	6,953,431	-	-	-
Bond	7,596,979	-	-	7,596,979	-
Real estate	1,505,248	1,505,248	-	-	-
Certificates of deposit	27,402,462	-	27,402,462	-	-
Bank money market	1,921,423	-	1,921,423	-	-
U.S. government agency securities	1,416,681	-	-	-	1,416,681
<b>Total</b>	<b>\$ 62,978,274</b>	<b>\$ 24,640,729</b>	<b>\$ 29,323,885</b>	<b>\$ 7,596,979</b>	<b>\$ 1,416,681</b>

- b. The Town had the following recurring fair value measurements:

Investments by Fair Value Level	Amount	Quoted Market Prices in Active Markets	Significant Observable Inputs
		Level 1	Level 2
Mutual Funds			
Domestic equity	\$ 16,182,050	\$ 16,182,050	\$ -
International equity	6,953,431	6,953,431	-
Bond	7,596,979	7,596,979	-
Real estate	1,505,248	1,505,248	-
U.S. government agency securities	1,416,681	-	1,416,681
<b>Total Investments by Fair Value Level</b>	<b>33,654,389</b>	<b>\$ 32,237,708</b>	<b>\$ 1,416,681</b>
<u>Other Investments</u>			
Certificates of deposit	27,402,462		
Bank money market	1,921,423		
<b>Total Other Investments</b>	<b>29,323,885</b>		
<b>Total Investments</b>	<b>\$ 62,978,274</b>		

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Cash and investments (continued)

Level 1: Quoted prices for identical investments in active markets;

Level 2: Quoted prices for identical investments in markets that are not active. Fair values are primarily obtained from third party pricing services for identical comparable assets.

The market approach was used to determine the value of securities.

- c. The Town's investments subject to credit risk had average ratings by Standard & Poor's as follows:

Type of Investment	Ratings		
	AAA	AA	Total
Bond mutual funds	\$ -	\$7,596,979	\$7,596,979
U.S. government agency securities	1,416,681	-	1,416,681
Total	<u>\$1,416,681</u>	<u>\$7,596,979</u>	<u>\$9,013,660</u>

- d. Certain investments are covered by the Securities Investor Protection Corporation ("SIPC") up to \$500,000, including \$250,000 of cash from sale or for purchase of investments, but not cash held solely for the purpose of earning interest. SIPC protects securities such as notes, stocks, debentures, certificates of deposit and money funds.

The following Town investments are held by the counterparty's trust department or agent but not in the Town's name and, therefore, are subject to custodial credit risk.

	Total	Less Insured Amounts	Amount Subject to Custodial Credit Risk
U.S. government agency securities	<u>\$ 1,416,681</u>	<u>\$ 500,000</u>	<u>\$ 916,681</u>

B. Receivables

Receivable balances have been disaggregated by type and presented separately in the financial statements. Only receivables with allowances for uncollectible accounts, including the applicable allowances for uncollectible accounts, are presented below.

	Property Taxes			CDBG Loans
	Taxes	Interest and lien fees	Total	
Current portion	<u>\$ 846,298</u>	<u>\$ 234,473</u>	<u>\$ 1,080,771</u>	<u>\$ -</u>
Long-term portion	541,076	74,369	615,445	189,985
Less allowance for uncollectibles	<u>(100,500)</u>	<u>(36,500)</u>	<u>(137,000)</u>	<u>(3,800)</u>
Net long-term portion	<u>440,576</u>	<u>37,869</u>	<u>478,445</u>	<u>\$ 186,185</u>
Totals	<u>\$ 1,286,874</u>	<u>\$ 272,342</u>	<u>\$ 1,559,216</u>	

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## C. Interfund accounts

## 1. Interfund payables and receivables

A summary of interfund balances is as follows:

	Corresponding Fund	Due From	Due To
General Fund			
Capital Reserve Fund	N/A	\$ 53,450	\$ 52,000
Other Governmental Funds	N/A	761,964	4,549,557
Internal Service Funds	N/A	-	448,233
Total General Fund		<u>815,414</u>	<u>5,049,790</u>
Capital Reserve Fund	General Fund	<u>52,000</u>	<u>53,450</u>
Other Governmental Funds			
Special Revenue Funds			
Library grants	General Fund	6,890	-
Wheeler library	General Fund	47,982	-
School cafeteria	General Fund	-	1,263
Education grants	General Fund	2,948	-
Education programs	General Fund	311,478	-
WMNR radio station	General Fund	-	2,741
Police grants	General Fund	-	701
Police private duty	General Fund	1,205,216	-
Recreation programs	General Fund	455,776	-
Senior center grant and program	General Fund	127,832	-
Town grants and programs	General Fund	463,481	15,316
Town road grants	General Fund	1,423,043	-
Waste disposal	General Fund	36,465	-
Total Special Revenue Funds		<u>4,081,111</u>	<u>20,021</u>
Capital Project Funds			
Plan of conservation and development	General Fund	26,183	-
Local capital improvements	General Fund	204,578	-
Reconstruction of Pepper Street	General Fund	-	741,943
Police department renovation	General Fund	104,771	-
Education capital reserve	General Fund	90,650	-
Total Capital Projects		<u>426,182</u>	<u>741,943</u>
Permanent Fund			
Cornelia Rogers	General Fund	<u>42,264</u>	<u>-</u>
Total Other Governmental Funds		<u>4,549,557</u>	<u>761,964</u>

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## C. Interfund accounts (continued)

	<u>Corresponding Fund</u>	<u>Due From</u>	<u>Due To</u>
Internal Service Funds			
Heart and hypertension	General Fund	\$ 448,233	\$ -
Total		<u>\$ 5,865,204</u>	<u>\$ 5,865,204</u>

All interfund balances resulted from the time lag between the dates payments occurred between funds for interfund goods, payroll and services provided or in instances where certain funds do not have a cash account.

## 2. Interfund transfers

A summary of interfund transfers for the fiscal year is as follows:

	<u>Corresponding Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund			
Capital Reserve Fund	N/A	\$ 433,338	\$ 413,237
Other Governmental Funds	N/A	-	18,174
Internal Service Funds	N/A	-	1,407,145
Total General Fund		<u>433,338</u>	<u>1,838,556</u>
Capital Reserve Fund			
General Fund	N/A	413,237	433,338
Other Governmental Funds	N/A	-	55,000
Total Capital Reserve Fund		<u>413,237</u>	<u>488,338</u>
Other Governmental Funds			
Special Revenue Funds			
Town Grants and Programs	General Fund	18,174	-
Town Grants and Programs	Capital Reserve Fund	55,000	-
Total Other Governmental Funds		<u>73,174</u>	<u>-</u>
Internal Service Funds			
Education Medical and Dental	General Fund	1,407,145	-
Total		<u>\$ 2,326,894</u>	<u>\$ 2,326,894</u>

Transfers are used to move budgeted appropriations from the general fund for funding of the capital nonrecurring fund and various programs and activities in other funds.

## Town of Monroe, Connecticut

**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**D. Capital assets**

Capital asset activity for the fiscal year was as follows:

	Balance July 1, 2020	Increases	Decreases	Balance June 30, 2021
Capital Assets, Not Being Depreciated:				
Land	\$ 14,788,616	\$ -	\$ -	\$ 14,788,616
Construction in progress	2,255,715	2,731,303	313,216	4,673,802
<b>Total Capital Assets, Not Being Depreciated</b>	<b>17,044,331</b>	<b>2,731,303</b>	<b>313,216</b>	<b>19,462,418</b>
Capital Assets, Being Depreciated:				
Land improvements	5,120,963	-	-	5,120,963
Buildings and systems	107,004,106	-	-	107,004,106
Machinery and equipment	9,072,575	1,037,094	-	10,109,669
Vehicles	15,803,421	1,015,362	357,440	16,461,343
Infrastructure	74,807,044	900,431	-	75,707,475
<b>Total Capital Assets, Being Depreciated</b>	<b>211,808,109</b>	<b>2,952,887</b>	<b>357,440</b>	<b>214,403,556</b>
<b>Total Capital Assets</b>	<b>228,852,440</b>	<b>5,684,190</b>	<b>670,656</b>	<b>233,865,974</b>
Less Accumulated Depreciation For:				
Land improvements	2,282,518	319,039	-	2,601,557
Buildings and systems	60,661,707	2,715,889	-	63,377,596
Machinery and equipment	7,117,369	447,234	-	7,564,603
Vehicles	9,075,025	1,073,567	357,440	9,791,152
Infrastructure	60,578,641	1,053,493	-	61,632,134
<b>Total Accumulated Depreciation</b>	<b>139,715,260</b>	<b>5,609,222</b>	<b>357,440</b>	<b>144,967,042</b>
<b>Total Capital Assets, Being Depreciated, Net</b>	<b>72,092,849</b>	<b>(2,656,335)</b>	<b>-</b>	<b>69,436,514</b>
<b>Capital Assets, Net</b>	<b>\$ 89,137,180</b>	<b>\$ 74,968</b>	<b>\$ 313,216</b>	<b>\$ 88,898,932</b>

Depreciation expense was charged to functions/programs of the Town as follows:

General government	\$ 112,942
Public safety	1,064,739
Public works	1,400,347
Culture and recreation	398,906
Education	2,632,288
<b>Total depreciation expense</b>	<b>\$ 5,609,222</b>

**E. Construction commitments**

The Town has construction commitments totaling \$3,781,550 for Pepper Street reconstruction project.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## F. Changes in long-term liabilities

## 1. Summary of changes

Description	Original Amount	Year of Issue	Date of Maturity	Interest Rate	Balance July 1, 2020	Additions	Deductions	Balance June 30, 2021	Current Portion
<b>Bonds:</b>									
General purpose:									
General obligation (taxable)	\$ 75,000	2012	05/15/22	2.375-3.5%	\$ 20,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
General obligation	810,000	2016	07/01/26	1.5-4%	560,000	-	80,000	480,000	80,000
Refunding bonds	6,490,000	2016	09/15/28	2-4%	4,525,000	-	695,000	3,830,000	705,000
General obligation	5,435,000	2018	06/15/28	3-5%	4,345,000	-	545,000	3,800,000	545,000
Refunding bonds	2,958,000	2018	04/01/26	3-5%	2,265,000	-	330,000	1,935,000	332,000
General obligation	2,315,000	2019	05/01/30	4-5%	2,315,000	-	235,000	2,080,000	235,000
Refunding bonds	2,251,000	2019	05/01/24	4-5%	1,816,000	-	726,000	1,090,000	598,000
Refunding bonds	2,003,000	2020	04/15/30	4-5%	2,003,000	-	129,000	1,874,000	192,000
Total general purpose	22,337,000				17,849,000	-	2,750,000	15,099,000	2,697,000
School bonds:									
General obligation (taxable)	385,000	2012	05/15/22	2.375-3.5%	90,000	-	45,000	45,000	45,000
General obligation	1,800,000	2016	07/01/26	1.5-4%	1,260,000	-	180,000	1,080,000	180,000
Refunding bonds	730,000	2016	09/15/28	2-4%	720,000	-	-	720,000	-
General obligation	2,650,000	2018	06/15/28	3-5%	2,120,000	-	265,000	1,855,000	265,000
Refunding bonds	4,082,000	2018	04/01/26	3-5%	3,125,000	-	455,000	2,670,000	458,000
Refunding bonds	4,289,000	2019	05/01/24	4-5%	3,289,000	-	1,144,000	2,145,000	1,157,000
Refunding bonds	1,812,000	2020	04/15/30	4-5%	1,812,000	-	116,000	1,696,000	173,000
Total school bonds	15,748,000				12,416,000	-	2,205,000	10,211,000	2,278,000
Total bonds	38,085,000				30,265,000	-	4,955,000	25,310,000	4,975,000
<b>Notes (direct borrowings):</b>									
Energy financing notes	2,747,787	2013	06/26/23	1.82%	880,566	-	287,880	592,686	293,484
Total bonds/notes	\$ 40,832,787				31,145,566	-	5,242,880	25,902,686	5,268,484
Premium					1,796,217	-	262,158	1,534,059	-
Total bonds/notes and related liabilities					32,941,783	-	5,505,038	27,436,745	5,268,484
Compensated absences					2,142,516	509,018	825,718	1,825,816	365,163
Special termination benefits					6,826,687	308,500	554,208	6,580,979	1,202,576
Claims payable					155,500	-	-	155,500	97,000
Heart and hypertension claims payable					285,245	185,657	60,155	410,747	47,990
Landfill closure and post closure					1,652,500	73,675	-	1,726,175	-
Net pension liability					6,430,746	588,685	558,493	6,460,938	-
Net OPEB liability					14,436,253	2,502,020	875,749	16,062,524	-
Total long-term liabilities					\$ 64,871,230	\$ 4,167,555	\$ 8,379,361	\$ 60,659,424	\$ 6,981,213

All long-term liabilities are generally liquidated by the general fund.

In November 2021, the Town issued \$9,815,000 of general obligation bonds. These bonds mature through 2041 and carry interest rates of 2.00% - 4.00%.



## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**F. Changes in long-term liabilities (continued)**

The following is a summary of principal and interest amounts of bond and note maturities:

Year Ended June 30,	Bond Principal	Note Principal	Total Interest
2022	\$ 4,975,000	\$ 293,484	\$ 1,017,058
2023	4,215,000	299,202	777,640
2024	4,280,000	-	581,475
2025	3,580,000	-	409,975
2026	2,860,000	-	287,400
2027	2,240,000	-	188,650
2028	1,645,000	-	117,500
2029	855,000	-	56,100
2030	660,000	-	26,400
Total	<u>\$ 25,310,000</u>	<u>\$ 592,686</u>	<u>\$ 3,462,198</u>

**2. Assets pledged as collateral**

The Town's outstanding energy financing notes of \$592,686 are secured with collateral of the equipment purchased.

**3. Statutory debt limitations**

The Town's indebtedness does not exceed the legal debt limitations as required by Connecticut General Statutes as reflected in the following schedule:

Category	Debit Limit	Net Indebtedness	Balance
General purpose	\$ 175,034,545	\$ 15,099,000	\$ 159,935,545
Schools	350,069,090	10,211,000	339,858,090
Sewer	291,724,241	-	291,724,241
Urban renewal	252,827,676	-	252,827,676
Pension deficit	233,379,393	-	233,379,393

The total overall statutory debt limit for the Town is equal to seven times annual receipts from prior year taxation, \$544,551,917.

The indebtedness reflected above includes bonds outstanding in addition to the amount of bonds authorized and unissued against which bond anticipation notes are issued and outstanding.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**F. Changes in long-term liabilities (continued)****4. Authorized/unissued bonds**

The amount of authorized, unissued bonds are as follows:

Police department facility, phase I	\$ 13,000
Schools carpet/asbestos and pool filter	113,920
Masuk High School renovation	157,546
Edith Wheeler Memorial Library	165,000
Pepper Street improvements	5,050,000
Town wide radio system	1,650,000
Vehicle replacement plan	720,000
Road construction and reconstruction phase 7	1,020,000
Fire equipment	215,000
EMS facility project phase 2	4,100,000
Purchase of trucks and equipment DPW	520,000
Road construction and reconstruction phase 8	1,220,000
Fire safety equipment	500,000
Various school improvements	560,000
	<hr/>
Totals	<u>\$ 16,004,466</u>

**5. Landfill closure and post-closure care costs**

State and Federal laws and regulations require that the Town place a cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the landfill site for 30 years after closure. The cost of landfill closure and post closure care is allocated based on landfill capacity used to date which is 100%. The landfill has been converted to a transfer station facility for residents.

The Town currently has no plans to close the landfill. The estimated total current costs of landfill closure is \$1,126,175, which is based on what it would cost to perform all closure at 2021 prices with a third party performing the closure work.

Estimated total current costs of landfill post-closure care is \$600,000, which is based on the amount estimated to be paid for all equipment, facilities and services required to monitor and maintain the landfill. However, the actual cost of closure and monitoring and other post-closure care may be higher due to inflation, deflation, changes in technology or changes in landfill laws and regulations.

**6. Claims and judgments**

The Town, its officers and employees, are defendants in numerous lawsuits. Based upon consultation with legal counsel, the Town's management estimates that potential claims against the Town resulting from such litigation would not materially affect the financial position of the Town. The Town has recorded \$155,500, the settlement costs for claims relating to lawsuits.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## G. Fund balances and restricted net position

Fund balances are composed of the following:

Fund Balance Component	General Fund	Capital Reserve Fund	Other Governmental Funds	Total
Nonspendable:				
Cornelia Rogers	\$ -	\$ -	\$ 2,250	\$ 2,250
Restricted:				
Town programs	-	-	282,365	282,365
Housing rehabilitation	-	-	220,400	220,400
Town clerk fees *	-	-	116,444	116,444
Public safety programs	-	-	88,654	88,654
Public works	-	-	1,344,199	1,344,199
Senior center programs	371,072	-	-	371,072
Library programs	-	-	51,822	51,822
Cornelia Rogers	-	-	40,014	40,014
School lunch programs *	-	-	117,456	117,456
Construction projects	-	-	3,781,550	3,781,550
Total restricted	<u>371,072</u>	<u>-</u>	<u>6,042,904</u>	<u>6,413,976</u>
Committed:				
American rescue plan act	2,893,094	-	-	2,893,094
COVID - 19 relief grants	27,995	-	-	27,995
Special education	1,000,000	-	-	1,000,000
Emergency disaster relief	500,000	-	-	500,000
Education programs	-	-	394,506	394,506
Capital projects	-	-	324,903	324,903
Culture and recreation programs	-	-	1,213,116	1,213,116
School activity	-	-	239,612	239,612
Public works programs	-	-	68,131	68,131
Total committed	<u>4,421,089</u>	<u>-</u>	<u>2,240,268</u>	<u>6,661,357</u>
Assigned:				
Subsequent year's budget	3,097,000	-	-	3,097,000
Public safety programs	-	-	1,467,502	1,467,502
Other purposes	105,816	-	-	105,816
Total assigned	<u>3,202,816</u>	<u>-</u>	<u>1,467,502</u>	<u>4,670,318</u>
Unassigned	<u>14,013,995</u>	<u>(275,936)</u>	<u>(4,106,398)</u>	<u>9,631,661</u>
Total	<u>\$ 22,008,972</u>	<u>\$ (275,936)</u>	<u>\$ 5,646,526</u>	<u>\$ 27,379,562</u>

\* The amount of restricted net position, which was restricted by enabling legislation, totaled \$233,900.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**H. Deficit fund balances**

The Town had a deficit fund balance in the Reconstruction of Pepper Street Fund of \$324,848. The deficit will be eliminated by future grant revenues and general fund transfers.

**IV. Other information****A. Risk management**

The Town is exposed to various risks of loss including torts, theft of, damage to and destruction of assets; errors or omissions; injuries to employees and natural disasters. The Town obtains commercial insurance for these risks. As of July 1, 2019, the Board of Education has obtained commercial insurance for medical and dental claims. Claims expense during the year for education, medical and dental relates only to claims incurred in prior years. Settled claims have not exceeded commercial coverage in any of the past three years, and there has not been any significant reductions in insurance coverage from amounts held in prior years.

The Town is a member in Connecticut Interlocal Risk Management Association ("CIRMA"). CIRMA is a public entity risk pool established under the provisions of the Connecticut General Statutes Section 7-479a et. seq. The Town is liable only for contributions to the pool. Members do not retain the risk of loss, as they have transferred the risk by purchasing pool coverage with no deductible retention. A separate agreement limits the member's obligation to pay indemnification obligations and expenses should CIRMA be unable to do so.

The Town is a member of CIRMA's Liability-Automobile-Property Pool, a risk sharing pool. The Town paid CIRMA for provisions of general liability, automobile liability, employee benefit liability, law enforcement liability, public officials and property coverage. The premium is subject to these coverages and claims and expense payments falling within the deductible amounts are the responsibility of the Town. CIRMA's Liability-Automobile-Property Pool retains \$1,000,000 per occurrence for each line of liability coverage.

The Town is also a member of CIRMA's Workers' Compensation Pool, a risk sharing pool. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. The coverage is subject to an insured loss retrospective rating plan and losses incurred in the coverage period will be evaluated at 18, 30 and 42 months after the effective date of coverage. The premium is subject to a payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains \$1,000,000 per occurrence and purchases reinsurance above that amount to the limit of liability of \$10,000,000 per occurrence.

By Statute, the Town is self-insured for claims under C.G.S. 7-433c, the Heart and Hypertension Act. The death benefits liability is adjusted annually to reflect cost of living increases. The present value of benefits was computed at an assumed rate of return of three percent. The plan is funded monthly by budget appropriations.

The Town utilizes a risk management fund (the Internal Service Fund) to account for and finance its uninsured risks of loss for Education medical and dental claims and heart and hypertension claims. The fund records all claim expenditures and liabilities when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. The Internal Service Fund is funded by the General Fund based on estimated cost of claim payments based on employee census, historical cost estimates of the amounts needed to pay prior and current year claims and administration. Claims liabilities include an estimate of claims incurred but not reported and are the Town's best estimate based on available information.

## Town of Monroe, Connecticut

**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**A. Risk management (continued)**

The Town records all claim expenditures and liabilities when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated in the government-wide statements. The claims liability reported is based upon accounting principles which require that a liability for estimated claims incurred but not reported be accrued. The amount of claim accrual is based on the ultimate costs of settling the claim, which include past experience data, inflation and other future economic and social factors and incremental claim adjustment expenses, net of estimated subrogation recoveries. The claim accrual does not include other allocated or unallocated claims adjustment expenses.

	Claims Payable July 1	Current Year Claims and Changes in Estimates	Claims Paid	Claims Payable June 30	Current Portion	Long-Term Portion
<u>Education Medical and Dental</u>						
2019-2020	\$ 875,983	\$ 7,011	\$ 882,994	\$ -	\$ -	\$ -
2020-2021	-	427	427	-	-	-
<u>Heart and Hypertension</u>						
2019-2020	312,236	38,031	65,022	285,245	53,025	232,220
2020-2021	285,245	185,657	60,155	410,747	47,990	362,757
<u>Totals</u>						
2019-2020	<u>\$ 1,188,219</u>	<u>\$ 45,042</u>	<u>\$ 948,016</u>	<u>\$ 285,245</u>	<u>\$ 53,025</u>	<u>\$ 232,220</u>
2020-2021	<u>\$ 285,245</u>	<u>\$ 186,084</u>	<u>\$ 60,582</u>	<u>\$ 410,747</u>	<u>\$ 47,990</u>	<u>\$ 362,757</u>

**B. Commitments and litigation**

Amounts received or receivable from Federal and State grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

The Town is a defendant in various lawsuits and the outcome of these lawsuits is not presently determinable. The resolution of these matters are not expected to have a material adverse effect on the financial condition of the Town.

## Town of Monroe, Connecticut

**Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**

**C. Contingences***Coronavirus*

In March 2020, the United States declared the outbreak of Coronavirus a national emergency. Similarly, the Governor of the State of Connecticut declared a state of emergency. Although the national shut down has ended, the Coronavirus continues to have an impact on the economy including effects on the Town's economically sensitive revenues such as park and recreation program fees, interest earnings and certain other charges for services. This has been offset to varying degrees by increases in building permit fees and conveyance taxes. In addition, the supply chain has been disrupted and prices have increased for various type of items, including construction costs. The pandemic has also resulted in labor shortages.

In response to the pandemic and the economic impact on local governments, the federal government has provided the following funding beginning in April 2020 and April 2021. The Town was awarded grants from the federal government for the costs and impact of the pandemic as follows:

Grant Name	Amount
Coronavirus Relief Fund ("CRF")	\$ 976,892
Education Stabilization Fund ("ESF")	1,731,517
American Rescue Plan Act ("ARPA")	2,893,094
Total	<u>\$5,601,503</u>

The second payment of the ARPA grant of \$2,893,094 is to be received in fiscal year 2022.

The Town is continuously monitoring its financial condition and will take proactive measures as necessary to maintain operations and meet its obligations. Given this level of uncertainty, management cannot reasonably estimate the complete impact on the Town's future financial position at this time.

**V. Pensions and other post-employment benefit plans****A. Pension plans****1. Plan description****a. Plan administration**

The Town is the administrator of a single employer public employee retirement system ("Plan"), the Town of Monroe Retirement Income Plan, established and administered by the Town to provide pension benefits for its general government and Board of Education employees (excluding teachers covered under the Connecticut State Teachers' Retirement System ("TRS")). The Plan is considered to be part of the Town of Monroe financial reporting entity and is included in the Town's financial statement as a pension trust fund. A separate stand-alone financial report is not issued. The Plan is administered by the Pension Committee ("Committee"), which is a subcommittee of the Town Council.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Pension plans (continued)

The Plan provides retirement benefits through a single employer contributory defined benefit plan. Members include substantially all Town and Board of Education employees, except for police department employees and teachers.

Benefit and contributions are established by the Town, via negotiated contracts, and may be amended only by the approval of the Town Council, and as agreed upon with the appropriate bargaining unit.

The Plan is closed to all new hires in the Town employee groups.

b. Plan membership

As of July 1, 2020, the membership in the plan is comprised of the following:

	<u>Town</u>	<u>Education</u>
Active members	55	75
Terminated employees entitled to benefits	32	36
Retirees, disabled employees, and beneficiaries receiving benefits	<u>46</u>	<u>61</u>
Total	<u>133</u>	<u>172</u>

2. Benefit provisions

	<u>Town</u>	<u>Education</u>
Normal retirement	Age 65	Age 65
Service requirement	5 years	5 years
Benefit calculation	Highway employees: 1.625% of final average compensation per year of service to a maximum of 35 years Clerical and non-union: 1.75% of final average compensation per year of service to a maximum of 35 years. Supplemental benefit for employees hired prior to July 1, 2015 of \$200 per month payable for the life of retiree Supervisors: 1.75% of final average compensation per year of service to a maximum of 35 years	1.75% of final average compensation per year of service to a maximum of 35 years
Final average compensation	Average annual rate of pay earned during the highest 5 consecutive years out of the last 10 years	Average annual rate of pay earned during the highest 5 consecutive years out of the last 10 years
Early retirement age	55	55
Early retirement service requirement	15 years	15 years

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Pension plans (continued)

	Town	Education
Early retirement amount	Normal accrued benefit, reduced by 0.6% for the first 60 months and 0.3% for the remaining number of months before age 65	Normal accrued benefit, reduced by 0.6% for the first 60 months and 0.3% for the remaining number of months before age 65
Vesting - age	None	None
Vesting - service	5 years	5 years
Vesting - amount	100% of accrued benefit	100% of accrued benefit
Pre-retirement death benefit amount	100% of employee benefit who is eligible for normal or early retirement and married for 12 months	100% of employee benefit who is eligible for normal or early retirement and married for 12 months
Post-retirement death benefit amount	Lump sum: 100% of contributions plus interest made by the employee, less total benefits paid	Lump sum: 100% of contributions plus interest made by the employee, less total benefits paid
Cost of living increases	None	None

3. Contributions

Employee contributions as a percentage of their pensionable wages are as follows:

Town	
Highway employees	3.00%
Clerical and non-union employees	3.85%
Supplemental benefit	1.00%
Supervisors	3.85%
Education	4.75%

The Town is required to contribute the remaining amounts as determined by actuarial valuations.

The Town's average contribution rate of covered payroll was:

Town	7.92%
Education	7.56%



## Town of Monroe, Connecticut

**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**A. Pension plans (continued)****4. Investments****a. Investment policy**

The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the Committee by a majority vote of its members. It is the policy of the Town's Committee to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes.

The following is the Committee's adopted asset allocation policy for the plans:

<u>Asset Class</u>	<u>Target Allocation</u>
Large Cap Domestic Equity	25.00%
Small Cap Domestic Equity	10.00%
Developed International Equity	20.00%
Emerging International Equity	7.50%
Core Fixed Income	25.00%
Global Fixed income	5.00%
Global REIT	5.00%
Commodities	2.50%

**b. Concentrations**

There were no investments in any one organization that represented 5% or more of the pension plan's net position.

**c. Rate of return**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation (see the discussion of the pension plan's investment policy) are as follows:

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## A. Pension plans (continued)

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Large Cap Domestic Equity	5.55%
Small Cap Domestic Equity	6.00%
Developed International Equity	5.55%
Emerging International Equity	6.50%
Core Fixed Income	1.65%
Global Fixed income	1.85%
Global REIT	4.40%
Commodities	2.40%

Long-term expected nominal rate of return was 6.45%.

## d. Annual money-weighted rate of return

The annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was as follows:

	<u>Town</u>	<u>Education</u>
Rate of return	28.45%	28.32%

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

## 5. Net pension liability (asset)

The components of the net pension liability (asset) were as follows:

	<u>Town</u>	<u>Education</u>
Total pension liability	\$ 14,665,772	\$ 15,110,052
Plan fiduciary net position	<u>15,799,845</u>	<u>15,572,167</u>
Net pension liability (asset)	<u>\$ (1,134,073)</u>	<u>\$ (462,115)</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>107.73%</u>	<u>103.06%</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Pension plans (continued)

6. Actuarial methods and significant assumptions

The net pension liability (asset) was determined using the following actuarial assumptions applied to all periods included in the measurement.

	Town	Education
Valuation date	July 1, 2020	July 1, 2020
Investment rate of return	6.75%	6.75%
Inflation rate	2.40%	2.40%
Projected salary increases	3.40%	3.40%
Actuarial cost method	Entry age normal	Entry age normal
Amortization method	Level percentage of salary	Level percentage of salary
Mortality table	Pub-2010 Public Retirement Plans Amount-Weighted Mortality tables projected to valuation date with Scale MP-2020	Pub-2010(B) Public Retirement Plans Below Median Amount-Weighted Mortality Tables projected to the valuation date with Scale MP-2020

7. Changes from prior year

a. Changes in assumptions

- Projected salary increases changed from 3.75% to 3.40%.
- The inflation rate changed from 2.75% to 2.40%
- The mortality table was updated from RP-2014 mortality table projected to valuation date with Scale MP-2018 to Pub-2010 mortality table projected to valuation date with Scale MP-2020.

b. Changes in benefit terms

There were no benefit changes during the year.

8. Discount rate

The discount rate used to measure the total pension liability was 6.75%.

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that Town contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan’s projected fiduciary net position will be sufficient to cover projected benefit payments and administrative expenses indefinitely. Therefore, the long-term expected rate of return on pension plan investments was used to discount plan liabilities.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## A. Pension plans (continued)

## 9. Changes in the net pension liability (asset)

The Town's net pension liability (asset) was measured at June 30, 2021, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of July 1, 2020. The changes in net pension liability (asset) were as follows:

Town Plan	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
Balance at July 1, 2020	\$ 13,914,983	\$ 12,447,803	\$ 1,467,180
Service cost	323,429	-	323,429
Interest	942,320	-	942,320
Differences between expected and actual experience	(396,261)	-	(396,261)
Changes in assumptions	446,756	-	446,756
Contributions - employer	-	297,075	(297,075)
Contributions - member	-	134,982	(134,982)
Net investment income (loss)	-	3,508,816	(3,508,816)
Benefit payments, including refunds of member contributions	(565,455)	(565,455)	-
Administration expenses	-	(23,376)	23,376
Net change	750,789	3,352,042	(2,601,253)
Balance at June 30, 2021	\$ 14,665,772	\$ 15,799,845	\$ (1,134,073)
Education Plan	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
Balance at July 1, 2020	\$ 14,805,525	\$ 12,348,557	\$ 2,456,968
Service cost	431,312	-	431,312
Interest	1,004,480	-	1,004,480
Differences between expected and actual experience	48,220	-	48,220
Changes in assumptions	(456,361)	-	(456,361)
Contributions - employer	-	345,033	(345,033)
Contributions - member	-	211,981	(211,981)
Net investment income (loss)	-	3,414,140	(3,414,140)
Benefit payments, including refunds of member contributions	(723,124)	(723,124)	-
Administration expenses	-	(24,420)	24,420
Net change	304,527	3,223,610	(2,919,083)
Balance at June 30, 2021	\$ 15,110,052	\$ 15,572,167	\$ (462,115)

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Pension plans (continued)

10. Sensitivity of the net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset), calculated using the discount rate as well as what the Town's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate of 6.75%:

<u>Net pension liability (asset)</u>	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Town	<u>\$ 474,816</u>	<u>\$ (1,134,073)</u>	<u>\$ (2,538,228)</u>
Education	<u>\$ 1,260,888</u>	<u>\$ (462,115)</u>	<u>\$ (1,944,125)</u>

11. Pension expense and deferred outflows and inflows of resources

The Town recognized pension expense of \$(294,250) for the Town and \$(229,304) for the Education Plans.

The Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Town Plan</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Net</u>
Differences between expected and actual experience	\$ -	\$ 379,281	\$ (379,281)
Changes in assumptions	322,657	85,833	236,824
Net difference between projected and actual earnings on pension plan investments	<u>-</u>	<u>1,543,278</u>	<u>(1,543,278)</u>
Total amount of deferred outflows/ inflows	<u>\$ 322,657</u>	<u>\$ 2,008,392</u>	<u>\$ (1,685,735)</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

A. Pension plans (continued)

<u>Education Plan</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Net</u>
Differences between expected and actual experience	\$ 38,576	\$ 120,169	\$ (81,593)
Changes in assumptions	-	555,080	(555,080)
Net difference between projected and actual earnings on pension plan investments	<u>-</u>	<u>1,458,592</u>	<u>(1,458,592)</u>
Total amount of deferred outflows/ inflows	<u>\$ 38,576</u>	<u>\$ 2,133,841</u>	<u>\$ (2,095,265)</u>

Actual investment earnings below (or above) projected earnings are amortized over 5 years. Changes of assumptions and experience losses (gains) are amortized over the average remaining service period of actives and inactive employees, which were as follows:

<u>Plan</u>	<u>Years</u>
Town	3.6
Education	5.0

The amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	<u>Town</u>	<u>Education</u>
2022	\$ (441,776)	\$ (590,253)
2023	(362,779)	(445,616)
2024	(346,423)	(458,053)
2025	<u>(534,757)</u>	<u>(601,343)</u>
Total	<u>\$ (1,685,735)</u>	<u>\$ (2,095,265)</u>

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## A. Pension plans (continued)

## 12. Defined contribution retirement savings plan

Certain Town and Education employees are eligible to participate in a defined contribution retirement savings plan administered by the Town known as the Town of Monroe 401(a) money purchase pension plan. This is in lieu of the defined benefit plan for certain Town and Education employees. The benefits and contribution requirements are established by approval of the Town Council. In a defined contribution plan, benefits depend solely on amounts contributed to the Plan plus investment earnings. Employer contributions are based on union contracts. Employees may make additional contributions subject to IRS regulations. The Plan is not reported as a fiduciary fund by the Town as it does not meet the reporting criterion.

The Town matches employees' contributions up to 3.00% of base pay. The Town contributions for each employee are 100% vested after three years.

Voluntary contributions up to the amount allowable under IRS regulations may be made by employees to the Town's 457 plan. These contributions may be withdrawn at any time, although earned interest will not be paid until such time as benefits are otherwise payable to the employee.

During the year, the employer and employee contributions were \$118,305 and \$405,540, respectively.

## B. Connecticut municipal employees' retirement system

## 1. Plan description

The Connecticut Municipal Employees' Retirement System ("MERS") is the public pension plan offered by the State of Connecticut for municipal employees in participating municipalities. MERS is a cost-sharing defined benefit pension plan administered by the Connecticut State Retirement Commission.

Municipalities may designate which departments (including elective officers if so specified) are to be covered under the Connecticut Municipal Employees' Retirement System ("MERS"). This designation may be the result of collective bargaining. Only employees covered under the State Teachers' Retirement System may not be included. There are no minimum age or service requirements. Membership is mandatory for all regular full time employees of participating departments except Police and Fire hired after age 60.

The plan has 4 sub plans as follows:

- General employees with social security
- General employees without social security
- Policemen and firemen with social security
- Policemen and firemen without social security

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

B. Connecticut municipal employees' retirement system (continued)

2. Benefit provisions

<b>Normal retirement</b>	
General Employees	Age 55 with 5 years of continuous service, or 15 years of active aggregate service or 25 years of aggregate service
Police and Firemen	Compulsory retirement age is age 65
Benefit calculation	The maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually. Both the minimum and the maximum include workers' compensation and social security benefits.
With social security	1.50% of the average final compensation not in excess of the year's breakpoint plus 2.00% of average final compensation in excess of the year's breakpoint, times years of service. If any member covered by social security retires before age 62, the benefit until age 62 is reached or a social security disability award is received, is computed as if the member is not under social security.
Without social security	2.00% of average final compensation, times years of service
Final average compensation	Average of the three highest paid years of service
<b>Early retirement</b>	5 years of continuous service or 15 years of active aggregate service
Early retirement amount	Calculated on the basis of average final compensation and service to date of termination. Deferral to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.
Service connected disability amount	Calculated based on compensation and service to the date of the disability with a minimum benefit (including workers' compensation benefits) of 50% of compensation at the time of disability
Non-service connected disability service requirement	10 years of service
Non-service connected disability service amount	Calculated based on compensation and service to the date of the disability
Pre-retirement death benefit amount	Lump-sum return of contributions with interest of if vested and married, the surviving spouse will receive a lifetime benefit
Cost of living increases	2.50% - 6.00% depending on retirement date and increase in CPI



## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**B. Connecticut municipal employees' retirement system (continued)****3. Contributions**Employer

Participating municipalities make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment which covers the liabilities of the system not met by member contributions.

Employees

For employees not covered by social security, each person is required to contribute 6.00% of compensation.

For employees covered by social security, each person is required to contribute 3.25% of compensation up to the social security taxable wage base plus 6.00% of compensation, if any, in excess of such base.

**4. Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions**

The Town reported \$6,460,938 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020. The Town's proportionate share of the net pension liability was based upon the Town's 2020 actuarial (expected) payroll relative to the payroll of all the participating employers as of that date. The Town's proportional share was 7.829227% for the police and fire with social security sub plan. There was a .996488% decrease in the Town's proportional share of the police and fire with social security sub plan from the prior year.

Subsequent to the measurement date, there were no changes in benefit terms or any expected changes that will have an impact on the measurement of the net pension liability.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

B. Connecticut municipal employees' retirement system (continued)

For the fiscal year, the Town recognized pension expense of \$1,851,703. The Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description of Outflows/Inflows	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Deferred Outflows and Inflows
Net difference between projected and actual earnings on pension plan investments	\$ 709,315	\$ -	\$ 709,315
Change in assumptions	1,045,406	-	1,045,406
Change in proportional share	139,534	470,678	(331,144)
Difference between expected and actual experience	-	826,698	(826,698)
Contributions subsequent to measurement date	<u>837,808</u>	<u>-</u>	<u>837,808</u>
Total	<u>\$ 2,732,063</u>	<u>\$ 1,297,376</u>	1,434,687
Contributions subsequent to the measurement date to be recognized as a reduction of the net pension liability in the subsequent year			<u>(837,808)</u>
Net amortized amount of deferred inflows and outflows			<u>\$ 596,879</u>

Other amounts reported as deferred outflows (inflows) of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	
2022	\$ 258,512
2023	376,845
2024	(15,614)
2025	<u>(22,864)</u>
Total	<u>\$ 596,879</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

B. Connecticut municipal employees' retirement system (continued)

5. Actuarial assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement:

Investment rate of return	7.00%
Inflation	2.50%
Salary increases	3.50-10.00%, including inflation
Cost of living adjustments	Future cost-of-living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6.00%. The minimum annual COLA is 2.50%, the maximum is 6.00%
Mortality rates	Mortality rates were based on RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for General Employees and the RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected 2022 with Scale BB for Police and Fire. For disabled retirees, the RP-2014 Disabled Mortality Table projected with Scale BB to 2020 was used

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2017.

Long-term expected rate of return

The long-term expected rate of return on pension plan investments was determined using a statistical analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**B. Connecticut municipal employees' retirement system (continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Target Expected Real Rate of Return</u>
Domestic equity	20.00%	5.30%
Developed market international	11.00%	5.10%
Emerging market international	9.00%	7.40%
Core fixed income	16.00%	1.60%
Inflation linked bond	5.00%	1.30%
Emerging market debt	5.00%	2.90%
High yield bond	6.00%	3.40%
Real estate	10.00%	4.70%
Private equity	10.00%	7.30%
Alternative investments	7.00%	3.20%
Liquidity fund	1.00%	0.90%
Total	<u>100.00%</u>	

**6. Discount rate**

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**7. Sensitivity of the net pension liability to changes in the discount rate**

The following presents the Town's proportional share of the net pension liability of MERS, calculated using the discount rate, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate of 7.00%:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Town's proportional share of the net pension liability	<u>\$ 9,312,586</u>	<u>\$ 6,460,938</u>	<u>\$ 4,077,035</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**B. Connecticut municipal employees' retirement system (continued)**

**8. Plan fiduciary net position**

Detailed information about the MERS plan's fiduciary net position is available in the separately issued State of Connecticut Annual Comprehensive Financial Report as of and for the year ended June 30, 2020.

**C. Connecticut state teachers' retirement system**

**1. Plan description**

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System ("TRS"), a cost sharing multiple-employer defined benefit pension plan administered by the Teachers' Retirement Board ("TRB"). Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS issues a publicly available financial report that can be obtained at [www.ct.gov/trb](http://www.ct.gov/trb).

**2. Benefit provisions**

Normal retirement	Age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut
Benefit calculation	2.00% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary)
Early retirement	25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service
Early retirement amount	Benefit amounts are reduced by 6.00% per year for the first 5 years preceding normal retirement age and 4.00% per year for the next 5 years preceding the normal retirement age. Effective July 1, 1999, the reduction for individuals with 30 or more years of service is 3.00% per year by which retirement precedes normal retirement date.
Service connected disability amount	2.00% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary. In addition, disability benefits under this plan (without regard to cost-of-living adjustments) plus any initial award of social security benefits and workers' compensation cannot exceed 75% of annual average salary.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Connecticut state teachers' retirement system (continued)

Non-service connected disability service requirement	Five years of credited service
Vesting - service	10 years of service
Vesting - amount	100%
Pre-retirement death benefit amount	Lump-sum return of contributions with interest or surviving spouse benefit depending on length of service

3. Contributions

State of Connecticut

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The contributions are actuarially determined as an amount that, when combined with employee contributions and investment earnings, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employer (school districts)

School district employers are not required to make contributions to the plan.

Employees

Each teacher is required to contribute 7.00% of their salary for the pension benefit.

4. Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions

The Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amounts recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>129,174,493</u>
Total	<u>\$ 129,174,493</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Connecticut state teachers' retirement system (continued)

The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020. The Town has no proportionate share of the net pension liability.

During the year, the Town recognized pension expense and revenue of \$8,285,463 for on-behalf amounts for contributions to the plan by the State.

5. Actuarial assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement:

Investment rate of return	6.90%
Inflation	2.50%
Salary increases	3.00-6.50%, including inflation
Mortality rates	Mortality rates were based on the PubT-2010 Table, projected generationally with MP-2019

Future cost-of-living increases - For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3.00% and a maximum of 5.00% per annum. For teachers who were members of the Teachers' Retirement System before July 1, 2007, and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for social security benefits on January 1 of the year granted, with a maximum of 6.00% per annum. If the return on assets in the previous year was less than 8.50%, the maximum increase is 1.50%. For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for social security benefits on January 1 of the year granted, with a maximum of 5.00% per annum. If the return on assets in the previous year was less than 11.50%, the maximum increase is 3.00%, and if the return on the assets in the previous year was less than 8.50%, the maximum increase is 1.00%.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the 5-year period ending June 30, 2019.

Changes in assumptions and inputs

- The salary increases assumption was decreased from 3.25% to 3.00%.
- The mortality tables were changed from the RPH-2014 White Collar Table, projected to the year 2020 using the BB improvement scale to the PubT-2010 Table, projected generationally with MP-2019.

## Town of Monroe, Connecticut

**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**C. Connecticut state teachers' retirement system (continued)****Long-term expected rate of return**

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target asset allocation and best estimates of geometric rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity fund	20.00%	5.60%
Developed market international stock fund	11.00%	6.00%
Emerging market international stock fund	9.00%	7.90%
Core fixed income fund	16.00%	2.10%
Inflation linked bond fund	5.00%	1.10%
Emerging market debt fund	5.00%	2.70%
High yield bond fund	6.00%	4.00%
Real estate fund	10.00%	4.50%
Private equity	10.00%	7.30%
Alternative investments	7.00%	2.90%
Liquidity fund	1.00%	0.40%
Total	<u>100.00%</u>	

**6. Discount rate**

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.



Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

C. Connecticut state teachers' retirement system (continued)

7. Sensitivity of the net pension liability to changes in the discount rate

The Town's proportionate share of the net pension liability is \$0 and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

8. Plan fiduciary net position

Detailed information about the Connecticut State Teachers' Retirement Plan fiduciary net position is available in the separately issued State of Connecticut Annual Comprehensive Financial Report as of and for the year ended June 30, 2020.

D. Total pension plans

	Net Pension Asset	Net Pension Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
Town Employees	\$ 1,134,073	\$ -	\$ 322,657	\$ 2,008,392	\$ (294,250)
Education Employees	462,115	-	38,576	2,133,841	(229,304)
MERS	-	6,460,938	2,732,063	1,297,376	1,851,703
Total	<u>\$ 1,596,188</u>	<u>\$ 6,460,938</u>	<u>\$ 3,093,296</u>	<u>\$ 5,439,609</u>	<u>\$ 1,328,149</u>

E. Other post-employment benefit ("OPEB") plan

1. Plan description

a. Plan administration

The Town provides certain health care benefits for retired police employees through a single-employer defined benefit other post-employment benefits plan administered by the Town in accordance with the police collective bargaining agreements, the Town of Monroe Police Other Post-Employment Benefits ("OPEB") Trust Fund. The plan does not issue a separate financial statement. Administration costs are financed from investment earnings.

The Town provides other post-employment benefits for retired Board of Education employees through a single-employer defined benefit plan administered by the Town in accordance with various collective bargaining agreements, the Town of Monroe Education Other Post-Employment Benefit ("OPEB") Plan. The plan does not issue a separate financial statement. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

**Town of Monroe, Connecticut**  
**Notes to Financial Statements**  
**As of and for the Year Ended June 30, 2021**

**E. Other post-employment benefit (“OPEB”) plan (continued)**

**b. Plan membership**

As of July 1, 2020 the plans' membership consisted of:

	Police	Education
Active members	40	456
Retirees, disabled employees, and beneficiaries receiving benefits	8	72
Total	48	528

**2. Benefit provisions**

**Police**

The Police plan provides for medical, dental and life insurance benefits for all eligible Police retirees and their spouses. Benefits and contributions are established by contract and may be amended by union negotiations. Police with 25 years of service are eligible for pre-65 medical coverage at retirement. Coverage continues until the earlier of age 65 or 15 years of coverage at retirement.

**Education**

Board of Education employees are eligible for medical benefits as follows:

- Certified teachers and administrators – Retirement under the State Teachers’ Plan. Coverage goes through age 65 for those eligible for Medicare or life for those not eligible for Medicare.
- Non-certified – Age 55 with 15 years of service or age 65 with 5 years of service. Coverage is for life.

**3. Contributions**

**Police**

There are no active employee contributions to the plan. The retiree pays 25% of the cost of single coverage. The Town pays the remaining cost of coverage. The retiree pays 100% of the cost of coverage for the spouse (if applicable).

In accordance with the trust agreement, the Town shall contribute at least annually, such amounts as shall be determined by the Town. There is no contractual obligation for the Town to continue contributions to the Trust Fund and may at any time discontinue the Plan and/or contributions to the Trust Fund. Town contributions to the trust were 5.68% of covered payroll for the year.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

E. Other post-employment benefit (“OPEB”) plan (continued)

Education

Teachers who no longer work for the Board of Education are allowed by State Statute to participate in the Town's group medical insurance plan until they formally begin receiving benefits from the State Teachers' Retirement Plan. These retirees are required to contribute the cost of the insurance to the Town less the Board of Education offset which is:

- Certified – Payable for retirement after July 1, 2011 for the earlier of 10 years or attainment of age 65. The offset is based on hire date and years of service and ranges from:
  - \$1,125 and \$3,000 for single coverage; \$3,100 and \$4,000 for administrators
  - \$2,475 and \$6,600 for two-person coverage; \$6,100 and \$8,000 for administrators
- Non-certified - \$2,400 if retired under Rule of 75, \$3,000 if retired under Rule of 85 and \$4,200 if retired under Rule of 90.

4. Investments

a. Investment policy

The Police OPEB plan’s policy in regard to the allocation of invested assets is established and may be amended by the Retirement Board by a majority vote of its members. It is the policy of the Town's Retirement Board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes.

The following was the Board's adopted asset allocation policy for the Police OPEB Plan:

<u>Asset Class</u>	<u>Target Allocation</u>
Large Cap Domestic Equity	25.00%
Small Cap Domestic Equity	10.00%
Developed International Equity	30.00%
Core Fixed Income	30.00%
Global REIT	5.00%

b. Concentrations

There were no investments in any one organization that represents 5% or more of the OPEB plan’s net position.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## E. Other post-employment benefit (“OPEB”) plan (continued)

## c. Rate of return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan’s target asset allocation (see the discussion of the OPEB plan’s investment policy) are as follows:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Large Cap Domestic Equity	4.75%
Small Cap Domestic Equity	5.15%
Developed International Equity	5.45%
Core Fixed Income	1.45%
Global REIT	3.95%
Long-Term Expected Nominal Return	6.39%

- d. The annual money-weighted rate of return on Police OPEB plan investments, net of investment expense, was 40.72%.

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

## 5. Net OPEB liability

The components of the net OPEB liability were measured as of June 30, 2021 and were as follows:

	<u>Police</u>	<u>Education</u>
Total OPEB liability	\$ 2,762,677	\$ 15,101,413
Plan fiduciary net position	<u>1,801,566</u>	<u>-</u>
Net OPEB liability	<u>\$ 961,111</u>	<u>\$ 15,101,413</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>65.21%</u>	<u>0.00%</u>

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

E. Other post-employment benefit (“OPEB”) plan (continued)

6. Actuarial methods and significant assumptions

The OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement:

	Police	Education
Valuation date	July 1, 2020	July 1, 2020
Actuarial cost method	Entry age normal	Entry age normal
Investment rate of return	6.50%	2.16%
Healthcare cost trend rate		
Initial	6.50%	6.50%
Ultimate	4.40%	4.40%
Compensation increases	3.40%	3.40%
Inflation	2.40%	2.40%
Mortality rates	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables projected to the valuation date with Scale MP-2020.	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (Below Median for Non-Certified) projected to the valuation date with Scale MP-2020.

The investment rate of return for the Board of Education plan was based on the Bond Buyer GO 20-Bond municipal index as of the measurement date.

7. Changes from prior year

a. Changes in assumptions

The Police plan had the following changes in assumptions:

- Healthcare cost trend rate changed from initial 7.00%, reducing each year to an ultimate rate of 4.00% to initial 6.50%, reducing each year to an ultimate rate of 4.40%.
- Rate of compensation changed from 3.50% to 3.40%.
- Inflation rate decreased from 2.50% to 2.40%.
- The mortality was updated from RP-2014 Adjusted to 2006 Blue Collar Mortality Table projected to valuation date with Scale MP-2018, to Pub-2010 Public Retirement Plans Amount-Weighted Mortality Table projected to the valuation date with Scale MP-2020.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**E. Other post-employment benefit (“OPEB”) plan (continued)**

The Education plan had the following changes in assumptions:

- The investment rate of return decreased from 2.21% to 2.16%.
- Healthcare cost trend rate changed from initial 7.00%, reducing each year to an ultimate rate of 4.00% to initial 6.50%, reducing each year to an ultimate rate of 4.40%.
- Rate of compensation decreased from 3.75% to 3.40%.
- Inflation rate decreased from 2.60% to 2.40%.
- The mortality was updated from RP-2014 Adjusted to 2006 Total Dataset Mortality Table projected to valuation date with Scale MP-2018, to Pub-2010 Public Retirement Plans Amount-Weighted Mortality Table projected to the valuation date with Scale MP-2020.

**b. Changes in benefit terms**

There were no changes in benefit terms.

**8. Discount rate**

The discount rate used to measure the total OPEB liability was:

	Police	Education
Discount rate	6.50%	2.16%

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that Town contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Police OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability. Since the Board of Education OPEB Plan is not funded, the municipal bond index is used for the discount rate.

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## E. Other post-employment benefit (“OPEB”) plan (continued)

## 9. Changes in the net OPEB liability

The Town’s OPEB liabilities were measured at June 30, 2021 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2020.

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
<u>Police</u>			
Balance at July 1, 2020	\$ 2,203,615	\$ 1,253,997	\$ 949,618
Service cost	119,809	-	119,809
Interest	149,541	-	149,541
Differences between expected and actual experience	58,158	-	58,158
Changes in assumptions	277,870	-	277,870
Contributions - employer	-	181,755	(181,755)
Contributions - member	-	85,924	(85,924)
Net investment income	-	336,106	(336,106)
Benefit payments, including refunds of member contributions	(46,316)	(46,316)	-
Administrative expenses	-	(9,900)	9,900
Net change	<u>559,062</u>	<u>547,569</u>	<u>11,493</u>
Balance at June 30, 2021	<u>\$ 2,762,677</u>	<u>\$ 1,801,566</u>	<u>\$ 961,111</u>
<u>Education</u>	Total OPEB Liability		
Balance at July 1, 2020	<u>\$ 13,486,635</u>		
Service cost	569,848		
Interest	307,705		
Differences between expected and actual experience	469,933		
Changes in assumptions	535,184		
Benefit payments, including refunds of member contributions	<u>(267,892)</u>		
Net change	<u>1,614,778</u>		
Balance at June 30, 2021	<u>\$ 15,101,413</u>		

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

E. Other post-employment benefit (“OPEB”) plan (continued)

10. Sensitivity of the OPEB liability to changes in the discount rate

The following presents the OPEB liability, as well as what the OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate of 6.50% for Police and 2.16% for Education:

<u>OPEB Liability</u>	<u>1% Decrease</u>	<u>Discount Rate</u>	<u>1% Increase</u>
Police	<u>\$ 1,234,505</u>	<u>\$ 961,111</u>	<u>\$ 716,789</u>
Education	<u>\$ 17,110,443</u>	<u>\$ 15,101,413</u>	<u>\$ 13,421,988</u>

11. Sensitivity of the OPEB liability to changes in the healthcare cost trend rate

The following presents the OPEB liability, as well as what the OPEB liability would be if it were calculated using trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current trend rates of 6.50% decreasing to 4.40%:

<u>OPEB Liability</u>	<u>1% Decrease</u>	<u>Current Trend Rate</u>	<u>1% Increase</u>
Police	<u>\$ 616,896</u>	<u>\$ 961,111</u>	<u>\$ 1,370,524</u>
Education	<u>\$ 13,854,362</u>	<u>\$ 15,101,413</u>	<u>\$ 16,603,498</u>



## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## E. Other post-employment benefit (“OPEB”) plan (continued)

## 12. OPEB expense and deferred outflows of resources related to OPEB

For the fiscal year, the Town recognized OPEB expense of \$26,013 for Police and \$1,104,764 for Education. The Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Police Description of Outflows/Inflows	Deferred Outflows of Resources	Deferred Inflows of Resources	Net
Differences between expected and actual experience	\$ 53,944	\$ 452,873	\$ (398,929)
Changes in assumptions	257,734	54,803	202,931
Net difference between projected and actual earnings on OPEB plan investments	<u>-</u>	<u>283,275</u>	<u>(283,275)</u>
Total	<u>\$ 311,678</u>	<u>\$ 790,951</u>	<u>\$ (479,273)</u>

Education Description of Outflows/Inflows	Deferred Outflows of Resources	Deferred Inflows of Resources	Net
Differences between expected and actual experience	\$ 987,272	\$ 241,202	\$ 746,070
Changes in assumptions	<u>2,189,004</u>	<u>216,154</u>	<u>1,972,850</u>
Total	<u>\$ 3,176,276</u>	<u>\$ 457,356</u>	<u>\$ 2,718,920</u>

Actual investment earnings below (or above) projected earnings are amortized over 5 years for both plans. Experience losses (gains) and changes in assumptions are amortized over the average remaining service period of actives and inactive, which were as follows:

Plan	Years
Police	13.8
Education	11.5

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**E. Other post-employment benefit (“OPEB”) plan (continued)**

Amounts reported as deferred outflows (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	Police	Education
2022	\$ (87,811)	\$ 271,761
2023	(94,255)	271,761
2024	(95,425)	271,761
2025	(102,488)	271,761
2026	(24,176)	271,761
Thereafter	(75,118)	1,360,115
<b>Total</b>	<b>\$ (479,273)</b>	<b>\$ 2,718,920</b>

**F. Connecticut state teachers’ retirement board retiree health insurance plan**

**1. Plan description**

Teachers, principals, superintendents or supervisors engaged in service of public schools that are currently receiving a retirement or disability benefit through the Connecticut Teachers’ Retirement System are eligible to participate in the Connecticut State Teachers’ Retirement System Retiree Health Insurance Plan (“TRS-RHIP”) - a cost sharing multiple-employer defined benefit other post-employment benefit plan administered by the Teachers’ Retirement Board (“TRB”). Chapter 167a Section 10-183t of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at [www.ct.gov/trb](http://www.ct.gov/trb).

**2. Benefit provisions**

The Plan provides for retiree health insurance benefits. Eligibility is as follows:

Normal retirement	Age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut
Early retirement	25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service
Service connected disability service requirement	No service requirement
Non-service connected disability service requirement	Five years of credited service
Vesting - service	10 years of service

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021**F. Connecticut state teachers' retirement board retiree health insurance plan (continued)****Retiree health care coverage**

Any member that is currently receiving a retirement or disability benefit is eligible to participate in the Plan. There are two types of the health care benefits. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare, but not receiving Subsidized Local School District Coverage.

Any member that is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, any remaining portion is used to offset the district's cost.

The subsidy amount is set by statute, and has not increased since July of 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan.

Any member that is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplemental Plans. Active members, retirees, and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits).

Those participants electing vision, hearing, and/or dental are required by the System's funding policy to pay the full cost of coverage for these benefits, and no liability is assumed by the Plan for these benefits.

**Survivor health care coverage**

Survivors of former employees or retirees remain eligible to participate in the Plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplemental Plans, as long as they do not remarry.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

F. Connecticut state teachers’ retirement board retiree health insurance plan (continued)

3. Contributions

State of Connecticut

Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are amended and certified by the State Teachers’ Retirement Board and appropriated by the General Assembly. The State contributions are not currently actuarially funded. The State pays for one third of plan costs through an annual appropriation in the General Fund.

Employer (school districts)

School district employers are not required to make contributions to the plan.

Employees

Each member is required to contribute 1.25% of their annual salary.

4. OPEB liabilities, OPEB expense, deferred outflows of resources and deferred inflows of resources related to OPEB

The Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amounts recognized by the Town as its proportionate share of the net OPEB liability, the related state support, and the total portion of the net OPEB liability that was associated with the Town were as follows:

Town’s proportionate share of the net OPEB liability	\$ -
State’s proportionate share of the net OPEB liability associated with the Town	<u>19,266,380</u>
Total	<u>\$ 19,266,380</u>

The net OPEB liability was measured as of June 30, 2020, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2020. The Town has no proportionate share of the net OPEB liability.

The Town recognized OPEB expense and revenue of \$199,957 for on-behalf amounts for contributions to the plan by the State.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

F. Connecticut state teachers' retirement board retiree health insurance plan (continued)

5. Actuarial assumptions

The total OPEB liability was determined by an actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement:

Investment rate of return	3.00%
Inflation	2.50%
Health care cost trend rate (Medicare)	5.125% decreasing to 4.50% by 2023
Salary increases	3.00-6.50%, including inflation
Mortality rates	Mortality rates were based on the PubT-2010 Table, projected generationally with MP-2019
Year fund net position will be depleted	2021

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the 5-year period ending June 30, 2019.

Changes in assumptions and inputs

- The Medicare health care cost trend rate changed from 5.00% decreasing to 4.75% by 2028 to 5.125% decreasing to 4.50% by 2023.
- The salary increases assumption was decreased from 3.25% to 3.00%.
- The mortality tables were changed from the RPH-2014 White Collar Table, projected to the year 2020 using the BB improvement scale to the PubT-2010 Table, projected generationally with MP-2019.
- The discount rate was decreased from 3.50% to 2.21% to reflect the change in the Municipal Bond Index rate.

Additionally, expected annual per capita claims costs were updated to better reflect anticipated medical and prescription drug claim experience both before and after the plan change that became effective on January 1, 2019. Further, the expected rate of inflation was decreased and the real wage growth assumption was increased.

Long-term expected rate of return

The long-term expected rate of return on OPEB plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

**F. Connecticut state teachers’ retirement board retiree health insurance plan (continued)**

All the plan assets are assumed to be invested in cash equivalents due to the need for liquidity. The expected rate of return is 2.00%. Since there have not been any changes to the asset allocation and the recent economic downturn is expected to be temporary, the funding rate of 3.00% continues to be used for the long-term investment rate of return as of June 30, 2020.

**6. Discount rate**

The discount rate used to measure the total OPEB liability was 2.21%. The Municipal Bond Index Rate was used in the determination in the discount rate. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that annual State contributions will equal the most recent 5-year average of state contributions.

**7. Sensitivity of the OPEB liability to changes in the discount rate and the health care cost trend rate**

The Town’s proportionate share of the net OPEB liability is \$0 and, therefore, the change in the discount rate and the health care cost trend rate would only impact the amount recorded by the State of Connecticut.

**8. Plan fiduciary net position**

Detailed information about the Connecticut State Teachers’ OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Annual Comprehensive Financial Report as of and for the year ended June 30, 2020.

**G. Total other post-employment benefit (“OPEB”) plans**

	<u>Net OPEB Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>OPEB Expense</u>
Police	\$ 961,111	\$ 311,678	\$ 790,951	\$ 26,013
Education	<u>15,101,413</u>	<u>3,176,276</u>	<u>457,356</u>	<u>1,104,764</u>
Total	<u>\$ 16,062,524</u>	<u>\$3,487,954</u>	<u>\$ 1,248,307</u>	<u>\$1,130,777</u>

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## H. Plan statements

Combining Statement of Fiduciary Net Position  
Pension and OPEB Trust Funds  
June 30, 2021

	<u>Retirement Income Plan</u>		Police Other Post- Retirement Benefits	Total Pension and OPEB Trust Funds
	<u>Town</u>	<u>Education</u>		
<u>Assets</u>				
Investments:				
Mutual funds:				
Domestic equity	\$ 7,801,324	\$ 7,681,257	\$ 699,469	\$ 16,182,050
International equity	3,280,887	3,184,137	488,407	6,953,431
Bond	3,647,108	3,504,998	444,873	7,596,979
Real estate	767,737	737,511	-	1,505,248
Bank money market	302,789	464,264	168,817	935,870
	<u>15,799,845</u>	<u>15,572,167</u>	<u>1,801,566</u>	<u>33,173,578</u>
<u>Net Position</u>				
Restricted for:				
Pensions	15,799,845	15,572,167	-	31,372,012
OPEB	-	-	1,801,566	1,801,566
	<u>-</u>	<u>-</u>	<u>1,801,566</u>	<u>1,801,566</u>
Total net position	<u>\$ 15,799,845</u>	<u>\$ 15,572,167</u>	<u>\$ 1,801,566</u>	<u>\$ 33,173,578</u>

## Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

## H. Plan statements (continued)

Combining Statement of Changes in Fiduciary Net Position  
Pension and OPEB Trust Funds  
For the Year Ended June 30, 2021

	Retirement Income Plan		Police Other Post- Retirement Benefits	Total Pension and OPEB Trust Funds
	Town	Education		
Additions:				
Contributions:				
Employer	\$ 297,075	\$ 345,033	\$ 181,755	\$ 823,863
Employee	134,982	211,981	85,924	432,887
Total contributions	432,057	557,014	267,679	1,256,750
Investment income (loss):				
Net change in fair value of investments	3,341,850	3,251,608	310,892	6,904,350
Interest and dividends	181,605	176,868	29,286	387,759
Total investment income (loss)	3,523,455	3,428,476	340,178	7,292,109
Less investment expense	14,639	14,336	4,072	33,047
Net investment income (loss)	3,508,816	3,414,140	336,106	7,259,062
Total additions	3,940,873	3,971,154	603,785	8,515,812
Deductions:				
Benefits	565,455	723,124	46,316	1,334,895
Administration	23,376	24,420	9,900	57,696
Total deductions	588,831	747,544	56,216	1,392,591
Change in net position	3,352,042	3,223,610	547,569	7,123,221
Net position - July 1, 2020	12,447,803	12,348,557	1,253,997	26,050,357
Net position - June 30, 2021	<u>\$15,799,845</u>	<u>\$15,572,167</u>	<u>\$ 1,801,566</u>	<u>\$ 33,173,578</u>



Town of Monroe, Connecticut

Notes to Financial Statements  
As of and for the Year Ended June 30, 2021

VI. Prior period adjustments

The government-wide and custodial funds net position and special revenue fund balance were restated as result of the implementation of GASB No. 84 as follows:

	<u>Governmental Activities</u>	<u>Other Governmental Funds</u>	<u>Custodial Funds</u>
Net position/fund balance as previously reported at June 30, 2020	\$48,259,132	\$ 5,082,745	\$ 236,336
Reclassification to proper fund type	<u>236,336</u>	<u>236,336</u>	<u>(236,336)</u>
Net position/fund balance as restated at July 1, 2020	<u>\$48,495,468</u>	<u>\$ 5,319,081</u>	<u>\$ -</u>

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# Required Supplementary Information

Type	Description
Budgetary	Schedule of Revenues, Other Financing Sources, Expenditures and Other Financing Uses - Budget and Actual - General Fund
	Notes to Required Supplementary Information - Budgets and Budgetary Accounting
<u>Pension Plans</u> Town Education Municipal Employees' Retirement System State Teachers' Retirement System	Schedule of Changes in Net Pension Liability and Related Ratios and Schedule of Investment Returns
	Schedule of Proportionate Share of the Net Pension Liability
	Schedule of Contributions
	Notes to Required Supplementary Information
<u>Other Post-Employment Benefits Plans</u> Police Education State Teacher's Retirement Board Retiree Health Insurance Plan	Schedule of Changes in Net OPEB Liability and Related Ratios and Schedule of Investment Returns
	Schedule of Proportionate Share of the Net OPEB Liability
	Schedule of Contributions
	Notes to Required Supplementary Information

Town of Monroe, Connecticut

Required Supplementary Information

General Fund  
Schedule of Revenues, Other Financing Sources, Expenditures and Other Financing Uses  
Budget and Actual  
For the Year Ended June 30, 2021

	Original Budget	Additional Appropriations and Transfers	Final Budget	Actual	Variance with Final Budget
Revenues					
Property taxes					
Tax levies	\$ 73,649,130	\$ -	\$ 73,649,130	\$ 79,036,138	\$ 5,387,008
Interest and lien fees	203,500	-	203,500	269,564	66,064
Total property taxes	73,852,630	-	73,852,630	79,305,702	5,453,072
Intergovernmental					
State education grants					
Education cost sharing	5,272,935	-	5,272,935	5,196,091	(76,844)
Other					
Tax grant - disabled persons	2,000	-	2,000	1,976	(24)
Veteran exemption	9,000	-	9,000	8,400	(600)
Telephone access	25,000	-	25,000	33,265	8,265
Municipal stabilization revenue	443,723	-	443,723	443,723	-
Health grants	16,095	-	16,095	11,223	(4,872)
FEMA	-	141,737	141,737	141,737	-
Miscellaneous grants	9,000	-	9,000	-	(9,000)
Total intergovernmental	5,777,753	141,737	5,919,490	5,836,415	(83,075)
Charges for services					
Police department permits	14,300	-	14,300	28,190	13,890
Building permits	150,000	-	150,000	339,022	189,022
Burning permits	3,250	-	3,250	8,030	4,780
Planning and zoning	25,000	-	25,000	40,390	15,390
Library	5,400	-	5,400	555	(4,845)
Refuse permits	2,000	-	2,000	2,100	100
Canine licenses	1,000	-	1,000	465	(535)
Town clerk's fees	300,000	-	300,000	757,265	457,265
Health department licenses	52,842	-	52,842	86,916	34,074
EMS revenue	496,500	-	496,500	487,940	(8,560)
Recreation department fees	85,800	-	85,800	146,090	60,290
Landfill lease	60,000	-	60,000	60,361	361
Nutrition	2,000	-	2,000	-	(2,000)
Tuition	9,000	-	9,000	406	(8,594)
Special police assignments	400,000	-	400,000	-	(400,000)
Inland wetland commission	9,000	-	9,000	12,866	3,866
Economic development commission	1,500	-	1,500	-	(1,500)
Total charges for services	1,617,592	-	1,617,592	1,970,596	353,004
Income from investments	220,500	-	220,500	65,756	(154,744)
Other	75,000	-	75,000	35,562	(39,438)
Total revenues	81,543,475	141,737	81,685,212	87,214,031	5,528,819
Other financing sources					
Appropriation of fund balance	8,500,000	-	8,500,000	-	(8,500,000)
Transfers in	433,338	-	433,338	433,338	-
Total other financing sources	8,933,338	-	8,933,338	433,338	(8,500,000)
Total revenues and other financing sources	90,476,813	141,737	90,618,550	87,647,369	(2,971,181)

(Continued)

See Notes to Required Supplementary Information.

## Town of Monroe, Connecticut

## Required Supplementary Information

**General Fund**  
**Schedule of Revenues, Other Financing Sources, Expenditures and Other Financing Uses**  
**Budget and Actual**  
**For the Year Ended June 30, 2021**

	Original Budget	Additional Appropriations and Transfers	Final Budget	Actual	Variance with Final Budget
<b>Expenditures</b>					
<b>General government</b>					
First selectman	\$ 190,692	\$ -	\$ 190,692	\$ 181,147	\$ 9,545
Town attorney	225,500	-	225,500	184,080	41,420
Town council	5,300	-	5,300	4,073	1,227
Board of finance	762,935	(80,000)	682,935	43,591	639,344
Registrar of voters	128,750	-	128,750	119,911	8,839
Town clerk	171,601	5,643	177,244	177,244	-
Tax collector	190,053	-	190,053	184,826	5,227
Town treasurer	11,056	-	11,056	11,056	-
Boards and commissions	10,400	-	10,400	5,413	4,987
Senior citizen	276,263	-	276,263	240,091	36,172
Economic development	11,800	-	11,800	6,129	5,671
Engineering	218,716	-	218,716	212,185	6,531
Inland wetlands commission	87,467	-	87,467	79,267	8,200
Human resources - fringe benefits	5,114,901	(9,915)	5,104,986	4,745,380	359,606
Finance department	338,628	3,881	342,509	301,413	41,096
Technology	660,109	-	660,109	646,410	13,699
Assessor	246,609	-	246,609	237,706	8,903
Building inspection department	170,621	6,000	176,621	165,735	10,886
Planning and zoning department	289,121	1,214	290,335	270,236	20,099
Town hall maintenance	436,538	-	436,538	429,438	7,100
Chalk Hill School expenditures	6,129	-	6,129	2,877	3,252
Special programs	148,047	-	148,047	144,907	3,140
Regional programs	50,849	-	50,849	49,349	1,500
<b>Total general government</b>	<b>9,752,085</b>	<b>(73,177)</b>	<b>9,678,908</b>	<b>8,442,464</b>	<b>1,236,444</b>
<b>Public safety</b>					
Police department	433,759	4,724	438,483	422,648	15,835
Police personnel	4,797,071	65,195	4,862,266	4,660,034	202,232
Police operations	486,596	-	486,596	428,873	57,723
Animal control	145,375	-	145,375	128,028	17,347
Park ranger	77,317	-	77,317	73,826	3,491
Monroe fire department	269,045	-	269,045	269,045	-
Stevenson fire department	194,712	-	194,712	194,712	-
Stepney fire department	268,048	-	268,048	268,048	-
Water distribution system	665,000	-	665,000	644,700	20,300
Fire marshal	110,554	-	110,554	98,127	12,427
Emergency management	17,250	-	17,250	15,951	1,299
Emergency medical services	898,842	-	898,842	828,451	70,391
<b>Total public safety</b>	<b>8,363,569</b>	<b>69,919</b>	<b>8,433,488</b>	<b>8,032,443</b>	<b>401,045</b>
<b>Public works</b>					
Public works administration	325,236	-	325,236	314,965	10,271
Highway administration	1,297,988	-	1,297,988	1,269,841	28,147
Snow removal	570,600	-	570,600	431,686	138,914
Road and building	1,033,560	-	1,033,560	1,011,166	22,394
Sanitation - solid waste	38,089	-	38,089	30,486	7,603
Sanitation - recycling	427,651	-	427,651	394,386	33,265
<b>Total public works</b>	<b>3,693,124</b>	<b>-</b>	<b>3,693,124</b>	<b>3,452,530</b>	<b>240,594</b>
<b>Health and welfare</b>					
Health department	241,658	958	242,616	240,601	2,015
Department of social services	89,199	-	89,199	82,929	6,270
<b>Total health and welfare</b>	<b>330,857</b>	<b>958</b>	<b>331,815</b>	<b>323,530</b>	<b>8,285</b>

See Notes to Required Supplementary Information.

(Continued)

Town of Monroe, Connecticut

Required Supplementary Information

General Fund  
Schedule of Revenues, Other Financing Sources, Expenditures and Other Financing Uses  
Budget and Actual  
For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Additional Appropriations and Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Culture and recreation					
Library	\$ 857,882	\$ 1,600	\$ 859,482	\$ 785,620	\$ 73,862
Recreation department	906,472	700	907,172	805,772	101,400
Total culture and recreation	<u>1,764,354</u>	<u>2,300</u>	<u>1,766,654</u>	<u>1,591,392</u>	<u>175,262</u>
Capital outlay					
Special projects	2,000	-	2,000	1,474	526
Debt service	6,292,381	-	6,292,381	6,212,747	79,634
Board of Education	58,501,943	(500,000)	58,001,943	56,488,414	1,513,529
Total expenditures	88,700,313	(500,000)	88,200,313	84,544,994	3,655,319
Other financing uses					
Transfers out	1,776,500	641,737	2,418,237	2,325,382	92,855
Total expenditures and other financing uses	<u>90,476,813</u>	<u>141,737</u>	<u>90,618,550</u>	<u>86,870,376</u>	<u>3,748,174</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 776,993</u>	<u>\$ 776,993</u>

(Concluded)

See Notes to Required Supplementary Information.

Town of Monroe, Connecticut

Notes to Required Supplementary Information  
For the Year Ended June 30, 2021

Budgets and Budgetary Accounting

The Town adheres to the following procedures in establishing the budgetary data included in the general fund financial statements. The operating budget, which is prepared by function and department, includes proposed expenditures and the means of financing them.

This budget is adopted on a basis consistent with Generally Accepted Accounting Principles (modified accrual basis) with the following exceptions:

1. The Town does not budget for as revenue or expenditures payments made for the State Teachers' pension and OPEB by State of Connecticut on the Town's behalf.
2. Certain funds that are required to be reported as part of the General Fund under the requirement of GASB No. 54.

<u>Reconciliation to Exhibit D</u>	<u>Revenues</u>	<u>Expenditures</u>
Budgetary Basis - RSI 1	\$ 87,214,031	\$ 84,544,994
State Teachers' Pension on behalf amount	8,285,463	8,285,463
State Teachers' OPEB on behalf amount	199,957	199,957
COVID-19 Fund	<u>3,208,341</u>	<u>245,659</u>
GAAP Basis - Exhibit D	<u><u>\$ 98,907,792</u></u>	<u><u>\$ 93,276,073</u></u>

The First Selectman prepares the final proposed budget and submits it to the annual budget referendum, which is held on the first Tuesday in April of each year. After the budget is approved at referendum, the Board of Finance meets to levy a tax on the grand list which will be sufficient to cover, together with other income or revenue surplus which is appropriated, the amounts appropriated and any revenue deficit of the Town.

The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

When an office, agency, board or commission, except for the Board of Education, needs to transfer funds in its appropriation from funds set apart for one specific purpose or another, the First Selectman makes the proposal to the Town Council who then may approve the transfer.

Upon request from the First Selectman, the Board of Finance may transfer any unencumbered appropriation, balance or portion thereof from one office, agency, board or commission to another after the First Selectman has notified the affected office or agency, board or commission. No transfers are to be made from any appropriations for debt service or other statutory charges.

The Board of Education is authorized under state law to make any transfers required within their budget at their discretion. Additionally, as required by the Charter, these transfers must be reported to the Board of Selectmen. Any additional appropriations must have Board of Education and Board of Selectmen approval and, if over one-half of one percent of the annual budget, Town Meeting approval.

The Board of Finance allows additional appropriations not to exceed one half of one mil of the grand list to cover unexpected conditions and requirements. The transfers shall be approved by the First Selectman, Town Council and the Board of Finance.

During the year there were additional appropriations of \$141,737 from additional revenues.

## Town of Monroe, Connecticut

## Required Supplementary Information

Town Retirement Income Plan  
Last Eight Years (1)

	2021	2020	2019	2018	2017	2016	2015	2014
<b>Schedule of Changes in Net Pension Liability and Related Ratios</b>								
Total pension liability								
Service cost	\$ 323,429	\$ 316,466	\$ 347,759	\$ 339,442	\$ 320,580	\$ 279,200	\$ 268,462	\$ 258,136
Interest	942,320	898,005	879,883	835,744	933,432	880,508	802,505	760,256
Differences between expected and actual experience	(396,261)	-	(250,060)	-	(108,021)	32,827	(140,267)	-
Changes in assumptions	446,756	-	(134,918)	-	(687,325)	-	587,242	-
Benefit payments, including refunds of member contributions	<u>(565,455)</u>	<u>(564,406)</u>	<u>(522,047)</u>	<u>(536,908)</u>	<u>(545,744)</u>	<u>(511,431)</u>	<u>(466,648)</u>	<u>(464,206)</u>
Net change in total pension liability	750,789	650,065	320,617	638,278	(87,078)	681,104	1,051,294	554,186
Total pension liability - July 1	<u>13,914,983</u>	<u>13,264,918</u>	<u>12,944,301</u>	<u>12,306,023</u>	<u>12,393,101</u>	<u>11,711,997</u>	<u>10,660,703</u>	<u>10,106,517</u>
Total pension liability - June 30 (a)	<u>\$ 14,665,772</u>	<u>\$ 13,914,983</u>	<u>\$ 13,264,918</u>	<u>\$ 12,944,301</u>	<u>\$ 12,306,023</u>	<u>\$ 12,393,101</u>	<u>\$ 11,711,997</u>	<u>\$ 10,660,703</u>
Plan fiduciary net position								
Contributions - employer	\$ 297,075	\$ 291,581	\$ 360,192	\$ 355,000	\$ 390,000	\$ 383,000	\$ 391,857	\$ 341,866
Contributions - member	134,982	147,083	143,319	142,277	144,665	145,302	137,917	137,271
Net investment income (loss)	3,508,816	(50,772)	669,078	782,543	1,100,157	43,338	399,506	1,265,162
Benefit payments, including refunds of member contributions	(565,455)	(564,406)	(522,047)	(536,908)	(545,744)	(511,431)	(466,648)	(464,206)
Administration	<u>(23,376)</u>	<u>(25,110)</u>	<u>(29,636)</u>	<u>(37,605)</u>	<u>(6,323)</u>	<u>(22,358)</u>	<u>(30,021)</u>	<u>(58,327)</u>
Net change in plan fiduciary net position	3,352,042	(201,624)	620,906	705,307	1,082,755	37,851	432,611	1,221,766
Plan fiduciary net position - July 1	<u>12,447,803</u>	<u>12,649,427</u>	<u>12,028,521</u>	<u>11,323,214</u>	<u>10,240,459</u>	<u>10,202,608</u>	<u>9,769,997</u>	<u>8,548,231</u>
Plan fiduciary net position - June 30 (b)	<u>\$ 15,799,845</u>	<u>\$ 12,447,803</u>	<u>\$ 12,649,427</u>	<u>\$ 12,028,521</u>	<u>\$ 11,323,214</u>	<u>\$ 10,240,459</u>	<u>\$ 10,202,608</u>	<u>\$ 9,769,997</u>
Net pension liability (asset) - June 30 (a)-(b)	<u>\$ (1,134,073)</u>	<u>\$ 1,467,180</u>	<u>\$ 615,491</u>	<u>\$ 915,780</u>	<u>\$ 982,809</u>	<u>\$ 2,152,642</u>	<u>\$ 1,509,389</u>	<u>\$ 890,706</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>107.73%</u>	<u>89.46%</u>	<u>95.36%</u>	<u>92.93%</u>	<u>92.01%</u>	<u>82.63%</u>	<u>87.11%</u>	<u>91.64%</u>
Covered payroll	<u>\$ 3,752,787</u>	<u>\$ 3,959,755</u>	<u>\$ 3,816,631</u>	<u>\$ 3,854,118</u>	<u>\$ 3,714,813</u>	<u>\$ 3,576,586</u>	<u>\$ 3,439,025</u>	<u>\$ 3,166,740</u>
Net pension liability (asset) as a percentage of covered payroll	<u>(30.22%)</u>	<u>37.05%</u>	<u>16.13%</u>	<u>23.76%</u>	<u>26.46%</u>	<u>60.19%</u>	<u>43.89%</u>	<u>28.13%</u>
<b>Schedule of Investment Returns</b>								
Annual money weighted rate of return, net of investment expense	<u>28.45%</u>	<u>-0.40%</u>	<u>5.59%</u>	<u>6.81%</u>	<u>10.93%</u>	<u>0.43%</u>	<u>4.15%</u>	<u>15.10%</u>

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

**Town of Monroe, Connecticut**  
**Required Supplementary Information**

**Town Retirement Income Plan**  
**Schedule of Contributions**  
**Last Ten Years**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Actuarially determined contributions	\$ 297,075	\$ 291,581	\$ 360,192	\$ 354,017	\$ 389,752	\$ 382,281	\$ 394,666	\$ 388,045	\$ 381,679	\$ 564,832
Contributions in relation to the actuarially determined contribution	<u>297,075</u>	<u>291,581</u>	<u>360,192</u>	<u>355,000</u>	<u>390,000</u>	<u>383,000</u>	<u>391,857</u>	<u>341,866</u>	<u>301,267</u>	<u>102,101</u>
Contribution excess (deficiency)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 983</u>	<u>\$ 248</u>	<u>\$ 719</u>	<u>\$ (2,809)</u>	<u>\$ (46,179)</u>	<u>\$ (80,412)</u>	<u>\$ (462,731)</u>
Covered payroll	<u>\$3,752,787</u>	<u>\$3,959,755</u>	<u>\$3,816,631</u>	<u>\$3,854,118</u>	<u>\$3,714,813</u>	<u>\$3,576,586</u>	<u>\$3,439,025</u>	<u>\$3,166,740</u>	<u>\$2,732,999</u>	<u>\$3,205,710</u>
Contributions as a percentage of covered payroll	<u>7.92%</u>	<u>7.36%</u>	<u>9.44%</u>	<u>9.21%</u>	<u>10.50%</u>	<u>10.71%</u>	<u>11.39%</u>	<u>10.80%</u>	<u>11.02%</u>	<u>3.18%</u>



Town of Monroe, Connecticut

Notes to Required Supplementary Information

Town Retirement Income Plan  
Schedule of Contributions  
Last Eight Years (1)

	2021	2020	2019	2018	2017	2016	2015	2014
Changes of Benefit Terms	None	None	None	None	None	None	None	None
The actuarially determined contribution rates are calculated as of	July 1, 2018	July 1, 2018	July 1, 2016	July 1, 2016	July 1, 2014	July 1, 2014	July 1, 2012	July 1, 2012
Actuarial methods and assumptions used to determine contribution rates:								
Actuarial Cost Method	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal
Amortization Method	Level percentage	Level percentage	Level percentage	Level percentage	Level percentage	Level percentage	Level dollar	Level dollar
Asset Valuation Method	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing
Inflation	2.75%	2.75%	2.75%	2.75%	3.00%	3.00%	3.00%	3.00%
Salary Increases	3.75%	3.75%	3.75%	3.75%	4.00%	4.00%	4.00%	4.00%
Investment Rate of Return (Net)	6.75%	6.75%	6.75%	6.75%	7.50%	7.50%	7.50%	7.50%
Mortality	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2000 Mortality with no collar adjustment projected to valuation date with Scale MP-2014	RP-2000 Mortality with no collar adjustment projected to valuation date with Scale MP-2014	RP-2000 Mortality Table projected to the valuation date with scale AA	RP-2000 Mortality Table projected to the valuation date with scale AA

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

## Town of Monroe, Connecticut

## Required Supplementary Information

Education Retirement Income Plan  
Last Eight Years (1)

	2021	2020	2019	2018	2017	2016	2015	2014
<b>Schedule of Changes in Net Pension Liability and Related Ratios</b>								
Total pension liability								
Service cost	\$ 431,312	\$ 422,026	\$ 390,732	\$ 381,387	\$ 423,345	\$ 397,551	\$ 382,260	\$ 367,558
Interest	1,004,480	957,653	933,269	889,277	998,818	943,960	903,638	849,759
Differences between expected and actual experience	48,220	-	(206,638)	-	(133,712)	12,337	(857,153)	-
Changes in assumptions	(456,361)	-	(139,041)	-	(744,769)	-	673,066	-
Benefit payments, including refunds of member contributions	(723,124)	(668,242)	(629,157)	(627,400)	(660,562)	(636,276)	(524,668)	(503,012)
Net change in total pension liability	304,527	711,437	349,165	643,264	(116,880)	717,572	577,143	714,305
Total pension liability - July 1	14,805,525	14,094,088	13,744,923	13,101,659	13,218,539	12,500,967	11,923,824	11,209,519
Total pension liability - June 30 (a)	<u>\$15,110,052</u>	<u>\$14,805,525</u>	<u>\$14,094,088</u>	<u>\$13,744,923</u>	<u>\$13,101,659</u>	<u>\$13,218,539</u>	<u>\$12,500,967</u>	<u>\$11,923,824</u>
Plan fiduciary net position								
Contributions - employer	\$ 345,033	\$ 339,015	\$ 356,474	\$ 350,342	\$ 385,429	\$ 367,541	\$ 367,541	\$ 349,519
Contributions - member	211,981	216,407	218,017	218,797	209,551	204,700	210,767	198,033
Net investment income (loss)	3,414,140	(107,020)	642,730	769,615	1,105,691	38,494	253,090	1,213,572
Benefit payments, including refunds of member contributions	(723,124)	(668,242)	(629,157)	(627,400)	(660,562)	(636,276)	(524,668)	(503,012)
Administration	(24,420)	(16,080)	(40,139)	(33,816)	(9,746)	(16,620)	(14,664)	-
Other	-	-	47,357	-	-	-	9,034	-
Net change in plan fiduciary net position	3,223,610	(235,920)	595,282	677,538	1,030,363	(42,161)	301,100	1,258,112
Plan fiduciary net position - July 1	12,348,557	12,584,477	11,989,195	11,311,657	10,281,294	10,323,455	10,022,355	8,764,243
Plan fiduciary net position - June 30 (b)	<u>\$15,572,167</u>	<u>\$12,348,557</u>	<u>\$12,584,477</u>	<u>\$11,989,195</u>	<u>\$11,311,657</u>	<u>\$10,281,294</u>	<u>\$10,323,455</u>	<u>\$10,022,355</u>
Net pension liability (asset) - June 30 (a)-(b)	<u>\$ (462,115)</u>	<u>\$ 2,456,968</u>	<u>\$ 1,509,611</u>	<u>\$ 1,755,728</u>	<u>\$ 1,790,002</u>	<u>\$ 2,937,245</u>	<u>\$ 2,177,512</u>	<u>\$ 1,901,469</u>
Plan fiduciary net position as a percentage of the total pension liability	103.06%	83.41%	89.29%	87.23%	86.34%	77.78%	82.58%	84.05%
Covered payroll	<u>\$ 4,562,006</u>	<u>\$ 4,938,953</u>	<u>\$ 4,760,437</u>	<u>\$ 4,170,830</u>	<u>\$ 4,020,077</u>	<u>\$ 4,435,017</u>	<u>\$ 4,264,439</u>	<u>\$ 4,439,312</u>
Net pension liability (asset) as a percentage of covered payroll	<u>(10.13%)</u>	<u>49.75%</u>	<u>31.71%</u>	<u>42.10%</u>	<u>44.53%</u>	<u>66.23%</u>	<u>51.06%</u>	<u>42.83%</u>
<b>Schedule of Investment Returns</b>								
Annual money weighted rate of return, net of investment expense	<u>28.32%</u>	<u>-0.87%</u>	<u>5.86%</u>	<u>6.74%</u>	<u>10.91%</u>	<u>0.38%</u>	<u>2.62%</u>	<u>13.80%</u>

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

**Town of Monroe, Connecticut**  
**Required Supplementary Information**  
**Education Retirement Income Plan**  
**Schedule of Contributions**  
**Last Ten Years**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Actuarially determined contributions	\$ 345,033	\$ 339,015	\$ 356,475	\$ 350,452	\$ 385,429	\$ 376,663	\$ 356,619	\$ 349,519	\$ 357,276	\$ 348,507
Contributions in relation to the actuarially determined contribution	<u>345,033</u>	<u>339,015</u>	<u>356,474</u>	<u>350,342</u>	<u>385,429</u>	<u>367,541</u>	<u>367,541</u>	<u>349,519</u>	<u>357,276</u>	<u>357,276</u>
Contribution excess (deficiency)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1)</u>	<u>\$ (110)</u>	<u>\$ -</u>	<u>\$ (9,122)</u>	<u>\$ 10,922</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,769</u>
Covered payroll	<u>\$ 4,562,006</u>	<u>\$ 4,938,953</u>	<u>\$ 4,760,437</u>	<u>\$ 4,170,830</u>	<u>\$ 4,020,077</u>	<u>\$ 4,435,017</u>	<u>\$ 4,264,439</u>	<u>\$ 4,439,312</u>	<u>N/A</u>	<u>\$ 3,839,606</u>
Contributions as a percentage of covered payroll	<u>7.56%</u>	<u>6.86%</u>	<u>7.49%</u>	<u>8.40%</u>	<u>9.59%</u>	<u>8.29%</u>	<u>8.62%</u>	<u>7.87%</u>	<u>N/A</u>	<u>9.31%</u>

Town of Monroe, Connecticut

Notes to Required Supplementary Information

Education Retirement Income Plan  
Schedule of Contributions  
Last Eight Years (1)

	2021	2020	2019	2018	2017	2016	2015	2014
Changes of Benefit Terms	None	None	None	None	None	None	None	None
The actuarially determined contribution rates are calculated as of	July 1, 2018	July 1, 2018	July 1, 2016	July 1, 2016	July 1, 2014	July 1, 2014	July 1, 2012	July 1, 2012
Actuarial methods and assumptions used to determine contribution rates:								
Actuarial Cost Method	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Entry age normal
Amortization Method	Level percentage	Level percentage	Level percentage	Level percentage	Level percentage	Level percentage	Level dollar	Level dollar
Asset Valuation Method	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing
Inflation	2.75%	2.75%	2.75%	2.75%	3.00%	3.00%	3.00%	3.00%
Salary Increases	3.75%	3.75%	3.75%	3.75%	4.00%	4.00%	4.00%	4.00%
Investment Rate of Return (Net)	6.75%	6.75%	6.75%	6.75%	7.50%	7.50%	7.50%	7.50%
Mortality	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2000 Mortality with no collar adjustments projected to valuation date with Scale MP-2014	RP-2000 Mortality with no collar adjustments projected to valuation date with Scale MP-2014	RP-2000 Mortality Table projected to the valuation date with Scale AA	RP-2000 Mortality Table projected to the valuation date with Scale AA

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

## Town of Monroe, Connecticut

## Required Supplementary Information

**Connecticut Municipal Employees' Retirement System  
Police Officers and Firefighters With Social Security Sub Plan  
Last Seven Years (1)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
<b><u>Schedule of Proportionate Share of the Net Pension Liability</u></b>							
Town's proportion of the net pension liability	<u>7.829227%</u>	<u>8.825715%</u>	<u>7.988970%</u>	<u>8.332825%</u>	<u>8.332825%</u>	<u>8.754860%</u>	<u>8.754860%</u>
Town's proportionate share of the net pension liability	<u>\$6,460,938</u>	<u>\$6,430,746</u>	<u>\$5,427,638</u>	<u>\$3,331,755</u>	<u>\$3,895,673</u>	<u>\$2,678,744</u>	<u>\$2,116,810</u>
Town's covered payroll	<u>\$3,482,952</u>	<u>\$3,919,896</u>	<u>\$4,525,278</u>	<u>\$3,858,797</u>	<u>\$3,858,797</u>	<u>\$3,507,399</u>	<u>\$3,507,399</u>
Town's proportionate share of the net pension liability as a percentage of its covered payroll	<u>185.50%</u>	<u>164.05%</u>	<u>119.94%</u>	<u>86.34%</u>	<u>100.96%</u>	<u>76.37%</u>	<u>60.35%</u>
Total plan fiduciary net position as a percentage of the total pension liability	<u>71.18%</u>	<u>72.69%</u>	<u>73.60%</u>	<u>91.68%</u>	<u>88.29%</u>	<u>92.75%</u>	<u>90.48%</u>

66

**Schedule of Contributions**

Contractually required contribution	\$ 694,827	\$ 809,775	\$ 706,224	\$ 645,577	\$ 645,577	\$ 633,992	\$ 608,354
Contributions in relation to the contractually required contribution	<u>694,827</u>	<u>809,775</u>	<u>706,224</u>	<u>645,577</u>	<u>645,577</u>	<u>633,992</u>	<u>608,354</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's covered payroll	<u>\$3,316,597</u>	<u>\$4,059,023</u>	<u>\$4,122,732</u>	<u>\$3,768,692</u>	<u>\$3,858,799</u>	<u>\$3,789,552</u>	<u>\$3,586,993</u>
Contributions as a percentage of covered payroll	<u>20.95%</u>	<u>19.95%</u>	<u>17.13%</u>	<u>17.13%</u>	<u>16.73%</u>	<u>16.73%</u>	<u>16.96%</u>

(1) This schedule is intended to present information for 10 years. Additional years will be presented as the information becomes available.

Town of Monroe, Connecticut

Notes to Required Supplementary Information

Connecticut Municipal Employees' Retirement System  
Schedule of Contributions  
Last Seven Years (1)

	2021	2020	2019	2018	2017	2016	2015
Changes of Benefit Terms	None	None	None	None	None	None	None
The actuarially determined contribution rates are calculated as of	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2016	June 30, 2016	June 30, 2014	June 30, 2014
Actuarial methods and assumptions used to determine contribution rates:							
Actuarial Cost Method	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization Method	Level dollar, closed	Level dollar, closed	Level dollar, closed	Level dollar, closed	Level dollar, closed	Level dollar, closed	Level dollar, closed
Remaining Amortization Period	19 years	20 years	21 years	23 years	23 years	25 years	25 years
Asset Valuation Method	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing	5 year smoothing
Inflation	2.50%	2.50%	2.50%	3.25%	3.25%	3.25%	3.25%
Salary Increases	3.50%-10.00%, average, including inflation	3.50%-10.00%, average, including inflation	3.50%-10.00%, average, including inflation	4.25%-11.00%, average, including inflation	4.25%-11.00%, average, including inflation	4.25%-11.00%, average, including inflation	4.25%-11.00%, average, including inflation
Cost-of-Living Adjustments	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards	After January 1, 2002, 2.5% minimum Prior to January 1, 2002, 2.5% up to age 65, 3.25% afterwards
Social Security Wage Base	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%	3.50%
Investment Rate of Return (Net)	7.00%	7.00%	7.00%	8.00%	8.00%	8.00%	8.00%
Mortality	General Employees: RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB Police and Fire: RP-2014 Blue Collar Mortality Table adjusted to 2006 projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB	General Employees: RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB Police and Fire: RP-2014 Blue Collar Mortality Table adjusted to 2006 projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB	General Employees: RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB Police and Fire: RP-2014 Blue Collar Mortality Table adjusted to 2006 projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB	RP-2000 Combined Mortality Table projected 19 years using scale AA, with a two year setback for males and females for the period after service retirement and for dependent beneficiaries	RP-2000 Combined Mortality Table projected 19 years using scale AA, with a two year setback for males and females for the period after service retirement and for dependent beneficiaries	RP-2000 Combined Mortality Table projected 19 years using scale AA, with a two year setback for males and females for the period after service retirement and for dependent beneficiaries	RP-2000 Combined Mortality Table projected 19 years using scale AA, with a two year setback for males and females for the period after service retirement and for dependent beneficiaries

(1) This schedule is intended to present information for 10 years. Additional years will be presented as the information becomes available.

Town of Monroe, Connecticut

Required Supplementary Information

Connecticut State Teachers' Retirement System  
Last Seven Years (3)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
<b><u>Schedule of Proportionate Share of the Net Pension Liability</u></b>							
Town's proportion of the net pension liability	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net pension liability associated with the Town	<u>129,174,493</u>	<u>114,804,732</u>	<u>88,521,118</u>	<u>94,485,584</u>	<u>99,683,015</u>	<u>76,967,634</u>	<u>71,141,153</u>
Total	<u>\$ 129,174,493</u>	<u>\$ 114,804,732</u>	<u>\$ 88,521,118</u>	<u>\$ 94,485,584</u>	<u>\$ 99,683,015</u>	<u>\$ 76,967,634</u>	<u>\$ 71,141,153</u>
Town's covered payroll	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
Town's proportionate share of the net pension liability as a percentage of its covered payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>49.24%</u>	<u>52.00%</u>	<u>57.69%</u>	<u>55.93%</u>	<u>52.26%</u>	<u>59.50%</u>	<u>61.51%</u>
<b><u>Schedule of Contributions</u></b>							
Contractually required contribution (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the contractually required contribution	-	-	-	-	-	-	-
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's covered payroll	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
Contributions as a percentage of covered payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

(1) Local employers are not required to contribute to the plan.

(2) Not applicable since 0% proportional share of the net pension liability

(3) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

Town of Monroe, Connecticut

Notes to Required Supplementary Information

Connecticut State Teachers' Retirement System  
Schedule of Contributions  
Last Seven Years (1)

	2021	2020	2019	2018	2017	2016	2015
Changes of Benefit Terms	None	None	Beginning January 1, 2018, member contributions increased from 6.00% to 7.00% of salary	None	None	None	None
The actuarially determined contribution rates are calculated as of	June 30, 2020	June 30, 2018	June 30, 2018	June 30, 2016	June 30, 2016	June 30, 2014	June 30, 2014
Actuarial methods and assumptions used to determine contribution rates:							
Actuarial Cost Method	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization Method	Level percent of salary, closed, grading to a level dollar	Level percent of salary, closed, grading to a level dollar	Level percent of salary, closed, grading to a level dollar	Level percent of salary, closed	Level percent of salary, closed	Level percent of salary, closed	Level percent of salary, closed
Remaining Amortization Period	27.8 years	30 years	30 years	20.4 years	20.4 years	21.4 years	22.4 years
Asset Valuation Method	4 year smoothing	4 year smoothing	4 year smoothing	4 year smoothing	4 year smoothing	4 year smoothing	4 year smoothing
Inflation	2.50%	2.50%	2.75%	2.75%	2.75%	3.00%	3.00%
Salary Increases	3.00%-6.50%, average, including inflation	3.25%-6.50%, average, including inflation	3.25%-6.50%, average, including inflation	3.25%-6.50%, average, including inflation	3.25%-6.50%, average, including inflation	3.75%-7.00%, average, including inflation	3.75%-7.00%, average, including inflation
Cost-of-Living Adjustments	1.75%-3.00% based on retirement date	1.75%-3.00% based on retirement date	1.75%-3.00% based on retirement date	1.75%-3.00% based on retirement date	1.75%-3.00% based on retirement date	2.00%-3.00% based on retirement date	2.00%-3.00% based on retirement date
Investment Rate of Return (Net)	6.90%	6.90%	8.00%	8.00%	8.00%	8.00%	8.00%
Mortality	PubT-2010 Table projected generationally with MP-2019	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2000 Combined Mortality Table projected 19 years using scale AA	RP-2000 Combined Mortality Table projected 19 years using scale AA

(1) This schedule is intended to present information for 10 years. Additional years will be presented as they become available.



## Town of Monroe, Connecticut

## Required Supplementary Information

Police Other Post-Employment Benefit ("OPEB") Plan  
Last Five Years (1)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b><u>Schedule of Changes in Net OPEB Liability and Related Ratios</u></b>					
Total OPEB liability					
Service cost	\$ 119,809	\$ 121,080	\$ 141,451	\$ 134,375	\$ 130,779
Interest	149,541	145,481	167,658	153,598	138,377
Differences between expected and actual experience	58,158	(144,343)	(394,118)	(35,893)	(11,163)
Changes in assumptions	277,870	-	(70,766)	-	-
Benefit payments, including refunds of member contributions	<u>(46,316)</u>	<u>(70,294)</u>	<u>(68,687)</u>	<u>(33,631)</u>	<u>(49,256)</u>
Net change in total OPEB liability	559,062	51,924	(224,462)	218,449	208,737
Total OPEB liability - July 1	<u>2,203,615</u>	<u>2,151,691</u>	<u>2,376,153</u>	<u>2,157,704</u>	<u>1,948,967</u>
Total OPEB liability - June 30 (a)	<u>\$ 2,762,677</u>	<u>\$ 2,203,615</u>	<u>\$ 2,151,691</u>	<u>\$ 2,376,153</u>	<u>\$ 2,157,704</u>
Plan fiduciary net position					
Contributions - employer	181,755	205,258	256,555	223,631	189,896
Contributions - member	85,924	84,510	83,915	72,824	33,807
Net investment income (loss)	336,106	32,594	49,708	5,332	297
Benefit payments, including refunds of member contributions	(46,316)	(70,294)	(68,687)	(33,631)	(49,256)
Administrative expenses	<u>(9,900)</u>	<u>(2,800)</u>	<u>(12,000)</u>	<u>-</u>	<u>-</u>
Net change in plan fiduciary net position	547,569	249,268	309,491	268,156	174,744
Plan fiduciary net position - July 1	<u>1,253,997</u>	<u>1,004,729</u>	<u>695,238</u>	<u>427,082</u>	<u>252,338</u>
Plan fiduciary net position - June 30 (b)	<u>\$ 1,801,566</u>	<u>\$ 1,253,997</u>	<u>\$ 1,004,729</u>	<u>\$ 695,238</u>	<u>\$ 427,082</u>
Net OPEB liability - June 30 (a)-(b)	<u>\$ 961,111</u>	<u>\$ 949,618</u>	<u>\$ 1,146,962</u>	<u>\$ 1,680,915</u>	<u>\$ 1,730,622</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>65.21%</u>	<u>56.91%</u>	<u>46.69%</u>	<u>29.26%</u>	<u>19.79%</u>
Covered payroll	<u>\$ 3,197,430</u>	<u>\$ 3,518,717</u>	<u>\$ 3,399,727</u>	<u>\$ 3,377,844</u>	<u>\$ 3,287,439</u>
Net OPEB liability as a percentage of covered payroll	<u>30.06%</u>	<u>26.99%</u>	<u>33.74%</u>	<u>49.76%</u>	<u>52.64%</u>
<b><u>Schedule of Investment Returns</u></b>					
Annual money-weighted rate of return, net of investment expenses	<u>40.72%</u>	<u>3.13%</u>	<u>6.81%</u>	<u>1.60%</u>	<u>0.09%</u>

(1) This schedule is intended to present information for 10 years. Additional years will be presented as they become available.

ANNUAL REPORT OF THE TOWN OF MONROE – 2022  
See Notes to Required Supplementary Information.

SECTION 2

Town of Monroe, Connecticut

Required Supplementary Information

Police Other Post Employment Benefit ("OPEB") Plan  
Schedule of Contributions  
Last Ten Years

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Actuarially determined contributions	\$ 181,755	\$ 134,964	\$ 187,868	\$ 186,574	\$ 109,498	\$ 106,000	\$ 179,057	\$ 175,750	\$ 162,881	\$ 159,926
Contributions in relation to the actuarially determined contribution	<u>181,755</u>	<u>205,258</u>	<u>256,555</u>	<u>223,631</u>	<u>189,896</u>	<u>94,479</u>	<u>27,390</u>	<u>31,212</u>	<u>46,500</u>	<u>42,515</u>
Contribution excess (deficiency)	<u>\$ -</u>	<u>\$ 70,294</u>	<u>\$ 68,687</u>	<u>\$ 37,057</u>	<u>\$ 80,398</u>	<u>\$ (11,521)</u>	<u>\$ (151,667)</u>	<u>\$ (144,538)</u>	<u>\$ (116,381)</u>	<u>\$ (117,411)</u>
Covered payroll	<u>\$ 3,197,430</u>	<u>\$ 3,518,717</u>	<u>\$ 3,399,727</u>	<u>\$ 3,377,844</u>	<u>\$ 3,287,439</u>	<u>\$ 3,129,570</u>	<u>\$ 3,129,570</u>	<u>\$ 2,732,999</u>	<u>\$ 2,732,999</u>	<u>\$ 2,702,454</u>
Contributions as a percentage of covered payroll	<u>5.68%</u>	<u>5.83%</u>	<u>7.55%</u>	<u>6.62%</u>	<u>5.78%</u>	<u>3.02%</u>	<u>0.88%</u>	<u>1.14%</u>	<u>1.70%</u>	<u>1.57%</u>

Town of Monroe, Connecticut

Notes to Required Supplementary Information

Police Other Post Employment Benefits ("OPEB") Plan  
Schedule of Contributions  
Last Five Years (1)

	2021	2020	2019	2018	2017
Changes of Benefit Terms	None	None	None	None	None
The actuarially determined contribution rates are calculated as of	July 1, 2018	July 1, 2018	July 1, 2016	July 1, 2016	July 1, 2014
Actuarial methods and assumptions used to determine contribution rates:					
Actuarial Cost Method	Entry age normal	Entry age normal	Entry age normal	Entry age normal	Projected unit credit
Amortization Method	Level percentage	Level percentage	Level percentage	Level percentage	Level dollar
Asset Valuation Method	Fair value	Fair value	Fair value	Fair value	Fair value
Inflation	2.50%	2.50%	2.75%	2.75%	N/A
Salary Increases	3.50%	3.50%	3.75%	3.75%	N/A
Investment Rate of Return (Net)	6.75%	6.75%	6.75%	6.75%	7.00%
Mortality	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2018	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2014 adjusted to 2006 total dataset mortality table projected to valuation date with scale MP-2016	RP-2000 projected to the valuation date with Scale BB

105

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

N/A - Not Available

## Town of Monroe, Connecticut

## Required Supplementary Information

**Education Other Post-Employment Benefit ("OPEB") Plan  
Schedule of Changes in the OPEB Liability and Related Ratios  
Last Four Years (2)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
OPEB liability				
Service cost	\$ 569,848	\$ 425,078	\$ 325,702	\$ 326,852
Interest	307,705	414,750	395,786	370,243
Differences between expected and actual experience	469,933	(270,621)	742,226	(22,271)
Changes in assumptions	535,184	1,669,901	407,507	(314,406)
Benefit payments, including refunds of member contributions	<u>(267,892)</u>	<u>(284,797)</u>	<u>(475,936)</u>	<u>(472,843)</u>
Net change in total OPEB liability	1,614,778	1,954,311	1,395,285	(112,425)
OPEB liability - July 1	<u>13,486,635</u>	<u>11,532,324</u>	<u>10,137,039</u>	<u>10,249,464</u>
OPEB liability - June 30 (1)	<u>\$ 15,101,413</u>	<u>\$ 13,486,635</u>	<u>\$ 11,532,324</u>	<u>\$ 10,137,039</u>
Covered-employee payroll	<u>\$ 36,178,699</u>	<u>\$ 36,351,008</u>	<u>\$ 35,429,832</u>	<u>\$ 33,795,006</u>
Total OPEB liability as a percentage of covered-employee payroll	<u>41.74%</u>	<u>37.10%</u>	<u>32.55%</u>	<u>30.00%</u>

(1) There are no assets that are being accumulated in a trust that meets the criteria in GASB No. 75 to pay benefits

(2) This schedule is intended to present information for 10 years. Additional years will be presented as they become available.

Town of Monroe, Connecticut

Required Supplementary Information

Connecticut State Teachers' Retirement Board Retiree Health Insurance Plan  
Last Four Years (3)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b><u>Schedule of Proportionate Share of the Net OPEB Liability</u></b>				
Town's proportion of the net OPEB liability	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Town's proportionate share of the collective net OPEB liability	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net OPEB liability associated with the Town	<u>19,266,380</u>	<u>17,904,446</u>	<u>17,695,969</u>	<u>24,319,519</u>
Total	<u>\$19,266,380</u>	<u>\$17,904,446</u>	<u>\$17,695,969</u>	<u>\$24,319,519</u>
Town's covered payroll	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>2.50%</u>	<u>2.08%</u>	<u>1.49%</u>	<u>1.79%</u>

**Schedule of Contributions**

Contractually required contribution (1)	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the contractually required contribution	-	-	-	-
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's covered payroll	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
Contributions as a percentage of covered payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

(1) Local employers are not required to contribute to the plan

(2) Not applicable since 0% proportional share of the net OPEB liability

(3) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

## Town of Monroe, Connecticut

## Notes to Required Supplementary Information

**Connecticut State Teachers' Retirement Board Retiree Health Insurance Plan  
Schedule of Contributions  
Last Four Years (1)**

	2021	2020	2019	2018
Changes of Benefit Terms	None	None	None	None
The actuarially determined contribution rates are calculated as of	June 30, 2020	June 30, 2018	June 30, 2018	June 30, 2016
Actuarial methods and assumptions used to determine contribution rates:				
Actuarial Cost Method	Entry age	Entry age	Entry age	Entry age
Amortization Method	Level percentage, closed	Level percentage, open	Level percentage, open	Level percentage, open
Amortization Period	30 years	30 years	30 years	30 years
Asset Valuation Method	Fair Value	Fair Value	Fair Value	Fair Value
Inflation	2.50%	2.75%	2.75%	2.75%
Healthcare Inflation Rate	Initial 5.125% decreasing to 4.50% (ultimate) by 2023	Initial 5.95% decreasing to 4.75% (ultimate) by 2025	Initial 5.95% decreasing to 4.75% (ultimate) by 2025	Initial 7.25% decreasing to 5.00% (ultimate) by 2022
Salary Increases	3.00% to 6.50%, including inflation	3.25% to 6.50%, including inflation	3.25% to 6.50%, including inflation	3.25% to 6.50%, including inflation
Investment Rate of Return (Net)	3.00%	3.00%	3.00%	4.25%
Mortality	PubT-2010 Table projected generationally with MP-2019	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale	RP-2014 White Collar table projected to the year 2020 using the BB improvement scale

(1) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

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# Supplemental Schedules

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# General Fund

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The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, culture and recreation, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units.

For reporting in accordance with generally accepted accounting principles, the general fund includes certain funds that are required to be reported as part of the general fund under the requirements of GASB No. 54.

<b>Fund</b>	<b>Funding Source</b>	<b>Function</b>
Special Education Fund	Transfers in	To account for transfers in received to fund unanticipated fluctuations in special education expenditures
Emergency Disaster Relief Fund	Transfers in	To account for transfers in received to fund emergency disaster relief
COVID-19 Fund	Grants and contributions	To account for funds received to fund COVID-19 relief



Town of Monroe, Connecticut

General Fund  
Combining Balance Sheet  
June 30, 2021

	General Fund	Special Education Fund	Emergency Disaster Relief Fund	COVID-19 Fund	Elimination Entries	Total General Fund
<u>Assets</u>						
Cash	\$ 422,761	\$ -	\$ -	\$ -	\$ -	\$ 422,761
Investments	28,474,998	-	-	-	-	28,474,998
Restricted investments	1,119,000	-	-	-	-	1,119,000
Receivables (net):						
Property taxes	1,559,216	-	-	-	-	1,559,216
Accounts	153,488	-	-	-	-	153,488
Due from other funds	815,414	1,000,000	500,000	2,945,583	(4,445,583)	815,414
<b>Total assets</b>	<b>\$ 32,544,877</b>	<b>\$ 1,000,000</b>	<b>\$ 500,000</b>	<b>\$ 2,945,583</b>	<b>\$ (4,445,583)</b>	<b>\$ 32,544,877</b>
<u>Liabilities</u>						
Accounts payable	\$ 2,163,162	\$ -	\$ -	\$ 779	\$ -	\$ 2,163,941
Accrued payroll and related	599,618	-	-	-	-	599,618
Due to other funds	9,495,373	-	-	-	(4,445,583)	5,049,790
Unearned revenue	-	-	-	23,715	-	23,715
Performance bonds	1,076,736	-	-	-	-	1,076,736
Other	62,889	-	-	-	-	62,889
<b>Total liabilities</b>	<b>13,397,778</b>	<b>-</b>	<b>-</b>	<b>24,494</b>	<b>(4,445,583)</b>	<b>8,976,689</b>
<u>Deferred Inflows of Resources</u>						
Unavailable revenue:						
Property taxes	1,559,216	-	-	-	-	1,559,216
<u>Fund Balances</u>						
Restricted	371,072	-	-	-	-	371,072
Committed	-	1,000,000	500,000	2,921,089	-	4,421,089
Assigned	3,202,816	-	-	-	-	3,202,816
Unassigned	14,013,995	-	-	-	-	14,013,995
<b>Total fund balances</b>	<b>17,587,883</b>	<b>1,000,000</b>	<b>500,000</b>	<b>2,921,089</b>	<b>-</b>	<b>22,008,972</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 32,544,877</b>	<b>\$ 1,000,000</b>	<b>\$ 500,000</b>	<b>\$ 2,945,583</b>	<b>\$ (4,445,583)</b>	<b>\$ 32,544,877</b>

109

Town of Monroe, Connecticut

General Fund  
 Combining Schedule of Revenues, Expenditures and Changes in Fund Balances  
 For the Year Ended June 30, 2021

	General Fund	Special Education Fund	Emergency Disaster Relief Fund	COVID-19 Fund	Elimination Entries	Total General Fund
Revenues:						
Property taxes	\$ 79,305,702	\$ -	\$ -	\$ -	\$ -	\$ 79,305,702
Intergovernmental	14,321,835	-	-	3,174,307	-	17,496,142
Charges for services	1,970,596	-	-	-	-	1,970,596
Contributions	-	-	-	34,034	-	34,034
Income from investments	65,756	-	-	-	-	65,756
Other	35,562	-	-	-	-	35,562
Total revenues	95,699,451	-	-	3,208,341	-	98,907,792
Expenditures:						
Current:						
General government	8,442,464	-	-	-	-	8,442,464
Public safety	8,032,443	-	-	-	-	8,032,443
Public works	3,452,530	-	-	-	-	3,452,530
Health and welfare	323,530	-	-	245,659	-	569,189
Culture and recreation	1,591,392	-	-	-	-	1,591,392
Education	64,973,834	-	-	-	-	64,973,834
Debt service	6,212,747	-	-	-	-	6,212,747
Capital outlay	1,474	-	-	-	-	1,474
Total expenditures	93,030,414	-	-	245,659	-	93,276,073
Excess (deficiency) of revenues over expenditures	2,669,037	-	-	2,962,682	-	5,631,719
Other financing sources (uses):						
Transfers in	433,338	500,000	-	-	(500,000)	433,338
Transfers out	(2,325,382)	-	-	(13,174)	500,000	(1,838,556)
Net other financing sources (uses)	(1,892,044)	500,000	-	(13,174)	-	(1,405,218)
Net change in fund balances	776,993	500,000	-	2,949,508	-	4,226,501
Fund balances - July 1, 2020	16,810,890	500,000	500,000	(28,419)	-	17,782,471
Fund balances - June 30, 2021	\$ 17,587,883	\$ 1,000,000	\$ 500,000	\$ 2,921,089	\$ -	\$ 22,008,972

**Town of Monroe, Connecticut**  
**Report of Tax Collector**  
**For the Year Ended June 30, 2021**

Grand List Year	Uncollected Taxes July 1, 2020	Current Year Levy	Lawful Corrections		Transfers to Suspense	Adjusted Taxes Collectible	Collections			Uncollected Taxes June 30, 2021
			Additions	Deductions			Net Taxes Collected	Interest and Liens	Total	
2012	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 120	\$ 169	\$ 289	\$ -
2013	10,250	-	-	-	-	10,250	121	150	271	10,129
2014	9,075	-	-	-	-	9,075	134	139	273	8,941
2015	9,247	-	-	-	-	9,247	137	149	286	9,110
2016	82,500	-	16	-	17,647	64,869	11,495	6,223	17,718	53,374
2017	312,092	-	397	5,101	129,857	177,531	84,322	37,885	122,207	93,209
2018	955,892	-	7,875	16,957	-	946,810	540,805	133,177	673,982	406,005
Subtotal	1,379,176	-	8,288	22,058	147,504	1,217,902	637,134	177,892	815,026	580,768
2019	-	79,190,382	105,419	175,097	3,112	79,117,592	78,310,986	129,655	78,440,641	806,606
<b>Total</b>	<b>\$ 1,379,176</b>	<b>\$ 79,190,382</b>	<b>\$ 113,707</b>	<b>\$ 197,155</b>	<b>\$ 150,616</b>	<b>\$ 80,335,494</b>	<b>\$ 78,948,120</b>	<b>\$ 307,547</b>	<b>\$ 79,255,667</b>	<b>1,387,374</b>
								Interest and liens receivable		308,842
								Allowance for doubtful accounts		(137,000)
								Property taxes (net)		<u>\$ 1,559,216</u>

# Other Governmental Funds

## Special Revenue Funds

Special revenue funds are used to account for specific revenues that are restricted, committed, or assigned to expenditures for particular purposes.

Fund	Funding Source	Function
Library Grants Fund	Grants	To account for various federal, state and local grants received for the library.
Wheeler Library Fund	Contributions	To account for revenue received from Edith S Wheeler Trust for the benefit of the library.
School Cafeteria Fund	Sale of food and grants	To account for operations of the schools' cafeterias.
Education Grants Fund	Grants	To account for various grants received for various federal, state and local grants received for educational purposes.
Education Programs Fund	Fees	To account for the various educational and extracurricular activities for which the fees were collected.
School Activity Fund	Fees	To account for fees received for school activity programs.
WMNR Radio Station Fund	Contributions and fees	To account for private donations and memberships received which fund the operations of the WMNR Radio Station.
Police Grants Fund	Grants and fees	To account for various federal, state and local grants received for law enforcement.
Police Private Duty Fund	Fees	To account for the fees received and associated private duty labor and vehicle costs.
Recreation Programs Fund	Fees	To account for the associated expenditures required to run various programs by Parks and Recreation.
Senior Center Grant and Programs Fund	Fees and grants	To account for various program expenditures at the Senior Center for the benefit of senior citizens.
Town Grants and Programs Fund	Grants, fees and contributions	To account for various specified purposes.
Town Road Grants Fund	Grants	To account for state grant revenues and related expenditures.
Waste Disposal Fund	Fees	To account for the Town's proportionate usage of the Trumbull Transfer Station.
Small Cities Fund	Grants	To account for the Community Development Block Grant to be used for housing rehabilitation.

# Other Governmental Funds

## Capital Project Funds

Capital project funds are used to account for acquisition and construction of major capital assets other than those financed by proprietary and trust funds.

<b>Fund</b>	<b>Funding Source</b>	<b>Function</b>
Plan of Conservation and Development Fund	Transfers in	To account for expenditures related to the updating and implementation of the Plan of Conservation and Development (POCD).
Local Capital Improvements Fund	Grants and fees	To account for town clerk fees and state grant revenue and related expenditures for various projects.
Reconstruction of Pepper Street Fund	Grants and bonds	To account for the grant revenue and related expenditures for the reconstruction of Pepper Street.
Police Department Renovation Fund	Grants and bonds	To account for the revenue and expenditures related to the renovation of the police station.
Education Capital Reserve Fund	Transfers in	To account for education related capital projects.

## Permanent Funds

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes as categorized by the fund title.

<b>Fund</b>	<b>Funding Source</b>	<b>Function</b>
Cornelia Rogers Fund	Contributions	To account for the annual income which is to be used from time to time as the Town may authorize.

Town of Monroe, Connecticut

Combining Balance Sheet  
Other Governmental Funds  
June 30, 2021

Special Revenue Funds

	Library Grants	Wheeler Library	School Cafeteria	Education Grants	Education Programs	School Activity	WMNR Radio Station	Police Grants	Police Private Duty
<u>Assets</u>									
Cash	\$ -	\$ -	\$ 125,395	\$ -	\$ 8,563	\$ 239,612	\$ 455,872	\$ -	\$ -
Investments	-	-	-	-	-	-	210,698	-	-
Receivables (net):									
Accounts	-	-	-	-	72,491	-	2,728	-	262,286
Intergovernmental	-	-	231,310	38,876	-	-	-	13,779	-
Loans	-	-	-	-	-	-	-	-	-
Due from other funds	6,890	47,982	-	2,948	311,478	-	-	-	1,205,216
<b>Total assets</b>	<b>\$ 6,890</b>	<b>\$ 47,982</b>	<b>\$ 356,705</b>	<b>\$ 41,824</b>	<b>\$ 392,532</b>	<b>\$ 239,612</b>	<b>\$ 669,298</b>	<b>\$ 13,779</b>	<b>\$ 1,467,502</b>
<u>Liabilities</u>									
Accounts payable	\$ -	\$ 3,050	\$ 178,743	\$ -	\$ -	\$ -	\$ 39,307	\$ 3,505	\$ -
Accrued payroll and related liabilities	-	-	-	-	3,731	-	-	-	-
Due to other funds	-	-	1,263	-	-	-	2,741	701	-
Unearned revenue	-	-	59,243	30,069	6,050	-	52,208	-	-
<b>Total liabilities</b>	<b>-</b>	<b>3,050</b>	<b>239,249</b>	<b>30,069</b>	<b>9,781</b>	<b>-</b>	<b>94,256</b>	<b>4,206</b>	<b>-</b>
<u>Fund Balances</u>									
Nonspendable	-	-	-	-	-	-	-	-	-
Restricted	6,890	44,932	117,456	-	-	-	-	9,573	-
Committed	-	-	-	11,755	382,751	239,612	575,042	-	-
Assigned	-	-	-	-	-	-	-	-	1,467,502
Unassigned	-	-	-	-	-	-	-	-	-
<b>Total fund balances</b>	<b>6,890</b>	<b>44,932</b>	<b>117,456</b>	<b>11,755</b>	<b>382,751</b>	<b>239,612</b>	<b>575,042</b>	<b>9,573</b>	<b>1,467,502</b>
<b>Total liabilities and fund balances</b>	<b>\$ 6,890</b>	<b>\$ 47,982</b>	<b>\$ 356,705</b>	<b>\$ 41,824</b>	<b>\$ 392,532</b>	<b>\$ 239,612</b>	<b>\$ 669,298</b>	<b>\$ 13,779</b>	<b>\$ 1,467,502</b>

(Continued)

Town of Monroe, Connecticut

Combining Balance Sheet  
Other Governmental Funds  
June 30, 2021

	Special Revenue Funds						Capital Project Funds	
	Recreation Programs	Senior Center Grant and Programs	Town Grants and Programs	Town Road Grants	Waste Disposal	Small Cities	Total Special Revenue Funds	Plan of Conservation and Development
<u>Assets</u>								
Cash	\$ -	\$ -	\$ 472,677	\$ -	\$ -	\$ 34,215	\$ 1,336,334	\$ -
Investments	-	-	-	-	-	-	210,698	-
Receivables (net):								
Accounts	-	-	200	-	86,672	-	424,377	-
Intergovernmental	-	-	42,593	-	-	-	326,558	-
Loans	-	-	-	-	-	186,185	186,185	-
Due from other funds	455,776	127,832	463,481	1,423,043	36,465	-	4,081,111	26,183
<b>Total assets</b>	<b>\$ 455,776</b>	<b>\$ 127,832</b>	<b>\$ 978,951</b>	<b>\$ 1,423,043</b>	<b>\$ 123,137</b>	<b>\$ 220,400</b>	<b>\$ 6,565,263</b>	<b>\$ 26,183</b>
<u>Liabilities</u>								
Accounts payable	\$ 48,840	\$ -	\$ 95,704	\$ 78,844	\$ 55,006	\$ -	\$ 502,999	\$ 4,800
Accrued payroll and related liabilities	-	-	-	-	-	-	3,731	-
Due to other funds	-	-	15,316	-	-	-	20,021	-
Unearned revenue	183,488	95,451	7,796	-	-	-	434,305	-
<b>Total liabilities</b>	<b>232,328</b>	<b>95,451</b>	<b>118,816</b>	<b>78,844</b>	<b>55,006</b>	<b>-</b>	<b>961,056</b>	<b>4,800</b>
<u>Fund Balances</u>								
Nonspendable	-	-	-	-	-	-	-	-
Restricted	-	-	477,890	1,344,199	-	220,400	2,221,340	-
Committed	223,448	32,381	382,245	-	68,131	-	1,915,365	21,383
Assigned	-	-	-	-	-	-	1,467,502	-
Unassigned	-	-	-	-	-	-	-	-
<b>Total fund balances</b>	<b>223,448</b>	<b>32,381</b>	<b>860,135</b>	<b>1,344,199</b>	<b>68,131</b>	<b>220,400</b>	<b>5,604,207</b>	<b>21,383</b>
<b>Total liabilities and fund balances</b>	<b>\$ 455,776</b>	<b>\$ 127,832</b>	<b>\$ 978,951</b>	<b>\$ 1,423,043</b>	<b>\$ 123,137</b>	<b>\$ 220,400</b>	<b>\$ 6,565,263</b>	<b>\$ 26,183</b>

(Continued)

Town of Monroe, Connecticut

Combining Balance Sheet  
Other Governmental Funds  
June 30, 2021

114

	Capital Project Funds				Total Capital Project Funds	Permanent Fund	Total Other Governmental Funds
	Local Capital Improvements	Reconstruction of Pepper Street	Police Department Renovation	Education Capital Reserve		Cornelia Rogers	
<u>Assets</u>							
Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,336,334
Investments	-	-	-	-	-	-	210,698
Receivables (net):							
Accounts	-	-	-	-	-	-	424,377
Intergovernmental	-	444,392	-	-	444,392	-	770,950
Loans	-	-	-	-	-	-	186,185
Due from other funds	204,578	-	104,771	90,650	426,182	42,264	4,549,557
<b>Total assets</b>	<b>\$ 204,578</b>	<b>\$ 444,392</b>	<b>\$ 104,771</b>	<b>\$ 90,650</b>	<b>\$ 870,574</b>	<b>\$ 42,264</b>	<b>\$ 7,478,101</b>
<u>Liabilities</u>							
Accounts payable	\$ -	\$ 27,297	\$ 96,479	\$ -	\$ 128,576	\$ -	\$ 631,575
Accrued payroll and related liabilities	-	-	-	-	-	-	3,731
Due to other funds	-	741,943	-	-	741,943	-	761,964
Unearned revenue	-	-	-	-	-	-	434,305
<b>Total liabilities</b>	<b>-</b>	<b>769,240</b>	<b>96,479</b>	<b>-</b>	<b>870,519</b>	<b>-</b>	<b>1,831,575</b>
<u>Fund Balances</u>							
Nonspendable	-	-	-	-	-	2,250	2,250
Restricted	-	3,781,550	-	-	3,781,550	40,014	6,042,904
Committed	204,578	-	8,292	90,650	324,903	-	2,240,268
Assigned	-	-	-	-	-	-	1,467,502
Unassigned	-	(4,106,398)	-	-	(4,106,398)	-	(4,106,398)
<b>Total fund balances</b>	<b>204,578</b>	<b>(324,848)</b>	<b>8,292</b>	<b>90,650</b>	<b>55</b>	<b>42,264</b>	<b>5,646,526</b>
<b>Total liabilities and fund balances</b>	<b>\$ 204,578</b>	<b>\$ 444,392</b>	<b>\$ 104,771</b>	<b>\$ 90,650</b>	<b>\$ 870,574</b>	<b>\$ 42,264</b>	<b>\$ 7,478,101</b>

(Concluded)



Town of Monroe, Connecticut

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances  
Other Governmental Funds  
For the Year Ended June 30, 2021

Special Revenue Funds

115

	Library Grants	Wheeler Library	School Cafeteria	Education Grants	Education Programs	School Activity	WMNR Radio Station	Police Grants	Police Private Duty
Revenues:									
Intergovernmental	\$ 8,961	\$ -	\$ 917,356	\$ 2,597,749	\$ 8,335	\$ -	\$ 79,058	\$ 34,894	\$ -
Charges for services	-	-	81,938	-	622,104	348,998	543,117	22,500	1,181,664
Contributions	-	-	-	-	-	-	177,341	-	-
Income from investments	-	-	50	-	-	-	50,618	-	-
Other	-	-	-	-	-	-	825	-	-
Total revenues	8,961	-	999,344	2,597,749	630,439	348,998	850,959	57,394	1,181,664
Expenditures:									
Current:									
General government	-	-	-	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-	64,756	706,230
Public works	-	-	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-	-	-	-
Culture and recreation	11,423	27,960	-	-	-	-	685,030	-	-
Education	-	-	899,565	2,597,749	690,430	345,722	-	-	-
Capital outlay	-	-	-	-	-	-	-	-	130,924
Total expenditures	11,423	27,960	899,565	2,597,749	690,430	345,722	685,030	64,756	837,154
Excess (deficiency) of revenues over expenditures	(2,462)	(27,960)	99,779	-	(59,991)	3,276	165,929	(7,362)	344,510
Other financing sources (uses):									
Transfers in	-	-	-	-	-	-	-	-	-
Net change in fund balances	(2,462)	(27,960)	99,779	-	(59,991)	3,276	165,929	(7,362)	344,510
Fund balances - July 1, 2020 (as restated)	9,352	72,892	17,677	11,755	442,742	236,336	409,113	16,935	1,122,992
Fund balances - June 30, 2021	\$ 6,890	\$ 44,932	\$ 117,456	\$ 11,755	\$ 382,751	\$ 239,612	\$ 575,042	\$ 9,573	\$ 1,467,502

(Continued)

Town of Monroe, Connecticut

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances  
Other Governmental Funds  
For the Year Ended June 30, 2021

116

	Special Revenue Funds							Capital Project Funds Plan of Conservation and Development
	Recreation Programs	Senior Center Grant and Program	Town Grants and Programs	Town Road Grants	Waste Disposal	Small Cities	Total Special Revenue Funds	
Revenues:								
Intergovernmental	\$ 1,195	\$ 25,873	\$ 156,583	\$ 529,801	\$ -	\$ -	\$ 4,359,805	\$ -
Charges for services	228,441	13,675	265,958	-	561,796	-	3,870,191	-
Contributions	-	-	10,615	-	-	-	187,956	-
Income from investments	-	-	-	-	-	-	50,668	-
Other	-	-	-	-	-	-	825	-
Total revenues	<u>229,636</u>	<u>39,548</u>	<u>433,156</u>	<u>529,801</u>	<u>561,796</u>	<u>-</u>	<u>8,469,445</u>	<u>-</u>
Expenditures:								
Current:								
General government	-	-	51,500	-	-	2,185	53,685	-
Public safety	-	-	14,198	-	-	-	785,184	-
Public works	-	-	50,070	895,985	594,170	-	1,540,225	-
Health and welfare	-	-	107,997	-	-	-	107,997	-
Culture and recreation	185,211	21,900	46,739	-	-	-	978,263	-
Education	-	-	-	-	-	-	4,533,466	-
Capital outlay	-	-	114,752	-	-	-	245,676	40,800
Total expenditures	<u>185,211</u>	<u>21,900</u>	<u>385,256</u>	<u>895,985</u>	<u>594,170</u>	<u>2,185</u>	<u>8,244,496</u>	<u>40,800</u>
Excess (deficiency) of revenues over expenditures	44,425	17,648	47,900	(366,184)	(32,374)	(2,185)	224,949	(40,800)
Other financing sources (uses):								
Transfers in	-	-	73,174	-	-	-	73,174	-
Net change in fund balances	44,425	17,648	121,074	(366,184)	(32,374)	(2,185)	298,123	(40,800)
Fund balances - July 1, 2020 (as restated)	<u>179,023</u>	<u>14,733</u>	<u>739,061</u>	<u>1,710,383</u>	<u>100,505</u>	<u>222,585</u>	<u>5,306,084</u>	<u>62,183</u>
Fund balances - June 30, 2021	<u>\$ 223,448</u>	<u>\$ 32,381</u>	<u>\$ 860,135</u>	<u>\$ 1,344,199</u>	<u>\$ 68,131</u>	<u>\$ 220,400</u>	<u>\$ 5,604,207</u>	<u>\$ 21,383</u>

(Continued)

Town of Monroe, Connecticut

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances  
Other Governmental Funds  
For the Year Ended June 30, 2021

	Capital Project Funds					Permanent Fund	Total Other Governmental Funds
	Local Capital Improvements	Reconstruction of Pepper Street	Police Department Renovation	Education Capital Reserve	Total Capital Project Funds	Cornelia Rogers	
Revenues:							
Intergovernmental	\$ -	\$ 1,300,334	\$ -	\$ -	\$ 1,300,334	\$ -	\$ 5,660,139
Charges for services	7,308	-	-	-	7,308	-	3,877,499
Contributions	-	-	-	-	-	-	187,956
Income from investments	-	-	-	-	-	84	50,752
Other	-	-	-	-	-	-	825
Total revenues	<u>7,308</u>	<u>1,300,334</u>	<u>-</u>	<u>-</u>	<u>1,307,642</u>	<u>84</u>	<u>9,777,171</u>
Expenditures:							
Current:							
General government	-	-	-	-	-	16,568	70,253
Public safety	-	-	-	-	-	-	785,184
Public works	-	-	-	-	-	-	1,540,225
Health and welfare	-	-	-	-	-	-	107,997
Culture and recreation	-	-	-	-	-	-	978,263
Education	-	-	-	-	-	-	4,533,466
Capital outlay	-	1,215,086	5,950	-	1,261,836	-	1,507,512
Total expenditures	<u>-</u>	<u>1,215,086</u>	<u>5,950</u>	<u>-</u>	<u>1,261,836</u>	<u>16,568</u>	<u>9,522,900</u>
Excess (deficiency) of revenues over expenditures	7,308	85,248	(5,950)	-	45,806	(16,484)	254,271
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	73,174
Net change in fund balances	7,308	85,248	(5,950)	-	45,806	(16,484)	327,445
Fund balances - July 1, 2020 (as restated)	<u>197,270</u>	<u>(410,096)</u>	<u>14,242</u>	<u>90,650</u>	<u>(45,751)</u>	<u>58,748</u>	<u>5,319,081</u>
Fund balances - June 30, 2021	<u>\$ 204,578</u>	<u>\$ (324,848)</u>	<u>\$ 8,292</u>	<u>\$ 90,650</u>	<u>\$ 55</u>	<u>\$ 42,264</u>	<u>\$ 5,646,526</u>

(Concluded)

# Internal Service Funds

Internal Service funds are used to account for the providing of goods or services provided by one department to other departments of the Town on a cost reimbursement basis or accounting for risk retention.

Fund	Function
Education Medical and Dental Fund	To account for the Board of Education's Medical and Dental Plans
Heart and Hypertension Fund	To account for Heart and Hypertension claims of police officers

## Town of Monroe, Connecticut

**Internal Service Funds**  
**Combining Schedule of Revenues, Expenses and Changes in Net Position**  
**For the Year Ended June 30, 2021**

	<u>Education Medical and Dental</u>	<u>Heart and Hypertension</u>	<u>Total</u>
Operating revenues:			
Charges for services	\$ -	\$ 80,155	\$ 80,155
Operating expenses:			
Claims and benefits	<u>427</u>	<u>185,657</u>	<u>186,084</u>
Operating income (loss)	(427)	(105,502)	(105,929)
Transfers in	<u>1,407,145</u>	<u>-</u>	<u>1,407,145</u>
Change in net position	1,406,718	(105,502)	1,301,216
Net position - July 1, 2020	<u>(1,406,718)</u>	<u>142,988</u>	<u>(1,263,730)</u>
Net position - June 30, 2021	<u>\$ -</u>	<u>\$ 37,486</u>	<u>\$ 37,486</u>

## Town of Monroe, Connecticut

**Internal Service Funds**  
**Combining Schedule of Cash Flows**  
**For the Year Ended June 30, 2021**

	<u>Education Medical and Dental</u>	<u>Heart and Hypertension</u>	<u>Total</u>
Cash flows from (used in) operating activities:			
Cash received from charges for services	\$ 18,395	\$ 60,155	\$ 78,550
Receipts (payments) on interfund balances	(1,499,014)	-	(1,499,014)
Cash paid for benefits and claims	<u>(427)</u>	<u>(60,155)</u>	<u>(60,582)</u>
Net cash from (used in) operating activities	(1,481,046)	-	(1,481,046)
Cash flows from noncapital financing activities:			
Transfers in	<u>1,407,145</u>	<u>-</u>	<u>1,407,145</u>
Net increase (decrease) in cash	(73,901)	-	(73,901)
Cash - July 1, 2020	<u>73,901</u>	<u>-</u>	<u>73,901</u>
Cash - June 30, 2021	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Reconciliation of operating income (loss) to net cash from (used in) operating activities:			
Operating income (loss)	\$ (427)	\$ (105,502)	\$ (105,929)
Adjustments to reconcile operating income (loss) to net cash from (used in) operating activities:			
Changes in operating assets and liabilities:			
(Increase) decrease in:			
Accounts receivable	18,395	-	18,395
Due from other funds	-	(20,000)	(20,000)
Increase (decrease) in:			
Claims payable	-	125,502	125,502
Due to other funds	<u>(1,499,014)</u>	<u>-</u>	<u>(1,499,014)</u>
Net cash from (used in) operating activities	<u><u>\$(1,481,046)</u></u>	<u><u>\$ -</u></u>	<u><u>\$(1,481,046)</u></u>

# Statistical Section

This part of the Town's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Town's overall financial health.

Table	Description
Financial Trend (Tables 1-4)	These schedules contain trend information to help the reader understand how the Town's financial performance and well-being have changed over time.
Revenue Capacity (Tables 5-7)	These schedules contain information to help the reader assess the Town's most significant local revenue source, the property tax.
Debt Capacity (Tables 8-11)	These schedules present information to help the reader assess the affordability of the Town's current levels of outstanding debt and the Town's ability to issue additional debt in the future.
Demographic and Economic Information (Tables 12-13)	These schedules offer demographic and economic indicators to help the reader understand the environment within which the Town's financial activities take place.
Operating Information (Tables 14-16)	These schedules contain service and infrastructure data to help the reader understand how the information in the Town's financial report relates to the services the Town provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the fiscal year.

## Town of Monroe, Connecticut

**Net Position by Component**  
**Governmental Activities**  
**Last Ten Years**  
**(Unaudited)**

June 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
		<i>(as restated)</i>								
Net investment in capital assets	\$ 60,344,965	\$ 54,837,885	\$ 54,444,890	\$ 51,539,596	\$ 51,511,189	\$ 47,644,061	\$ 43,135,174	\$ 42,870,105	\$ 43,366,732	\$ 38,087,484
Restricted	6,416,226	2,949,295	1,059,000	892,032	1,030,376	891,323	1,365,940	190,831	190,026	189,760
Unrestricted	(8,962,734)	(9,291,712)	(5,750,358)	(3,868,141)	(9,011,321)	170,081	73,315	122,549	(3,702,895)	633,908
<b>Total Net Position</b>	<b><u>\$ 57,798,457</u></b>	<b><u>\$ 48,495,468</u></b>	<b><u>\$ 49,753,532</u></b>	<b><u>\$ 48,563,487</u></b>	<b><u>\$ 43,530,244</u></b>	<b><u>\$ 48,705,465</u></b>	<b><u>\$ 44,574,429</u></b>	<b><u>\$ 43,183,485</u></b>	<b><u>\$ 39,853,863</u></b>	<b><u>\$ 38,911,152</u></b>

Source: Current and prior year financial statements



Town of Monroe, Connecticut

Changes in Net Position  
Governmental Activities  
Last Ten Years  
(Unaudited)

For the Year Ended June 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Expenses										
General government	\$ 8,026,278	\$ 8,615,641	\$ 8,694,492	\$ 8,578,937	\$ 8,196,290	\$ 8,196,272	\$ 8,686,745	\$ 8,572,236	\$ 7,823,123	\$ 8,229,750
Public safety	10,917,609	10,565,580	10,017,082	8,953,623	8,727,631	8,472,241	8,368,234	8,209,708	8,278,987	8,326,453
Public works	5,331,914	7,534,360	5,578,373	5,402,753	4,894,353	4,800,989	5,091,569	5,494,186	4,683,225	5,631,004
Health and welfare	670,060	455,582	433,183	332,320	338,798	357,310	267,102	325,502	270,271	260,055
Culture and recreation	2,974,904	3,126,270	3,397,814	3,426,250	3,796,280	3,432,231	3,148,479	3,185,250	3,037,069	3,091,287
Education	70,838,968	72,942,808	72,378,312	75,723,462	75,525,651	68,982,600	66,998,073	65,177,110	65,191,283	63,718,458
Interest	716,210	1,047,625	953,959	1,249,096	1,465,752	1,407,195	1,459,435	1,414,240	1,367,013	1,438,356
Total expenses	<u>99,475,943</u>	<u>104,287,866</u>	<u>101,453,215</u>	<u>103,666,441</u>	<u>102,944,755</u>	<u>95,648,838</u>	<u>94,019,637</u>	<u>92,378,232</u>	<u>90,650,971</u>	<u>90,695,363</u>
Program Revenues										
Charges for Services										
General government	1,400,401	1,030,637	973,097	639,367	563,500	815,083	581,190	2,935,327	2,928,731	2,246,309
Public safety	1,728,789	1,599,242	1,656,842	1,872,862	1,638,735	1,589,696	1,326,736	893,263	1,024,540	1,099,902
Public works	631,565	626,883	666,882	647,757	623,166	640,562	607,745	587,700	711,957	693,659
Health and welfare	86,916	87,152	89,202	87,347	90,905	79,429	6,955	1,505	1,292	1,015
Culture and recreation	951,478	1,023,448	1,119,555	1,342,163	1,802,181	1,320,089	1,288,639	1,196,565	1,090,762	1,133,228
Education	1,053,446	1,479,388	2,036,357	4,263,645	3,536,570	3,584,177	3,565,079	1,963,319	2,647,635	2,588,406
Operating Grants and Contributions	21,060,772	16,902,216	16,773,406	20,537,016	20,507,288	15,954,774	15,056,225	16,089,649	14,682,527	14,172,938
Capital Grants and Contributions	1,836,128	530,412	617,347	1,476,495	882,052	1,167,963	1,014,047	662,887	708,284	785,215
Total Program Revenues	<u>28,749,495</u>	<u>23,279,378</u>	<u>23,932,688</u>	<u>30,866,652</u>	<u>29,644,397</u>	<u>25,151,773</u>	<u>23,446,616</u>	<u>24,330,215</u>	<u>23,795,728</u>	<u>22,720,672</u>
Net (Expense) Revenue	<u>(70,726,448)</u>	<u>(81,008,488)</u>	<u>(77,520,527)</u>	<u>(72,799,789)</u>	<u>(73,300,358)</u>	<u>(70,497,065)</u>	<u>(70,573,021)</u>	<u>(68,048,017)</u>	<u>(66,855,243)</u>	<u>(67,974,691)</u>
General Revenues										
Property taxes	79,388,427	78,159,151	77,141,208	77,043,922	75,241,086	74,032,714	71,725,240	70,175,208	67,726,473	66,103,448
Grants and contributions not restricted to specific programs	487,364	487,019	487,134	20,457	2,486	11,734	2,307	370,374	527,634	336,908
Income from investments	116,508	791,761	1,032,629	360,554	126,258	291,025	(54,166)	125,872	80,527	353,118
Gain on disposal of equipment	-	-	-	210,651	-	-	2,000	-	-	-
Other	37,138	76,157	49,601	197,448	463,027	292,627	191,884	706,185	-	-
Total General Revenues	<u>80,029,437</u>	<u>79,514,088</u>	<u>78,710,572</u>	<u>77,833,032</u>	<u>75,832,857</u>	<u>74,628,100</u>	<u>71,867,265</u>	<u>71,377,639</u>	<u>68,334,634</u>	<u>66,793,474</u>
Change in Net Position	<u>\$ 9,302,989</u>	<u>\$ (1,494,400)</u>	<u>\$ 1,190,045</u>	<u>\$ 5,033,243</u>	<u>\$ 2,532,499</u>	<u>\$ 4,131,035</u>	<u>\$ 1,294,244</u>	<u>\$ 3,329,622</u>	<u>\$ 1,479,391</u>	<u>\$ (1,181,217)</u>

Source: Current and prior year financial statements

**Town of Monroe, Connecticut**  
**Fund Balances - Governmental Funds**  
**Last Ten Years**  
**(Unaudited)**

June 30

	2021	2020 <i>(as restated)</i>	2019	2018	2017	2016	2015	2014	2013	2012
General fund										
Nonspendable	\$ -	\$ -	\$ -	\$ 55,908	\$ 95,242	\$ 166,433	\$ 219,005	\$ 34,269	\$ 328,814	\$ 76,893
Restricted	371,072	371,072	371,072	388,069	388,966	389,539	801,126	-	-	-
Committed	4,421,089	1,000,000	-	-	-	-	-	-	-	-
Assigned	3,202,816	9,105,815	3,154,776	2,094,776	2,008,743	1,112,641	810,881	692,998	735,552	555,927
Unassigned	14,013,995	7,305,584	13,277,694	12,749,121	9,963,934	8,083,746	6,210,066	5,945,005	4,688,184	3,990,150
<b>Total general fund</b>	<b>22,008,972</b>	<b>17,782,471</b>	<b>16,803,542</b>	<b>15,287,874</b>	<b>12,456,885</b>	<b>9,752,359</b>	<b>8,041,078</b>	<b>6,672,272</b>	<b>5,752,550</b>	<b>4,622,970</b>
All other governmental funds										
Nonspendable	2,250	2,250	2,250	69,990	2,250	2,250	3,568	72,792	72,787	73,716
Restricted	6,042,904	2,575,973	2,499,411	501,713	448,168	499,534	562,564	119,357	118,557	118,303
Committed	2,240,268	2,264,823	1,021,097	4,982,562	1,959,645	2,945,006	3,827,955	2,551,484	2,139,309	5,897,523
Assigned	1,467,502	2,631,953	2,429,349	4,609,458	3,049,611	1,980,446	1,627,794	-	-	-
Unassigned	(4,382,334)	(410,096)	(195,426)	(291,214)	(1,874,300)	(1,072,621)	(1,254,169)	(1,042,015)	(1,447,435)	(540,592)
<b>Total all other governmental funds</b>	<b>5,370,590</b>	<b>7,064,903</b>	<b>5,756,681</b>	<b>9,872,509</b>	<b>3,585,374</b>	<b>4,354,615</b>	<b>4,767,712</b>	<b>1,701,618</b>	<b>883,218</b>	<b>5,548,950</b>
<b>Grand total</b>	<b>\$ 27,379,562</b>	<b>\$ 24,847,374</b>	<b>\$ 22,560,223</b>	<b>\$ 25,160,383</b>	<b>\$ 16,042,259</b>	<b>\$ 14,106,974</b>	<b>\$ 12,808,790</b>	<b>\$ 8,373,890</b>	<b>\$ 6,635,768</b>	<b>\$ 10,171,920</b>

Source: Current and prior year financial statements

Notes:

General fund  
 Committed  
 Assigned  
 Unassigned

Increased due to commitment for special education and ARPA grant.  
 Decreased due to decrease in use of fund balance to balance next year's budget.  
 Increased due to decrease in use of fund balance to balance next year's budget and positive operating results.

All other governmental funds  
 Restricted  
 Assigned  
 Unassigned

Increased due to construction commitments for reconstruction of Pepper Street.  
 Increased due to revenues exceeding expenditures in the WMNR Radio Station and Police Private Duty Funds.  
 Decreased due to construction commitments for reconstruction of Pepper Street.

Town of Monroe, Connecticut

Changes in Fund Balances - Governmental Funds  
Last Ten Years  
(Unaudited)

For the Year Ended June 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
<b>Revenues</b>										
Property taxes	\$ 79,305,702	\$ 77,801,930	\$ 77,492,761	\$ 76,743,249	\$ 75,225,166	\$ 73,956,951	\$ 71,851,017	\$ 70,058,508	\$ 67,784,322	\$ 66,287,184
Intergovernmental	23,156,281	17,651,779	8,914,289	21,947,913	21,034,700	17,664,197	15,602,770	17,116,247	15,999,077	15,413,059
Charges for services	5,848,095	5,851,250	6,541,935	7,036,966	5,545,982	5,627,376	5,138,944	5,270,591	6,141,159	6,003,762
Contributions	237,990	267,868	284,071	352,058	335,896	339,509	312,305	407,052	326,550	286,946
Income from investments	116,508	791,761	1,029,631	402,762	125,216	289,665	(55,124)	124,867	68,510	267,455
Other	37,138	76,157	49,601	249,416	606,971	393,093	264,595	303,635	260,264	147,411
<b>Total Revenues</b>	<b>108,701,714</b>	<b>102,440,745</b>	<b>94,312,288</b>	<b>106,732,364</b>	<b>102,873,931</b>	<b>98,270,791</b>	<b>93,114,507</b>	<b>93,280,900</b>	<b>90,579,882</b>	<b>88,405,817</b>
<b>Expenditures</b>										
<b>Current</b>										
General government	8,512,717	8,451,399	8,622,517	8,427,313	8,451,070	8,108,538	8,539,233	8,362,032	7,596,367	7,215,604
Public safety	8,817,627	8,504,727	8,571,337	8,298,211	7,877,095	7,799,005	7,895,770	7,755,072	7,435,179	6,698,766
Public works	4,992,755	4,663,681	4,362,206	3,685,397	3,922,005	3,859,645	4,155,970	4,214,507	3,236,889	4,108,126
Health and welfare	677,186	456,151	432,431	411,418	418,303	445,898	346,892	325,747	270,149	260,054
Culture and recreation	2,569,655	2,712,398	3,009,013	2,900,068	2,850,797	3,005,709	2,751,270	2,838,529	2,675,306	2,657,336
Education	69,507,300	69,171,775	61,034,251	71,102,515	69,210,966	63,546,523	61,949,317	61,825,546	61,636,828	61,331,807
<b>Debt service</b>										
Principal	5,242,880	5,102,386	5,045,000	4,895,000	5,085,000	4,640,837	4,589,519	4,620,083	3,940,046	3,560,670
Interest	970,028	1,107,648	1,271,104	1,211,639	1,311,328	1,352,220	1,330,962	1,432,689	1,497,314	1,571,389
Bond issuance costs	-	-	-	142,997	64,978	1,072	183,104	129,379	-	187,350
Capital outlay	3,472,233	3,063,964	4,624,199	5,466,112	5,949,231	4,193,161	3,486,263	7,546,807	5,827,956	1,851,409
<b>Total Expenditures</b>	<b>104,762,381</b>	<b>103,234,129</b>	<b>96,972,058</b>	<b>106,540,670</b>	<b>105,140,773</b>	<b>96,952,608</b>	<b>95,228,300</b>	<b>99,050,391</b>	<b>94,116,034</b>	<b>89,442,511</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>3,939,333</b>	<b>(793,384)</b>	<b>(2,659,770)</b>	<b>191,694</b>	<b>(2,266,842)</b>	<b>1,318,183</b>	<b>(2,113,793)</b>	<b>(5,769,491)</b>	<b>(3,536,152)</b>	<b>(1,036,694)</b>
<b>Other Financing Sources (Uses)</b>										
Issuance of debt	-	2,315,000	-	8,085,000	2,610,000	-	6,220,000	7,389,646	-	4,065,000
Issuance of refunding bonds	-	10,355,000	-	7,040,000	7,220,000	-	-	-	-	8,785,000
Premium	-	1,588,746	-	957,897	996,900	-	131,996	117,967	-	451,708
Payment to refunded bonds escrow agent	-	(11,417,807)	-	(7,463,559)	(7,917,578)	-	-	-	-	(9,082,302)
Sale of capital assets	-	3,260	59,610	307,092	-	-	-	-	-	-
Transfers in	919,749	1,194,254	1,159,822	1,202,713	1,042,524	1,381,811	1,613,613	647,276	1,042,447	505,950
Transfers out	(2,326,894)	(1,194,254)	(1,159,822)	(1,202,713)	(1,062,524)	(1,401,811)	(1,633,613)	(647,276)	(1,042,447)	(505,950)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,407,145)</b>	<b>2,844,199</b>	<b>59,610</b>	<b>8,926,430</b>	<b>2,889,322</b>	<b>(20,000)</b>	<b>6,331,996</b>	<b>7,507,613</b>	<b>-</b>	<b>4,219,406</b>
<b>Net Change in Fund Balances</b>	<b>\$ 2,532,188</b>	<b>\$ 2,050,815</b>	<b>\$ (2,600,160)</b>	<b>\$ 9,118,124</b>	<b>\$ 622,480</b>	<b>\$ 1,298,183</b>	<b>\$ 4,218,203</b>	<b>\$ 1,738,122</b>	<b>\$ (3,536,152)</b>	<b>\$ 3,182,712</b>
<b>Debt Service as a Percentage of Non-Capital Expenditures</b>	<b>6.30%</b>	<b>6.60%</b>	<b>6.50%</b>	<b>6.20%</b>	<b>6.50%</b>	<b>6.50%</b>	<b>6.70%</b>	<b>6.80%</b>	<b>6.20%</b>	<b>6.10%</b>

Source: Current and prior year financial statements

Town of Monroe, Connecticut

Assessed and Estimated Actual Value of Taxable Property  
Last Ten Years  
(Unaudited)

Fiscal Year	Grand List Dated	Real Estate			Motor Vehicles	Motor Vehicle Supplemental	Personal Property	Exemptions	Total Assessed Value of Taxable Property	Total Estimated Actual Value of Taxable Property	Total Direct Tax Rate
		Residential	Commercial/ Industrial/ Public Utility	Land							
2012	10/1/2010	\$ 1,781,550,580	\$ 238,448,260	\$ 58,617,908	\$ 150,399,886	\$ 16,867,072	\$ 80,587,807	\$ 19,825,455	\$ 2,306,646,058	\$ 3,323,530,733	28.79
2013	10/1/2011	1,784,313,791	237,512,033	58,042,628	156,689,468	19,096,302	80,346,311	20,188,798	2,315,811,735	3,337,143,619	29.26
2014	10/1/2012	1,785,703,412	240,872,126	58,103,838	156,954,517	18,459,165	83,513,266	17,162,517	2,326,443,807	3,348,009,034	30.41
2015	10/1/2013	1,788,623,260	240,281,903	57,092,438	162,084,062	19,223,521	83,973,333	20,635,956	2,330,642,561	3,358,969,310	31.01
2016	10/1/2014 *	1,636,392,900	243,819,216	32,825,420	163,276,216	22,421,534	86,481,284	16,683,328	2,168,533,242	3,121,737,957	34.35
2017	10/1/2015	1,637,841,440	242,904,936	32,162,073	167,301,230	23,067,055	90,398,935	17,297,222	2,176,378,447	3,133,822,384	35.00
2018	10/1/2016	1,640,527,840	246,377,500	30,745,803	167,903,024	24,492,958	95,313,866	22,090,976	2,183,270,015	3,150,515,701	35.76
2019	10/1/2017	1,646,277,486	251,811,130	27,414,240	168,675,972	24,100,363	102,767,145	25,323,099	2,195,723,237	3,172,923,337	35.24
2020	10/1/2018	1,653,967,321	253,040,465	25,903,340	168,768,942	24,646,561	110,567,293	26,162,885	2,210,731,037	3,195,562,746	35.58
2021	10/1/2019 *	1,679,758,120	255,208,620	25,196,320	172,192,676	22,015,800	114,111,001	23,361,940	2,245,120,597	3,240,689,339	35.48

Source: Assessor's Office

Notes:

There are no overlapping governments that collect property taxes from Town residents.

\* Revaluation year

**Town of Monroe, Connecticut**  
**Principal Taxpayers**  
**Current Year and Nine Years Ago**  
**(Unaudited)**

Name	2021			2012		
	Assessed Value	Rank	Percentage Net Taxable Grand List (1)	Assessed Value	Rank	Percentage Net Taxable Grand List (1)
FirstLight Hydro Generating Company	\$ 29,032,780	1	1.29%	\$ 29,388,780	1	1.27%
Eversource Energy	27,142,780	2	1.21%	26,600,480	2	1.15%
Aquarion Water Company	14,525,270	3	0.65%	10,937,630	3	0.47%
Victorinox Swiss Army Inc.	8,710,400	4	0.39%	8,098,000	5	0.35%
One Eleven Century Plaza LLC	8,440,600	5	0.38%	10,347,055	4	0.45%
M Cubed Technologies Inc.	6,263,300	6	0.28%	6,395,650	8	0.28%
Clocktower Square #1 LLC	6,158,970	7	0.27%	7,380,430	6	0.32%
NBC Universal Media LLC	5,659,070	8	0.25%	-	-	0.00%
Maril LLC	5,625,140	9	0.25%	-	-	0.00%
Lake Zoar Properties LLC	4,903,880	10	0.22%	-	-	0.00%
CBL Inc.	-	-	0.00%	6,468,477	7	0.28%
Tartaglia / Salce LLC #1	-	-	0.00%	6,220,890	9	0.27%
Stepney LLC	-	-	0.00%	6,080,140	10	0.26%
<b>Total</b>	<u>\$ 116,462,190</u>		<u>5.19%</u>	<u>\$ 117,917,532</u>		<u>5.11%</u>
(1) - Based on October 1, 2019 and 2010 net taxable grand list of:	<u>\$ 2,245,120,597</u>			<u>\$ 2,306,646,058</u>		

Source: Town Records - Assessor's Office

Town of Monroe, Connecticut

Property Tax Rates, Levies and Collections  
Last Ten Years  
(Unaudited)

Year Ended June 30	(1) Mill Rate	(2) Total Adjusted Tax Levy	Net Current Levy Tax Collections	Percentage of Current Taxes Collected	Total Collections to Date			
					(3) Collections in Subsequent Years	Total Collection	Percent of Levy Collected	Current Delinquent Balance
2012	28.79	\$ 65,702,953	\$ 64,923,280	98.81%	\$ 779,673	\$ 65,702,953	100.00%	\$ -
2013	29.26	67,158,611	66,544,399	99.09%	614,212	67,158,611	100.00%	-
2014	30.41	69,989,113	69,304,734	99.02%	684,379	69,989,113	100.00%	-
2015	31.01	71,651,461	70,803,834	98.82%	837,498	71,641,332	99.99%	10,129
2016	34.35	73,622,328	72,929,270	99.06%	684,117	73,613,387	99.99%	8,941
2017	35.00	75,013,051	74,237,133	98.97%	766,808	75,003,941	99.99%	9,110
2018	35.76	76,796,399	75,961,577	98.91%	781,448	76,743,025	99.93%	53,374
2019	35.24	76,792,484	76,053,750	99.04%	645,525	76,699,275	99.88%	93,209
2020	35.58	78,016,881	77,060,989	98.77%	549,887	77,610,876	99.48%	406,005
2021	35.48	79,117,592	78,310,986	98.98%	-	78,357,009	99.04%	806,606

Source: Town tax records.

Notes:

- (1) There are no overlapping tax rates.
- (2) Adjusted tax levy equals the tax levy after lawful corrections, abatements and transfers to suspense.
- (3) Amounts are updated each year in determining the Total Collections to Date.

126

**Town of Monroe, Connecticut**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**

Year Ended June 30	General Obligation Bonds	Notes	Premium	Total	Percentage of Personal Income	Total Debt Per Capita
2012	\$ 45,885,000	\$ 584,674	\$2,325,633	\$48,795,307	5.40%	\$ 2,480
2013	42,195,000	334,628	2,138,428	44,668,056	4.66%	2,257
2014	41,445,000	6,098,006	2,045,557	49,588,563	5.20%	2,500
2015	43,550,000	2,475,296	1,994,061	48,019,357	4.97%	2,417
2016	38,965,000	2,101,958	1,786,295	42,853,253	4.41%	2,161
2017	35,960,000	1,753,338	2,269,731	39,983,069	4.03%	2,021
2018	38,795,000	1,439,951	2,823,452	43,058,403	4.57%	2,193
2019	33,750,000	1,162,952	2,445,730	37,358,682	3.94%	1,919
2020	30,265,000	880,566	1,796,217	32,941,783	3.35%	1,695
2021	25,310,000	592,686	1,534,059	27,436,745	2.81%	1,459

Source: Current and prior year financial statements

Notes:

Details regarding the Town's outstanding debt can be found in the notes to financial statements.

There is no overlapping debt for the Town.

**Town of Monroe, Connecticut**  
**Ratios of General Bonded Debt Outstanding**  
**Last Ten Years**  
**(Unaudited)**

<u>Year Ended June 30</u>	<u>General Obligation Bonds</u>	<u>Premium</u>	<u>Total</u>	<u>Percentage of Actual Taxable Value of Property</u>	<u>Bonded Debt Per Capita</u>
2012	\$ 45,885,000	\$ 2,325,633	\$ 48,210,633	1.45%	\$ 2,332
2013	42,195,000	2,138,428	44,333,428	1.33%	2,132
2014	41,445,000	2,045,557	43,490,557	1.30%	2,090
2015	43,550,000	1,994,061	45,544,061	1.36%	2,192
2016	38,965,000	1,786,295	40,751,295	1.31%	1,965
2017	35,960,000	2,269,731	38,229,731	1.22%	1,818
2018	38,795,000	2,823,452	41,618,452	1.32%	1,976
2019	33,750,000	2,445,730	36,195,730	1.14%	1,733
2020	30,265,000	1,796,217	32,061,217	1.00%	1,557
2021	25,310,000	1,534,059	26,844,059	0.83%	1,346

Source: Current and prior year financial statements



**Town of Monroe, Connecticut**  
**Schedule of Debt Limitation**  
**Connecticut Statutes, Section 7-374(b)**  
**For the Year Ended June 30, 2021**  
**(Unaudited)**

Tax base:					
Total tax collections (including interest and lien fees) for the prior year					<u>\$ 77,793,131</u>
	<u>General Purpose</u>	<u>Schools</u>	<u>Sewers</u>	<u>Urban Renewal</u>	<u>Pension Deficit</u>
Debt limitation:					
2 1/4 times base	\$ 175,034,545	\$ -	\$ -	\$ -	\$ -
4 1/2 times base	-	350,069,090	-	-	-
3 3/4 times base	-	-	291,724,241	-	-
3 1/4 times base	-	-	-	252,827,676	-
3 times base	-	-	-	-	233,379,393
Total limitations	175,034,545	350,069,090	291,724,241	252,827,676	233,379,393
Indebtedness:					
Bonds	<u>15,099,000</u>	<u>10,211,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt limitation in excess of outstanding debt	<u>\$ 159,935,545</u>	<u>\$ 339,858,090</u>	<u>\$ 291,724,241</u>	<u>\$ 252,827,676</u>	<u>\$ 233,379,393</u>
The total net indebtedness above amounts to:					<u>\$ 25,310,000</u>
In no event shall total indebtedness exceed seven time the base for debt limitation computation:					<u>\$ 544,551,917</u>

There is no overlapping debt for the Town.

Source: Current and prior year financial statements.

## Town of Monroe, Connecticut

Legal Debt Margin Information  
Last Ten Years  
(Unaudited)

Year Ended June 30	Debt Limit	Net Debt Applicable To Limit	Legal Debt Margin	Percentage of Debt Limit
2012	\$ 451,562,881	\$ 43,348,945	\$ 408,213,936	9.60%
2013	463,725,157	45,944,429	417,780,728	9.91%
2014	475,559,903	42,661,612	432,898,291	8.97%
2015	491,311,450	49,012,000	442,299,450	9.98%
2016	503,896,071	42,562,828	461,333,243	8.45%
2017	527,532,894	47,777,596	479,755,298	9.06%
2018	536,968,838	38,795,000	498,173,838	7.22%
2019	538,058,416	33,750,000	504,308,416	6.27%
2020	542,371,284	30,265,000	512,106,284	5.58%
2021	544,551,917	25,310,000	519,241,917	4.65%

Source: Current and prior year financial statements.

**Town of Monroe, Connecticut**  
**Demographic and Economic Statistics**  
**Last Ten Years**  
**(Unaudited)**

Fiscal Year Ended June 30	(1) Population	(2) Median Age	(3) Personal Income	(3) Per Capita Personal Income	(3) Median Household Income	(3) Education Level of Schooling		(4) School Enrollment	(5) Unemployment Rate
						High School Graduate or Higher	Bachelor's Degree or Higher		
2012	19,675	41.9	\$ 903,239,900	\$ 45,908	\$ 108,478	N/A	N/A	3,589	7.20%
2013	19,794	42.4	957,633,720	48,380	112,605	N/A	N/A	3,488	6.40%
2014	19,834	42.6	954,372,412	48,118	103,589	N/A	N/A	3,379	5.70%
2015	19,867	43.0	966,311,013	48,639	108,688	N/A	N/A	3,299	5.10%
2016	19,833	43.5	971,777,334	48,998	110,558	78%	50%	3,180	4.50%
2017	19,784	44.1	993,057,880	50,195	113,333	79%	50%	3,189	4.50%
2018	19,635	44.5	942,303,285	47,991	109,631	81%	52%	3,149	4.20%
2019	19,470	43.8	948,987,270	48,741	115,049	78%	47%	3,108	3.60%
2020	19,434	42.7	983,398,320	50,602	118,669	78%	49%	3,146	8.80%
2021	18,808	43.2	975,514,536	51,867	118,669	96%	49%	3,179	5.50%

Sources:

- (1) Connecticut Department of Public Health
- (2) Advance CT
- (3) United States Census Bureau (American Community Survey)
- (4) Connecticut Department of Education
- (5) Connecticut Department of Labor

N/A - Information not available.

**Town of Monroe, Connecticut**  
**Principal Employers**  
**Current Year And Nine Years Ago**  
**(Unaudited)**

Employer	2021			2012		
	Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Town of Monroe	632	1	11.27%	749	1	11.55%
Big Y Supermarket	172	2	3.07%	165	3	2.55%
Northeast Laser Engraving	150	3	2.67%	-	-	0.00%
Victorinox (Swiss Army)	138	4	2.46%	150	4	2.31%
Stop & Shop	126	5	2.25%	-	-	0.00%
M Cubed Technologies	122	6	2.18%	-	-	0.00%
Church Hill Classics LTD	114	7	2.03%	60	9	0.93%
Pella Windows & Doors	70	8	1.25%	-	-	0.00%
Sippin Energy	58	9	0.00%	58	10	0.89%
The Waterview LLC	56	10	1.00%	-	-	0.00%
Really Good Stuff	-	-	0.00%	200	2	3.08%
U.S. Post Office	-	-	0.00%	125	5	1.93%
Lake Zoar Properties	-	-	0.00%	100	6	1.54%
Robohand	-	-	0.00%	90	7	1.39%
Edgerton, Inc.	-	-	0.00%	62	8	0.96%
<b>Total</b>	<b>1,638</b>		<b>28.17%</b>	<b>1,759</b>		<b>27.13%</b>

Source: Town of Monroe Assessor's Office

**Town of Monroe, Connecticut**  
**Full-Time Equivalent Employees By Function/Program**  
**Last Ten Years**  
**(Unaudited)**

June 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
<b>General Government:</b>										
First Selectman	2.7	3.5	2.5	2.5	2.5	2.5	2.0	2.0	2.0	2.0
Registrars of Voters	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Town Clerk	3.1	3.0	3.0	3.0	3.0	3.2	3.2	3.2	3.2	3.2
Tax Collector	2.9	2.7	2.7	2.7	2.7	2.7	2.5	2.5	2.5	2.5
Town Treasurer	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Senior Center	5.0	4.2	4.8	4.7	4.7	4.5	4.5	4.5	4.5	5.5
Planning - Building, P&Z, I/W, and Engineering	11.0	10.5	10.0	8.5	8.5	9.0	9.0	9.0	8.5	8.5
Finance Department	5.2	4.7	5.2	5.2	5.2	5.0	5.0	5.0	5.0	5.0
Human Resources	2.0	1.7	1.7	1.7	1.7	1.5	1.5	1.5	1.5	1.5
Information Technology	3.5	3.7	3.7	3.7	3.7	3.7	3.7	3.7	3.7	3.7
Assessor	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Town Hall Maintenance	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
<b>General Government Total</b>	<b>43.9</b>	<b>42.5</b>	<b>42.1</b>	<b>40.5</b>	<b>40.5</b>	<b>40.6</b>	<b>39.9</b>	<b>39.9</b>	<b>39.4</b>	<b>40.4</b>
<b>Public Safety:</b>										
Police Department	54.0	46.0	48.0	48.0	51.0	55.0	55.0	53.0	51.0	49.0
Animal Control	2.7	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Park Ranger	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Fire Marshal	1.8	2.0	2.3	2.3	2.3	2.3	2.3	1.8	1.8	1.8
Emergency Management	0.5	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4
Emergency Medical Services (EMS)	-	0.3	0.5	0.5	0.5	1.0	0.5	0.5	0.5	-
<b>Public Safety Total</b>	<b>60.0</b>	<b>52.2</b>	<b>54.7</b>	<b>54.7</b>	<b>57.7</b>	<b>62.2</b>	<b>61.7</b>	<b>59.2</b>	<b>57.2</b>	<b>54.7</b>
<b>Public Works:</b>										
Administration	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.0
Highway	20.0	20.0	20.0	20.4	20.4	24.1	24.1	24.1	24.1	24.1
Tree Warden	-	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Solid Waste	0.5	0.2	0.2	0.2	0.2	0.2	0.1	0.1	0.1	0.1
<b>Public Works Total</b>	<b>25.0</b>	<b>24.9</b>	<b>24.9</b>	<b>25.3</b>	<b>25.3</b>	<b>29.0</b>	<b>28.9</b>	<b>28.9</b>	<b>28.9</b>	<b>28.4</b>
<b>Health and Welfare:</b>										
Health Department	3.3	3.7	3.3	3.3	3.3	3.0	-	-	-	-
Social Services	1.7	1.7	1.7	1.7	1.7	1.7	1.7	1.2	1.0	1.0
<b>Health and Welfare Total</b>	<b>5.0</b>	<b>5.4</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>4.7</b>	<b>1.7</b>	<b>1.2</b>	<b>1.0</b>	<b>1.0</b>

(Continued)

**Town of Monroe, Connecticut**  
**Full-Time Equivalent Employees By Function/Program**  
**Last Ten Years**  
**(Unaudited)**

June 30

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Culture and Recreation:										
Library	13.5	11.5	13.5	13.5	13.5	14.0	13.5	13.5	13.5	13.5
Parks and Recreation	14.8	18.2	23.1	23.1	23.1	16.0	16.0	16.0	16.0	16.0
Radio Station (WMNR)	6.2	7.0	6.5	6.5	6.5	7.0	7.0	7.0	7.0	7.0
Culture and Recreation Total	<u>34.5</u>	<u>36.7</u>	<u>43.1</u>	<u>43.1</u>	<u>43.1</u>	<u>37</u>	<u>36.5</u>	<u>36.5</u>	<u>36.5</u>	<u>36.5</u>
Education:										
Administration	22.0	23.0	23.0	23.0	24.0	24.0	24.0	24.0	20.4	20.9
Teachers and Other Certified Staff	259.0	266.7	265.0	264.4	267.9	271.5	277.1	280.1	285.0	285.5
Paraprofessionals	79.0	86.0	85.0	78.0	81.0	84.0	84.0	84.0	87.3	89.0
Other Non-Certified Staff	104.0	105.0	103.0	90.6	90.6	90.6	92.6	92.6	91.6	90.0
Education Total	<u>464.0</u>	<u>480.7</u>	<u>476.0</u>	<u>456.0</u>	<u>463.5</u>	<u>470.1</u>	<u>477.7</u>	<u>480.7</u>	<u>484.3</u>	<u>485.4</u>
Total Town Employees by Function	<u>632.4</u>	<u>642.4</u>	<u>645.8</u>	<u>624.6</u>	<u>635.1</u>	<u>643.6</u>	<u>646.4</u>	<u>646.4</u>	<u>647.3</u>	<u>646.4</u>

Source: Town records

(Concluded)

**Town of Monroe, Connecticut**  
**Operating Indicators By Function/Program**  
**Last Ten Years**  
**(Unaudited)**

For the Year Ended June 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
<b>General Government:</b>										
<b>Building permits:</b>										
Total permits issued	615	471	476	437	509	413	416	355	418	412
Total estimated value of permits	\$ 23,460,815	\$ 10,561,922	\$ 10,737,278	\$ 21,627,389	\$ 21,347,271	\$ 14,952,059	\$ 9,664,084	\$ 8,941,578	\$ 10,280,932	\$ 8,740,546
<b>Public Safety:</b>										
<b>Police:</b>										
Calls for service	20,363	21,431	23,315	24,654	27,680	28,125	31,492	27,134	29,018	26,021
Arrests	147	186	256	232	247	162	159	128	130	141
Traffic citations	817	2,525	3,218	3,128	3,236	3,723	5,297	4,036	4,127	3,202
<b>EMS:</b>										
Total service calls	1,633	1,333	1,360	1,390	1,328	1,435	1,374	1,337	1,356	1,421
Billable calls	829	782	835	901	823	829	832	787	835	861
<b>Fire*:</b>										
Town wide calls	562	923	522	626	605	592	581	482	523	657
Mutual aid calls (all departments)	600	563	621	716	751	663	692	446	365	442
Total responses	1,162	1,486	1,143	1,342	1,356	1,255	1,273	928	888	1,099
<b>Culture and Recreation:</b>										
Wolfe Park Facility reservations	101	73	126	124	120	117	126	103	107	104
Wolfe Park Pool attendance	12,403	12,494	16,284	16,593	15,326	20,594	18,504	18,076	19,625	24,084
Great Hollow Lake attendance	14,319	24,253	14,861	15,909	17,994	20,060	18,504	18,748	17,844	17,089

Source: Town Records

Note:

\* The Town has 3 separate volunteer fire departments. Town wide calls are the total incidents which required fire responses within the Town for the fiscal year. Mutual aid calls are when one department responds to the aid of another department in town or to an out of town incident. Total responses represent the sum of the town wide and mutual aid calls. (Example: One fire incident may require the response of all three departments - one town wide call and 2 mutual aid calls.)

N/A - Data not available

**Town of Monroe, Connecticut**  
**Capital Asset Statistics by Function/Program**  
**Last Ten Years**  
**(Unaudited)**

June 30

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
General Government:										
Town Hall	1	1	1	1	1	1	1	1	1	1
Senior Center	1	1	1	1	1	1	1	1	1	1
Public Safety:										
Police Station	1	1	1	1	1	1	1	1	1	1
Fire Stations:										
Monroe Station #2	1	1	1	1	1	1	1	1	1	1
Stevenson Station #2	1	1	1	1	1	1	1	1	1	1
Stepney Station #2	1	1	1	1	1	1	1	1	1	1
Fire Apparatus	13	13	13	13	12	13	13	13	13	13
Ambulances	3	3	3	3	3	3	3	3	3	3
Public Works:										
Garage	1	1	1	1	1	1	1	1	1	1
Dump/Plow Truck Fleet	20	20	20	20	20	20	- 20	20	20	20
Streets (Miles)	143	143	143	143	143	143	143	143	143	143
Health and Welfare:										
Food Pantry	1	1	1	1	1	1	1	1	1	1
Culture and Recreation:										
Edith Wheeler Memorial Library	1	1	1	1	1	1	1	1	1	1
Parks	4	4	4	4	4	4	4	4	4	4
Education - Schools:										
High	1	1	1	1	1	1	1	1	1	1
Middle	1	1	1	1	1	1	1	1	1	2
Elementary	3	3	3	3	3	3	3	3	3	3

Source: Town records